

VIRGINIA BOARD OF NURSING

Final Agenda

Department of Health Professions, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233

Tuesday, May 16, 2017

9:00 A.M. - Business Meeting of the Board of Nursing – Quorum of the Board - Conference Center Suite 201 – Board room 2

Call to Order: Joyce A. Hahn, PhD, RN, NEA-BC, FNAP; President

Establishment of a Quorum.

Announcements:

- Pamela Haskin-Robinson started full-time position as Certified Nurse Aide Discipline staff on April 17, 2017. Ms. Haskin-Robinson is in training to replace Francine Battle, who will retire as of May 29, 2017
- Arlene Johnson, formerly a temp at the BON Call Center, has accepted the Receptionist position on May 10, 2017

Upcoming Meetings:

- NLCA Executive Committee Meeting is scheduled for May 22-25, 2017 in Savannah, GA – Ms. Douglas will attend
- Committee of the Joint Boards of Nursing and Medicine Business Meeting and Formal Hearings are scheduled for June 7, 2017
- NCSBN Discipline Case Management Conference is scheduled for June 12-14, 2017 in Pittsburg, PA – Ms. Tonya James, Compliance Case Manager, will attend
- NCSBN Annual Meeting is scheduled for August 16-18, 2017 in Chicago – Mr. Monson, Ms. Phelps (if reappointed), Dr. Ross (alternate Board Member), Ms. Douglas

Review of the Agenda: (Except where times are stated, items not completed on May 16, 2017 will be completed on May 17, 2017.)

1. Additions, Modifications
2. Adoption of a Consent Agenda

Disposition of Minutes:

C March 20, 2017	Panel – Dr. Hahn*
C March 21, 2017	Quorum – Dr. Hahn*
C March 22, 2017	Panel – Dr. Hahn*
C March 22, 2017	Panel – Ms. Hershkowitz*
C March 23, 2017	Panel – Ms. Hershkowitz*
C April 12, 2017	Summary Suspension Telephone Conference Call*

Reports:

- C Agency Subordinate Tracking Log*
- C February and March 2017 Finance Report*
- C Board of Nursing Monthly Tracking Log
- C Health Practitioners Monitoring Program Report as of March 31, 2017*
- C Health Practitioner Monitoring Program Report as of April 30, 2017**
 - Executive Director Report – Ms. Douglas
 - CBC Committee Meeting March 21, 2017 minutes and Recommendations - Dr. Hahn*
 - Revision of Guidance Document 90-6 (PICC Line Insertion and Removal) Committee March 21, 2017 minutes and Recommendations - Ms. Douglas/Ms. Power**
 - Nurse Aide Curriculum Committee March 21, 2017 minutes – Dr. Hahn**

- CORE Committee Report Summary 2016: Licensure – Ms. Minton**
- NCSBN APRN Roundtable April 4, 2017 Report – FYI*
- Committee of the Joint Boards of Nursing and Medicine April 12, 2017 Business Meeting minutes - Ms. Douglas*

Other Matters:

- Board of Nursing Appeals Update – Charis Mitchell, Board Counsel (oral report)
- Consideration of Expert Witness Standards – Ms. Mitchell, Board Counsel*
- Proposed 2018 Board Meeting Dates*
- Guidance Document 90-57 Committee (**Board Members: Ms. Gerardo, Ms. Hershkowitz, and Mr. Monson**) – will meet following the July Business meeting
- Guidance Document of Continuing Competency Violations for Registered Nurses and Practical Nurses – consideration of draft*
- Discussion of Board Members’ review of book “*You can’t lie to me*” – Dr. Hahn

Education:

- Education Special Conference Committee Minutes and Recommendations – May 10, 2017
- Education Staff Report – Dr. Saxby (oral report)
- Update on Nurse Aide Testing – Dr. Saxby (oral report)

10:00 A.M. – Public Comment

Legislation/Regulations:

- Status of Regulatory Actions – Ms. Yeatts**

10:30 A.M. – Policy Forum - Dr. Carter, Healthcare Workforce Data Center (HWDC) Executive Director

- The 2015 - 2016 Education Survey reports*
- Consideration of Additional Education Survey questions*

Consent Orders: (Closed Session)

- Valerie Dawn Thomas, LPN*
- Marguerite S. Wolf, RN*
- Myra Jo Easter, RN**
- Melanie Jane Zygmunt Sepmoree, RN**
- Kara Nicole Wilder, LPN**
- Sheri Randolph Bradshaw, RN
- Paul Howard Werbin, RN

12:00 P.M. – Lunch

ADJOURNMENT

Committee Meetings - (*Chair)

2:00 P.M. – Probable Cause Case Review – Board Members who are not serving on Committee

2:00 P.M. – CORE Committee Meeting in **Board Room 3**

Board Members – Dr. McDonough, Dr. Poston

Board Staff – Ms. Krohn

(* mailed 4/26) (** mailed 5/3)

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
March 20, 2017**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:00 A.M. on March 20, 2017 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Joyce A. Hahn, PhD, RN, NEA-BC, FNAP; President
Guia Caliwagan, RN, MAN, EdS
Trula Minton, MS, RN
Jennifer Phelps, LPN, QMHPA
Rebecca Poston, PhD, RN, CPNP-PC
Dustin S. Ross, DNP, MBA, RN (**joined at 10:40 AM**)

STAFF PRESENT:

Brenda Krohn, RN, MS; Deputy Executive Director
Jane Elliott, RN, PhD, Discipline Staff
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel
Senior Nursing Students from George Washington University

ESTABLISHMENT OF A PANEL:

With six members of the Board present, a panel was established

FORMAL HEARINGS:

Shannon Denise Drummond, RN 0001-900576

Ms. Drummond appeared accompanied by Michael Marshall, her fiancé.

David Kazzie, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Lisa Elgin, Senior Investigator, Department of Health Professions, testified via telephone.

CLOSED MEETING:

Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(15) of the *Code of Virginia* at 9:20 A.M., for the purpose of consideration and discussion of medical record of Ms. Drummond that are excluded from the Freedom of Information Act by Virginia Code Section 1 of 2.2-3705.5. Additionally, Dr. Poston moved that Dr. Elliott, Ms. Krohn, Ms. Graham, Ms. Mitchell, Mr. Kazzie, and Ms. Holt attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 10:08 P.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public

business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

CLOSED MEETING: Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 10:08 A.M., for the purpose of deliberation to reach a decision in the matter of Ms. Drummond. Additionally, Dr. Poston moved that Ms. Krohn, Dr. Elliott, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 10:37 P.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing accept the findings of fact as presented by Mr. Kazzie and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Phelps moved the Board of Nursing take no action against Ms. Drummond's license to practice as a registered nurse in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

Dr. Ross joined the hearings at 10:40 A.M.

FORMAL HEARINGS: **Elizabeth Marie Robertson Dunham, CNA Reinstatement 1401-123528**
Ms. Dunham did not appear.

Amy Weiss, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Joyce Shelton-Jones, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING: Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 11:04 A.M., for the purpose of deliberation to reach a decision in the matter of Ms. Dunham. Additionally, Dr. Poston moved that Dr. Elliott, Ms. Graham, and Ms. Mitchell attend the closed

meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 11:10 A.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Weiss. The motion was seconded and carried unanimously.

ACTION: Ms. Phelps moved that the Board of Nursing deny Ms. Dunham's application for reinstatement as a certified nurse aide in the Commonwealth of Virginia and continue her on indefinite suspension for not less than one year and until such time she can appear before the Board and prove that she is safe and competent to practice. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS: **Philip Lynn Thomas, RN 0001-132117**
Mr. Thomas appeared.

Carla Boyd, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

James Wall, Senior Investigator, Department of Health Professions, testified via telephone.

CLOSED MEETING: Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 12:34 P.M., for the purpose of deliberation to reach a decision in the matter of Mr. Thomas. Additionally, Dr. Poston moved that Ms. Krohn, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 1:01 P.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Boyd and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Phelps moved that the Board of Nursing indefinitely suspend the license of Phillip Lynn Thomas to practice professional nursing in the Commonwealth of Virginia with the suspension stayed contingent upon his entry into the Health Practitioners' Monitoring Program (HPMP) and remaining in compliance thereafter. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS:

The Board recessed at 1:05 P.M.

RECONVENTION:

The Board reconvened at 1:40 P.M.

FORMAL HEARINGS:

Kristin L. Smith, RN 0001-169552

Ms. Smith appeared.

David Kazzie, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Naima Fellers, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING:

Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 3:15 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Smith. Additionally, Dr. Poston moved that Ms. Krohn, Dr. Elliott, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:40 P.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public

business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Caliwagan moved the Board of Nursing dismiss the case due to a lack of clear and convincing evidence. The motion was seconded and carried with four votes in favor. Ms. Phelps and Dr. Poston opposed the motion.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS:

April D. Standfield, LPN 0002-069238

Ms. Standfield appeared accompanied her daughter, Angel Standfield.

Tammy Jones, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Gayle Miller, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING:

Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 4:48 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Standfield. Additionally, Dr. Poston moved that Ms. Krohn, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 5:13 P.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Minton moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Boyd and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Dr. Poston moved the Board of Nursing approve the application of April D. Standfield for reinstatement to practice practical nurse contingent upon satisfactory completion of Maryland Board Order entered October 6, 2015. The motion was seconded and carried with five votes in favor. Ms. Phelps opposed the motion.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS: **Angela Nowak Stinson, RN Reinstatement 0001-235340**
Ms. Stinson appeared accompanied by Bridgette Jones, former supervisor at Carrington Place.

Steve Bulger, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Joyce Shelton-Jones, Senior Investigator, Department of Health Professions, and Bridgette Jones, former Director at Carrington Place, were present and testified.

CLOSED MEETING: Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 6:16 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Stinson. Additionally, Dr. Poston moved that Ms. Krohn, Dr. Elliott, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 6:32 P.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Caliwagan moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Dr. Poston moved the Board of Nursing reprimand Angela Nowak Stinson, approve her application for reinstatement of her registered nurse license, and require her to provide proof of successful completion of the NCSBN course called "Professional Accountability and Legal Liability for Nurses" within 90 days of the entry of the Order . The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS: **Tara Elizabeth Dolan, RN 0001-236827**
Ms. Dolan appeared accompanied by Dennis Bania, former supervisor.

Steve Bulger, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Denise Holt, court reporter with Crane-Snead & Associates, recorded the proceedings.

Kimberly Martin, Senior Investigator, Department of Health Professions, and Dawn France, Case Manager, Health Practitioners' Monitoring Program, were present and testified.

CLOSED MEETING: Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 7:50 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Dolan. Additionally, Dr. Poston moved that Ms. Krohn, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 8:19 P.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Poston moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Phelps moved that the Board of Nursing indefinitely suspend the license of Tara Elizabeth Dolan to practice professional nursing in the Commonwealth of Virginia for a period of not less than two years. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT: The Board adjourned at 8:25 P.M.

Brenda Krohn, RN, MS
Deputy Executive Director

**VIRGINIA BOARD OF NURSING
MINUTES
March 21, 2017**

TIME AND PLACE: The meeting of the Board of Nursing was called to order at 9:00 A.M. on March 21, 2017 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

PRESIDING: Joyce A. Hahn, PhD, RN, NEA-BC, FNAP; President

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; Vice President
Marie Gerardo, MS, RN, ANP-BC; Secretary
Guia Caliwagan, RN, MAN, EdS
Alice Clark, Citizen Member
Jeanne Holmes, Citizen Member
Mark D. Monson, Citizen Member
Jennifer Phelps, LPN, QMHPA
Rebecca Poston, PhD, RN, CPNP-PC
Dustin Ross, DNP, MBA, RN, NE-BC
William Traynham, LPN, CSAC

BOARD MEMBERS ABSENT:

Regina Gilliam, LPN
Kelly McDonough, DNP, RN
Trula Minton, MS, RN

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Brenda Krohn, RN, MS; Deputy Executive Director
Jodi P. Power, RN, JD; Deputy Executive Director
Stephanie Willinger; Deputy Executive Director
Linda Kleiner, RN, Discipline Case Manager
Paula B. Saxby, RN, PhD; Deputy Executive Director
Charlette Ridout, RN, MS, CNE; Senior Nursing Education Consultant
Ann Tiller, Compliance Manager
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel
David E. Brown, DC, Department of Health Professions Director
Elaine Yeatts, Senior Policy Analyst, Department of Health Professions

IN THE AUDIENCE:

Vivienne McDaniel, DNP Student from Walden University
Janet Wall representing the Virginia Nurses Association (VNA)
Andrew Lamar representing Virginia Nurses Association (VNA)

ESTABLISHMENT OF A QUORUM:

With 11 members present, a quorum was established.

DIAGLOGUE WITH DHP
DIRECTOR:

Dr. Brown provided information on opioid crisis as follow:

- Virginia has a 30% increase from 2015 in deaths due to heroin and fentanyl overdoses
- 80% heroin users reported starting journey with prescription opiates
- 2017 General Assembly was busy dealing with opioid related bills such as:
 - Requiring prescribers to obtain information from Prescription Monitoring Program (PMP) if anticipating prescribing of opioids more than seven consecutive days
 - Mandating electronic prescription of opioids by 2020 to help eliminate prescription fraud (technology issues require delay)
 - Authorizing the registration of Peer Recovery Specialist
 - Facilitating Naloxone distribution and training by the Department of Behavioral Health and Development Services (DBHDS)
 - Allowing Virginia Department of Health to enact harm reduction exchanges (needle exchanges) in Virginia to reduce Hepatitis
 - Convening workgroups by Secretary to educate health care practitioners;
 - Limiting Buprenorphine mono-product to pregnant women
 - Mandating Board of Medicine and Board of Dentistry to develop regulations on opioid and Buprenorphine prescribing

Dr. Brown noted that the Board of Veterinary Medicine is reviewing their regulations regarding opioid prescribing.

LEGISLATION/
REGULATION:

Status of Regulatory Action:

Ms. Yeatts reviewed the chart of regulatory actions, as provided in written handout, noting the division on nursing practices and nursing education program regulations became effective on February 24, 2017.

Final Report on 2017 General Assembly Legislation:

Ms. Yeatts reported the following:

- HB 2119 (**Laser hair removal, limits practice**) – nurse practitioners are now authorized.
- HB 2301 (**Nurses, licensed practical; administration of vaccinations**) – the “*immediate and direct*” requirement of supervision of LPNs by RNs for PPD and vaccine administration was deleted.

Ms. Douglas added the following information:

- HB 1661 (**Administration of medications to treat adrenal crisis**) – was not a Board of Nursing related bill and has not yet been signed by the Governor. It is up to schools and VDH to determine who can, how they are trained, and determine competencies.

- SB 1116 (**insertion/reinsertion of insulin pumps**) - now references RNs, LPNs, and CNAs.
- SB1179 (**Opioids; workgroup to establish guidelines for prescribing**) – the Secretary of Health and Human Resources is required to convene a workgroup that shall include experts to establish educational guidelines for training health care providers in the safe prescribing and appropriate use of opioids. Notably it includes that nursing education programs be included in the workgroup.

Adoption of Guidance Document (GD) 90-56 (Practice Agreements):

Ms. Yeatts stated that the GD is being presented back to the Board of Nursing after revisions for consideration. She noted that it was approved by Committee of the Joint Boards of Nursing and Medicine, as well as the Board of Medicine.

Ms. Hershkowitz moved to adopt the GD as presented. The motion was seconded and passed unanimously.

Adoption of the Proposed Amendments to 18VAC90-19-50 (Name Badge Regulation) under a Fast-Track Action:

Ms. Yeatts stated that the Board decided to act in response to a petition for rulemaking requesting an amendment to allow use of first name and last initial on a name tag for nurses in all settings. She added that extensive public comment was received and staff suggestions for amendment are presented for Board consideration. The Board's discussion of the various options included that requirement should be the same for all health care providers in the same settings.

Ms. Hershkowitz moved to adopt the proposed amendments to 18VAC90-19-50 to add staff suggestions option # 3 "*Name identification on a badge shall follow the policy or the employment setting for identification of health care practitioners*" as a Fast-Track action. The motion was seconded and passed unanimously.

Adoption of Nurse Practitioners Pain Management and Prescribing of Buprenorphine Regulations as an Emergency Action:

Ms. Yeatts reported the following history on the development of the proposed regulations 18VAC90-40-10:

- On November 21, 2016, the Commissioner of Health declared a statewide Public Health Emergency for Virginia as a result of the opioid addiction epidemic.
- On January 6, 2017, the Board of Medicine (BOM) convened a Regulatory Advisory Panel (RAP) with four addiction specialists to draft regulations for prescribing of opioids and buprenorphine.

- On January 27, 2017, the BOM Legislative Committee convened to consider the RAP draft and additional comment on opioid and buprenorphine prescribing.
- On February 8, 2017, the Committee of the Joint Boards of Nursing and Medicine reviewed draft regulations for nurse practitioners for prescribing opioids or buprenorphine.
- On February 16, 2017, BOM adopted the emergency regulations with changes made.

Ms. Yeatts then reviewed in detail the proposed amendments to prescriptive authority regulations noting the changes made.

Ms. Hershkowitz moved to adopt the regulations as presented as an Emergency Action with authorization for staff to conform nurse practitioners regulation 18VAC90-40-280 to be congruent with the version adopted by the BOM on April 6, 2017, following review by the Dr. Hahn, BON President and Ms. Hershkowitz, Committee of the Joint Boards of Nursing and Medicine Chair. The motion was seconded and passed unanimously.

Adoption of the Amendments to 18VAC90-19-30 (Fee Reduction) as Exempt Action:

Ms. Yeatts stated that the late renewal fee of \$50 in the regulation for RN active license is appropriate but it is proportionally excessive for someone who renews an inactive license. Ms. Yeatts proposed separate late fee for inactive for RN inactive licensure and LPN inactive licensure. She asked the Board to adopt the final regulations as presented as an exempt action.

Mr. Monson moved to adopt the proposed change to 18VAC90-19-30 as presented. The motion was seconded and passed unanimously.

Dr. Brown and Ms. Yeatts left the meeting at 10:10 AM

RECESS: The Board recessed at 10:10 AM

RECONVENTION: The Board reconvened at 10:25 AM

PUBLIC COMMENT: **Janet L. Wall**, CEO of Virginia Nurses Association (VNA) and Virginia Nurses Foundation (VNF), provides the following comments:

- VNA and VNF are eager to partner with the Board of Nursing to address Virginia's opioid issue through dissemination of information, participation in workgroup to examine training needs of nurses and other healthcare professionals, nursing education, and development of a VNA Significant Interest Group (SIG) for nurses interested in ongoing dialogue, sharing of best practices.

- VNF will be working to mobilize nurses in support of VDH's Well-Being Plan Initiatives with the ultimate goal of improving community health.
- Board of Nursing members are welcome to view a free 1-hour presentation (1 contact hour) presented by American Nurses Association Senior Policy Analyst, on ANA's Healthy Nurse, Healthy Nation Initiative. The program, which includes Virginia-specific health risk appraisal data from more than 400 nurses, was presented live both in-person at a VNA Central Virginia Chapter meeting and via web-streaming, and will be maintained two years in the VNA video library. Ms. Wall stated that she will share the log-on information with Ms. Douglas as soon as the video is posted to VNA's site.
- VNA's Spring Conference will be held on April 25, 2017 at the Place at Innsbrook and will focus on the topic of "Nursing Ethics and Moral Distress".
- VNA's fall conference will focus on staffing issue, and will be held in partnership with American Nurses Association (ANA). She added that this is viewed as the launching point for ongoing discussions.

ANNOUNCEMENTS: Dr. Hahn welcomed Ms. Alice Clark to the Board as a new Citizen Member and asked for introduction of Board Members and Board Staff. Dr. Hahn noted that there are four Board members who have stated their interest in attending the NCSBN Annual Meeting, August 16-18, 2017 in Chicago and she will make her decision on who will be attending.

UPCOMING MEETINGS: Dr. Hahn noted the upcoming meetings on the agenda.

ORDERING OF AGENDA: Dr. Hahn asked staff to update the Board on the additions and/or modifications of the Agenda.

Ms. Hershkowitz noted that she attended the "Addiction Disease Management" training provided by Virginia Department of Health (VDH) on March 9, 2017.

Ms. Douglas indicated that the additional of the 2018 Board meeting dates will be discussed.

Ms. Douglas updated on Committee Meetings after the Board Business meeting as follow:

- Probable Cause Review will meet in Board Room 3;
- CBC Committee meeting will be in Board Room 2 at 2:00 pm;
- Revision of Guidance Document 90-6 Committee meetings will be in Board Room 2 at 2:30 pm; and
- Nurse Aide Curriculum Committee meeting will be in Board Room 2 at 3:00 pm.

Ms. Power indicated an additional Consent Order regarding Haitang Li, LMT has been added to the agenda for Board consideration

CONSENT AGENDA: The Board removed the Monthly Tracking Log, the January 24 and the January 25 Panel B minutes from the consent agenda.

Mr. Monson asked the Monthly Tracking Log not to include accumulative licensure totals. Ms. Power stated that this was already addressed with Ms. Vu and the log will be amended accordingly moving forward.

Ms. Douglas noted changes to some minutes were already made in advance per Board member request. The Board discussed how to handle suggested amendments made in advance of what they are voting on. Upon Board counsels suggestion, the Board agreed that Board members e-mailing staff with suggested changes indicate whether they are substantive or typographical. Substantive changes made to the minutes will be e-mailed to Board members and recopied for the meeting.

Mr. Monson moved to accept the consent agenda. The motion was seconded and carried unanimously.

Minutes:

January 23, 2017 Panel - Dr. Hahn
January 24, 2017 Quorum – Dr. Hahn
January 25, 2017 Panel A – Dr. Hahn
January 25, 2017 Panel B – Dr. McDonough
January 26, 2017 Panel – Dr. McDonough
January 25, 2017 - Possible Summary Suspension Meeting
February 28, 2017 - Possible Summary Suspension Telephone Conference Call
March 16, 2017 - Possible Summary Suspension Telephone Conference Call

Reports:

Agency Subordinate Tracking Log
Finance Report
Nursing Monthly Tracking Log-Licensure and Disciplinary Statistics
Health Practitioners Monitoring Program

REPORTS:

DHP Key Performance Measure Report:

Ms. Douglas reviewed the second quarter of 2017 results and stated that she is please regarding where the Board of Nursing is in light of extended staff vacancies. She highlighted the following for the second quarter of 2017:

- Clearing rate of 121%, exceeding the 100% goal;
- Age of Pending Caseload of 9%, below the 20% goal; and
- Percent Closed in 250 Business Days of 88%, below the 90% goal

Ms. Douglas noted that the Board is continuing to constantly juggle old cases versus high priority cases.

Dr. Hahn thanked all Board Members for their recent participation in probable cause review, assisting in case resolution, and positively impacting Key Performance Measures.

2018 Board Meeting Dates:

Ms. Douglas stated that the 2018 Board meetings are proposed for weeks not typically scheduled due to lack of room availability. Staff will be sharing dates with Board members via e-mail soon.

Executive Director Report:

Ms. Douglas added to her written report the following:

- **Nursing Applicants by Endorsement** – staff have been in conversation with Virginia Hospital and Healthcare Association (VHHA) regarding nursing endorsement applicants and 30 days authorization to work. Board staff met with representatives of VHHA and discovered misconceptions regarding Criminal Background Check (CBC), online processing, and automation of licensure database processes. Board staff shared that the 30 business days take place once the Board received all required supporting documents of completed application, which does not seem to meet the needs of hospitals according to VHHA. Board staff encouraged the use of e-Notify by facilities. Next step is meeting with VHHA and DHP Leadership regarding DHP licensing systems.
- **Updating DHP website** – DHP is in the process of updating DHP website via the selection of an outside expert was RFP process. BON website will be the initial focus.
- **Call Center** – the Board received feedback from the public indicating improvement. Latedra Goodwyn, Board staff, leads a group of excellent temps committed to improving customer service.
- **Book being provided to Board Members** – each Board member will receive today a book called “*You Can’t Lie to Me*” authored by a NCSBN speaker. Dr. Hahn suggested all Board members read the book before the May Board meeting for discussion. Ms. Douglas added that another book called “*The Character of Harms*” by Malcom Sparrow will be provided to Board Officers to read and discuss possible next steps. Ms. Douglas noted that the cost of the book prohibits provision to all.

Simulation Guidance Document (GD) Committee January 24, 2017

minutes:

Dr. Hahn reviewed the minutes and key discussion of the January 24, 2017 meeting which included the development of key components to be included in the GD.

Dr. Hahn noted that Board staff will prepare a draft GD with the information and changes discussed and the Committee will reconvene in May or July 2017 for consideration.

CORE Committee January 24, 2017 minutes:

Ms. Krohn stated that she should have two reports (licensing and discipline) for Board review at the Committee May meeting.

Ms. Douglas added that Kansas Board of Nursing Executive Director successfully used CORE data in response to proposed legislation to prevent a change in structure of the Kansas Board of Nursing.

Committee of the Joint Boards of Nursing and Medicine February 8, 2017

Business meeting and Formal Hearing minutes:

Ms. Hershkowitz reviewed key discussion of the Committee of the Joint Boards February 8, 2017 meeting including:

- Opioid Crisis; and
- Pain Management regulations

Nurse Licensure Compact Administrators (NLCA) meeting report:

Ms. Douglas reported the following regarding March 12, 2017 NLCA meeting:

- In 2016 ten states passed legislation and 19 other states are in process
- There is a good chance that the ENLC will have enough states for the new version to be in effect by the end of 2017
- Two states have passed legislation regarding the APRN Compact with three other states are pending (need 10 states for APRN Compact and 26 for ENLC to go into effect)
- The challenges are primarily in states with unions and NCSBN is working with states that want to enact legislations

NCSBN Mid-Year meeting report:

Dr. Hahn indicated the meeting was dynamic, different in energy and noted planning by new CEO for NCSBN. She commented that the first day was all day leadership meeting with Executive Directors and Presidents. She added the Keynote Speaker (Martin Fletcher) from Australia was excellent and brought global perspective to nursing regulation while noting similar challenges and issues to the United States. She added that opioid crisis was discussed by Rear Admiral Susan Ortega focusing on what nurses and

regulators can do to address it. She commented that it was best NCSBN meeting she had attended and thanked the Board for the opportunity.

Ms. Willinger agreed with comments on presentations and was impressed by the information about nurses getting back to nursing versus other demands.

Ms. Douglas added comments from keynote speaker presentation of effective changes in complaint and enforcement processes including:

- Senior staff assigned to intake duties which made sources felt heard and informed; and
- All complaint letters were revised to set out clear expectations and better inform the public.

Ms. Douglas reported proposed changes to NCLEX exam resulting in presentation getting standing ovation. The focus of the change is to ensure applicants are being tested on the right things and alternative style of questions being utilized.

Ms. Douglas added that NCSBN is doing work with Veterans Affairs Administration regarding APRNs and Boards needing to obtain information necessary for investigations.

Links to Mid-Year presentations will be provided to Board members once made available by NCSBN.

OTHER MATTERS:

Board of Nursing Appeals Update:

Ms. Mitchell, Board Counsel, reported that an appeal was filed in Suffolk Circuit Court and was filed nonsuited on March 17, 2017.

Ms. Mitchell added that two Board of Medicine (BOM) cases were filed in the Court of Appeals:

- One case the Court ruled BOM erred in not allowing Respondent to testify as expert witness
- Another case the Court ruled that it was appropriate for BOM to deny second continuance for lack of specific counsel, the right to counsel of your choosing is not absolute.

Ms. Mitchell noted that moving forward, Board Counsel will work with Chairs on evaluating future continuance requests.

November 2016 Board Development Workshop Action Items:

Ms. Douglas reviewed main items discussed regarding Board of Nursing caseload management. Proposed amendments to Guidance Document (GD) 90-12 (Delegation of Authority) were made as result which included:

- Authority to offer PHCOs in all cases consistent with Sanction Reference Point (SRP) worksheet
- Fraud/Financial Gain cases section was added – authorizing use of monetary penalties
- Authority to offer Confidential Consent Agreements (CCA’s) for those cases that meet the criteria in Va. Code §54.1-2400(14), which includes but is not limited to the scenarios listed in GD

Board members discussed whether to adopt a “rule of thumb” dollar amount per violation when assessing a monetary penalty in fraud/financial gain cases, but ultimately decided not to do so. Instead the Board preferred to leave it up to staff judgment.

It was suggested that staff monitor monetary penalties imposed in these cases for a period of one year.

Mr. Traynham moved to adopt the proposed revisions to GD 90-12 without a “rule of thumb” amount for monetary penalties. The motion was seconded and carried unanimously.

RECESS:

The Board recessed at 12:05 PM

RECONVENTION:
OTHER MATTERS:
(cont.)

The Board reconvened at 12:53 PM

Naloxone Flyer – FYI

Informal Conference Dates for the 2nd Half of 2017 – Ms. Krohn asked Board Members to consult their Special Conference Committee partners regarding available dates, complete the sheet and return it to her.

Future Agenda Items for Consideration

Dr. Hahn asked for volunteers for review of Guidance Documents (GDs).

Ms. Gerardo, Ms. Hershkowitz, and Mr. Monson volunteered for review and consideration of GD 90-57 (By-Laws of the Board of Nursing) revision.

Ms. Douglas noted that amendment is needed to include RN and LPN in the GD 90-11 (Continuing Competency Violations for Nurse Practitioners). Dr. Hahn asked staff to propose revisions for Board consideration.

VDH Addiction Management Training:

Ms. Hershkowitz stated that she attended the Medication Assisted Addiction Training session and reported there were two parts to the training:

- Online part included training for Buprenorphine waiver per CARA

- Full day face-to-face training on addiction management in outpatient practice. She noted it involved a multidisciplinary approach to pain issues

Ms. Hershkowitz said that the current concepts and destigmatization of addiction were different than what she assumed. She commented that the Board will see more respondents with methadone, buprenorphine, and naloxone prescriptions. She noted that nurses can help with early intervention, diagnosis, and treatment. She commented that as regulators the Board needs to consider how it views those with addiction.

Written report submitted.

Dr. Hahn thanked Ms. Hershkowitz for insightful report and stated that the Board should consider having a speaker on this topic at its next retreat/development day.

EDUCATION:

NCLEX Pass Rate Report:

Ms. Ridout reported the following for Calendar Year 2016:

- Practical Nurse (PN) Pass Rates were 78.76% in Virginia compared to National Pass Rates of 83.73%.
- Registered Nurse (RN) Pass Rates were 86.87% in Virginia compared to National Pass Rates of 84.57%.
- 2016 was the last time for Diploma Graduates, with RN Pass Rates 88.24%
- It was first time that there were more BSN graduates (Pass Rates of 88.23%) than ADN graduates (Pass Rates of 85.41%)
- 10 Nursing Education Programs had NCLEX Pass Rates below 80% for First-Time Candidates
- Two PN Nursing Education Programs had NCLEX Pass Rates below 80% for two years, who will be scheduled for site visits
- Two Nursing Education Programs has Pass Rate below 80% for three years, who will be scheduled for informal conferences.

Ms. Ridout stated that Board staff has been communication with education programs regarding pending Accreditation of RN Education Program Regulations. She noted that these programs have been involved in the regulatory process.

Education Staff Report: - Dr. Saxby reported the followings:

- Nurse Aide Education Programs (NAEPs):
 - Virginia has 260 NAEPs that require every two-year onsite visits and written program evaluations
 - The Board received 10 new applications for NAEPs
 - 60 onsite visits are scheduled in spring of 2017

- Transition to new nurse aide testing process as follow:
 - In April 2017, Virginia will start the process of migrating all information to Credentia Management
 - Blackout periods are from April 21 through May 19, 2017
 - Three trainings regarding new process are scheduled in April 2017
- NCSBN is looking at cutting score for NNAAP skills exam and Dr. Saxby plans to be involved with the Committee work.
- Nurse Aide Curriculum meeting will continue to look at the nurse aide curriculum requirements.
- Faculty Exceptions - two continued faculty exception requests from South University were presented to the Board. On behalf of the Education Committee, Dr. Hahn moved that the Board continue to accept faculty exception regarding Mary Beddle and Kimberly Fetty of South University. The motion was seconded and carried unanimously.

LEGISLATION/
REGULATION(cont.):

Discussion of any possible legislative proposals for General Assembly 2018:

Ms. Douglas asked Board members to anticipate discussion at the May Board meeting regarding request for legislative proposals. She asked Board members to e-mail Dr. Hahn and her any matters of concern for possible legislative proposals noting that approval must be obtained by DHP Director before moving forward.

CONSIDERATION OF CONSENT ORDERS:

CLOSED MEETING:

Ms. Gerardo moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:30 P.M. for the purpose of deliberation to consider consent orders. Additionally, Ms. Gerardo moved that Ms. Douglas, Ms. Power, Ms. Krohn, Ms. Willinger, Dr. Saxby, Ms. Kleiner, Ms. Tiller, Ms. Ridout, Ms. Graham, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 1:37 P.M.

Ms. Gerardo moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such

public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Sandra Elaine Heflin Thomas, RN 0001-138069

Mr. Holmes moved to accept the consent order to indefinitely suspend the license of Sandra Elaine Heflin Thomas to practice professional nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege, and said suspension stayed upon proof of Ms. Thomas' entry into a Contract with the Virginia Health Professionals' Monitoring Program (HPMP) within 60 days of the date of entry to the Order and to comply with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Nicholas Christian Currie, LMT 0019-011718

Ms. Holmes moved to accept the consent order to revoke the license of Nicholas Christian Currie to practice massage therapy in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Megan Elizabeth Moehring, RN 0001- 233459

Ms. Holmes moved to accept the consent order to suspend the license of Megan Elizabeth Moehring to practice professional nursing in the Commonwealth of Virginia, and said suspension applies to any multistate privilege, and said suspension is stayed and remains stayed contingent upon Ms. Moehring' continued compliance with all terms and conditions of the Virginia Health Professionals' Monitoring Program (HPMP) for the period specified by the HPMP. The motion was seconded and carried unanimously.

Tammy Renee Simone, LPN 0002-071580

Ms. Holmes moved to accept the consent order to indefinitely suspend the license of Tammy Renee Simone to practice practical nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege. The motion was seconded and carried unanimously.

Haitang Li, LMT 0019-012137

Ms. Holmes moved to accept the consent order to revoke the license of Haitang Li to practice massage therapy in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Dr. Hahn reviewed the Committee meetings and locations as well as for meetings on March 22, 2017.

ADJOURNMENT:

As there was no additional business, the meeting was adjourned at 1:40 P.M.

Virginia Board of Nursing
Business Meeting
March 21, 2017

Joyce Hahn, PhD, RN, NEA-BC, FNAP
President

Note - Copies of reports referenced can be obtained the Board website and TownHall website.

VIRGINIA BOARD OF NURSING
MINUTES
March 22, 2017
Panel – A

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:00 A.M. on March 22, 2016 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; Vice President
Alice Clark, Citizen Member
Marie Gerardo, MS, RN, ANP-BC
Jeanne Holmes, Citizen Member
Mark Monson, Citizen Member
Dustin Ross, DNP, MBA, RN, NE-BC

STAFF PRESENT:

Jodi P. Power, RN, JD; Deputy Executive Director
Brenda Krohn, RN, MS; Deputy Executive Director
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With six members of the Board present, a panel was established

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:

CLOSED MEETING:

Dr. Ross moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 9:15 A.M., for the purpose of consideration of agency subordinate recommendations. Additionally, Dr. Ross moved that Ms. Power, Ms. Krohn, Ms. Graham and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 9:26 A.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Melissa A. Garland, CNA 1401-156514

Ms. Garland did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the right of Melissa A. Garland to renew her certificate to practice as a certified nurse aide in the Commonwealth of Virginia

and to enter a Finding of Misappropriation of patient property against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Hattie Juanita Mayo, RMA 0031-003359

Ms. Mayo did not appear but submitted a written response.

Mr. Monson moved that the Board of Nursing accept the recommendation decision of the agency subordinate to indefinitely suspend the registration of Hattie Juanita Mayo to practice as a registered medication aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Kara Eller, CNA 1401-163580

Ms. Eller did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Kara Eller. The motion was seconded and carried unanimously.

Rebecca Jean Croce Monk, RN 0001-168053

Ms. Monk did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Rebecca Jean Croce Monk and to indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege. The motion was seconded and carried unanimously.

Ashley Nicole Sherman, RMA 0031-009264

Ms. Sherman did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the registration of Ashley Nicole Sherman to practice as a medication aide in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Melody Darnella Clifton, CNA 1401-152060

Ms. Clifton did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Melody Darnella Clifton. The motion was seconded and carried unanimously.

Megan Sutton Hardesty, RN 0001-241143

Ms. Hardesty did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Megan Sutton Hardesty and to require her undergo a psychological evaluation and a chemical dependency evaluation conducted by a Board-approved specialist who holds an unrestricted license, and have a written report of the evaluation, including a diagnosis, recommended course of therapy, prognosis, and any other recommendations sent to the Board, within 90 days of the entry of the Order. Upon receipt of the required report, the Board shall conduct a review of this matter and may either schedule an additional administrative proceeding to consider the evaluation and make a final disposition of the matter or close the matter without a further proceeding. The motion was seconded and carried unanimously.

Melissa Jane Arnold Jackson, LPN 0002-038401

Ms. Jackson did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of Melissa Jane Arnold Jackson to renew her license to practice practical nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege to practice professional nursing. The motion was seconded and carried unanimously.

Cristy Lynn Throneberry, RN 0001-248835

Ms. Throneberry did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the right of Cristy Lynn Throneberry to renew her license to practice professional nursing in the Commonwealth of Virginia, said revocation applies to any multistate privilege to practice professional nursing. The motion was seconded and carried unanimously.

Lisa T. Dawson, LPN 0002-031948

Ms. Dawson did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of Lisa T. Dawson to practice practical nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege to practice practical nursing. The motion was seconded and carried unanimously.

Weldon Erik Peterson, RN 0001-236389

Mr. Peterson did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of Weldon Erik

Peterson to renew his license to practice professional nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege to practice professional nursing. The motion was seconded and carried unanimously.

Anna Catherine Cardwell, RN 0001-260278

Ms. Cardwell did not appear.

Ms. Gerardo moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of Anna Catherine Cardwell to practice professional nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege; the suspension shall be stayed contingent upon Ms. Cardwell's continued compliance with the Virginia Health Practitioners' Monitoring Program (HPMP). The motion was seconded and carried unanimously.

Mary J. Toole, RN 0001-247274

Ms. Toole did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of Mary J. Toole to practice professional nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege. The motion was seconded and carried unanimously.

Traci M. Cooley, RN 0001-133168

Ms. Colley did not appear.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Traci M. Cooley, and indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege; the suspension shall be stayed upon proof of Ms. Colley's re-entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

Ann Cibuzar McTernan, RN 0001-075991

Ms. McTernan did not appear but submitted a written response.

Ms. Holmes moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of Ann Cibuzar McTernan to renew her license to practice professional nursing in the

Commonwealth of Virginia, said suspension applies to any multistate privilege. The motion was seconded and carries unanimously.

April Dawn Lawson, CNA 1401-138614

Ms. Lawson did not appear.

Mr. Monson moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the right of April Dawn Lawson to renew her certificate to practice as a nurse aide in the Commonwealth of Virginia and to enter the Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Monique J. Cornish, CNA 1401-076587

Ms. Cornish did not appear but submitted a written response.

Mr. Monson moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Monique J. Cornish to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Bryant Harris, CNA 1401-126684

Mr. Harris did not appear.

Mr. Monson moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Bryant Harris to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against him in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

ADJOURNMENT: The Board adjourned at 9:27 A.M.

Jodi Power, RN, JD
Deputy Executive Director

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
March 22, 2017
Panel - A**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 11:00 A.M. on March 22, 2017 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; Vice President
Alice Clark, Citizen Member
Marie Gerardo, MS, RN, ANP-BC
Regina Gilliam, LPN
Jeanne Holmes, Citizen Member
Mark Monson, Citizen Member
Dustin Ross, DNP, MBA, RN, NE-BC

STAFF PRESENT:

Jodi Power, RN, JD; Deputy Executive Director
Brenda Krohn, RN, MS; Deputy Executive Director
Darlene Graham, Senior Discipline Specialist

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel
Senior RN Students from Lynchburg College
PN Students from Bedford County School of Practical Nursing

ESTABLISHMENT OF A PANEL:

With seven members of the Board present, a panel was established

FORMAL HEARINGS:

Maria Janet Pascoe, RN 0001-246751

Ms. Pascoe appeared accompanied by C. Patrick Tench, her counsel, and Jeff Green, her friend.

Steve Bulger, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Mary Treta, court reporter with Crane-Snead & Associates, recorded the proceedings.

Kelly Ashley, Senior Investigator, Department of Health Professions, and Jeff Green, were present and testified.

CLOSED MEETING:

Dr. Ross moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 12:11 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Pascoe. Additionally, Dr. Ross moved that Ms. Power, Ms. Krohn, Ms. Graham and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 1:03 P.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Gerardo moved that the Board of Nursing accept the findings of fact presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved that the Board of Nursing require Maria Janet Pascoe to undergo a mental health evaluation and a chemical dependency evaluation conducted by Board-approved specialists who hold an unrestricted license, and have a written report of the evaluation, including a diagnosis, recommended course of therapy, prognosis, and any other recommendations sent to the Board, within 90 days of the entry of the Order. Upon receipt of the required report, the Board shall conduct a review of this matter and may either schedule an additional administrative proceeding to consider the evaluation and make a final disposition of the matter or close the matter without a further proceeding. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS:

The Board recessed at 1:10 P.M.

RECONVENTION:

The Board reconvened at 2:00 P.M.

FORMAL HEARINGS:

Astride Laguerre, LPN 0002-074659

Ms. Languerre appeared accompanied by Kendre Selby, her friend.

Cynthia Gaines, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Mary Treta, court reporter with Crane-Snead & Associates, recorded the proceedings.

Kim Martin, Senior Investigator, Department of Health Professions, testified via telephone. Kendre Selby, was present and testified.

CLOSED MEETING:

Dr. Ross moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 4:09 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Laguerre. Additionally, Dr. Ross moved that Ms. Power, Ms. Krohn, Ms. Graham and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 4:43 P.M.

Dr. Ross moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Holmes moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Gaines and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Ms. Gilliam moved that the Board of Nursing indefinitely suspend the right of Astride Laguerre to renew her license to practice practical nursing in the Commonwealth of Virginia, with said suspension to be stayed contingent upon Ms. Laguerre's entry into the Virginia Health Practitioners' Monitoring Program (HPMP) and compliance thereafter. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS: **Jennifer Lynn Lyon, RN 0001-203419**
Ms. Lyon did not appear.

Cynthia Gaines, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Mary Treta, court reporter with Crane-Snead & Associates, recorded the proceedings.

Kelli Moss, Senior Investigator, Department of Health Professions, and Leslie Manis, RN, BSN, Clinical Supervisor at All About Care, were present and testified.

CLOSED MEETING: Dr. Ross moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 5:12 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Lyon. Additionally, Dr. Ross moved that Ms. Power, Ms. Krohn, Ms. Graham and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 5:16 P.M.

Ms. Gilliam moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Gerardo moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Gaines and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved that the Board of Nursing indefinitely suspend the right of Jennifer Lynn Lyon to renew her license to practice professional nursing in the Commonwealth of Virginia until such time she can appear before the Board and demonstrate sufficient evidence she is safe and competent to practice. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

Ms. Clark and Dr. Ross left at 5:17 P.M.

CONSIDERATION OF CONSENT ORDER IN LIEU OF THE FORMAL HEARING:

Lindsay Byrum, CNA 1401-144553

Ms. Byrum did not appear.

Cynthia Gaines, Adjudication Specialist, presented the signed Consent Order from Ms. Byrum on behalf of the Commonwealth, in lieu of proceedings with her formal hearing scheduled for March 23, 2017.

Ms. Mitchell was legal counsel for the Board.

ACTION:

Mr. Monson moved that the Board of Nursing accept the Consent Order of Lindsay Byrum for voluntary surrender for revocation of her certificate to practice as a nurse aide with a Finding of Abuse to be entered against her in the Virginia Nurse Aide Registry, in lieu of the formal hearing. The motion was seconded and carried unanimously.

ADJOURNMENT:

The Board adjourned at 5:25 P.M.

Brenda Krohn, RN, MS
Deputy Executive Director

**VIRGINIA BOARD OF NURSING
MINUTES
March 22, 2017
Panel – B**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:05 A.M. on March 22, 2017 in Board Room 4, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Joyce A. Hahn, PhD, RN, NEA-BC, FNAP; President
Guia Caliwagan, RN, MAN, EdS
Kelly McDonough, DNP, RN
Trula Minton, MS, RN
Jennifer Phelps, LPN, QMHPA
Rebecca Poston, PhD, RN, CPNP-PC
William Traynham, LPN, CSAC

STAFF PRESENT: Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Jane Elliott, RN, PhD; Discipline Staff
Huong Vu, Executive Assistant

OTHERS PRESENT: Erin Barrett, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With seven members of the Board present, a panel was established.

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:

CLOSED MEETING: Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 9:10 A.M., for the purpose of consideration of agency subordinate recommendations. Additionally, Dr. Poston moved that Ms. Douglas, Dr. Elliott, Ms. Vu and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 9:21 A.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Mary Hortense Cook Goodman, CNA 1401-048154

Ms. Goodman did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Mary Hortense

Cook Goodman to practice as a certified nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Gwendolyn Felicia Strickland, CNA 1401-068977

Ms. Strickland did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certificate of Gwendolyn Felicia Strickland to practice as a certified nurse aide in the Commonwealth of Virginia for a period of not less than one year from the date of entry of the Order and to enter a Finding of Neglect based on a singular occurrence against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Ray Jones, CNA 1401-131614

Ms. Jones did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Ray Jones to practice as a certified nurse aide in the Commonwealth of Virginia and to enter a Finding of Neglect against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Mary Elizabeth Barr Nester, CNA 1401-041522

Ms. Nester did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Mary Elizabeth Barr Nester to practice as a certified nurse aide in the Commonwealth of Virginia and to enter a Finding of Misappropriation of patient property against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Ashley Lynn Smoot, RMA 0031-009047

Ms. Smoot did not appear.

Dr. McDonough moved that the Board of Nursing modify the recommended decision of the agency subordinate as follow:

- Regulations stated in # 4 of the Findings of Fact and Conclusion of Law is changed to 18VAC90-60-120(2e).
- To revoked the right of Ashley Lynn Smoot to renew her registration to practice as a medication aide in the Commonwealth of Virginia

The motion was seconded and carried unanimously.

Cassandra Dirico, CNA 1401-150147

Ms. Dirico did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Cassandra Dirico to practice as a certified nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Kyle Eugene Goodman, LPN 0002-087627

Mr. Goodman did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Kyle Eugene Goodman and to indefinitely suspend his license to practice practical nursing, said suspension applies to any multistate privilege. The motion was seconded and carried unanimously.

Shelia Murphy, RN Maryland License R153466 with Multistate Privilege

Ms. Murphy did not appear.

Ms. Caliwagan moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand Sheila Murphy and to require her to complete NCSBN course on recordkeeping within 90 days of entry of the Order. The motion was seconded and carried unanimously.

Jason Persinger, RN 0001-254419

Mr. Persinger did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of Jason Persinger to practice professional nursing in the Commonwealth of Virginia, said suspension applies to any multistate privilege. The motion was seconded and carried unanimously.

Lori Hodges, LPN 0002-085610

Ms. Hodges did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Lori Hodges. The motion was seconded and carried unanimously.

Joyce Helen Watson, LPN 0002-061126

Ms. Watson did not appear.

Dr. Hahn moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand Joyce Helen Watson and to require her to provide written proof satisfactory to the Board within 90 days from the date of entry of the Order of successful completion the following NCSBN courses:

- *Professional Accountability and Legal Liability for Nurses; and*
- *Right or Wrong: Ethics and Professionalism in Nursing*

The motion was seconded and carried unanimously.

Rhonda Titmus Rowland, RN 0001-107511

Ms. Rowland did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Rhonda Titmus Rowland and to indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia for a period of not less than two years from the date of entry of the Order, said suspension applies to any multistate privilege. The motion was seconded and carried unanimously.

Amber Sky Bruce Angelidis, RN 0001-226435

Ms. Angelidis did not appear.

Ms. Phelps moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Amber Sky Bruce Angelidis and to require her to provide to the Board within 90 days of the entry of the Order evidence of successful completion the following NCSBN online courses:

- *Sharpening Critical Thinking Skills; and*
- *Documentation Errors: Causes and Prevention*

The motion was seconded and carried unanimously.

Olivia Holali Agbam, RN 0001-259866

Ms. Agbam did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand Olivia Holali Agbam and to require her to provide to the Board within 60 days of the entry of the Order evidence of successful completion the following NCSBN online courses:

- *Professional Accountability and Legal Liability for Nurses; and*
- *Right or Wrong: Ethics and Professionalism in Nursing*

The motion was seconded and carried unanimously.

Annah Higgs, CNA 1401-160404

Ms. Higgs did not appear.

Ms. Caliwagan moved that the Board of Nursing modify the recommended decision of the agency subordinate as follow:

- To add that violation of Virginia Code §54.1-3007(8) to # 2 of the Findings of Fact and Conclusions of Law.
- To suspend the certificate of Annah Higgs to practice as a certified nurse aide for the period of not less than one year in the Commonwealth of Virginia and to enter a Finding of Neglect against her in the Virginia Nurse Aide Registry.

The motion was seconded and carried unanimously.

Najah Walker, CNA 1401-159044

Ms. Slaughter did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Najah Walker to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Neglect against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

Carry Lynn Bledsoe Ramey, CNA 1401-134617

Ms. Ramey did not appear.

Dr. McDonough moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of Carry Lynn Bledsoe Ramey to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded and carried unanimously.

ADJOURNMENT:

The Board adjourned at 9:21 A.M.

Jane Elliott, RN, PhD
Discipline Staff

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
March 22, 2017
Panel – B**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 11:05 A.M. on January 25, 2017 in Board Room 4, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Joyce A. Hahn, PhD, RN, NEA-BC, FNAP; President
Guia Caliwagan, RN, MAN, EdS
Kelly McDonough, DNP, RN
Trula Minton, MS, RN
Jennifer Phelps, LPN, QMHPA
Rebecca Poston, PhD, RN, CPNP-PC
William Traynham, LPN, CSAC
Dawn Hogue, MA, LMT – **LMT cases only**

STAFF PRESENT:

Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Jane Elliott, RN, PhD; Discipline Staff
Huong Vu, Executive Assistant

OTHERS PRESENT:

Erin Barrett, Assistant Attorney General, Board Counsel

ESTABLISHMENT OF A PANEL:

With eight members of the Board present, a panel was established.

FORMAL HEARINGS:

Jerry L. McLean, Jr., LMT 0019-013642
Mr. McLean did not appear.

Julia Bennett, Assistant Attorney General, and Carla Boyd, Adjudication Specialist, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Ashley Hester, Senior Investigator, Department of Health Professions, and Client A were present and testified.

CLOSED MEETING:

Dr. McDonough moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 11:50 A.M., for the purpose of deliberation to reach a decision in the matter of Mr. McLean. Additionally, Dr. McDonough moved that Ms. Douglas, Dr. Elliott, Ms. Vu and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 12:00 P.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Mr. Traynham moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Bennett. The motion was seconded and carried unanimously.

ACTION:

Ms. Hogue moved that the Board of Nursing indefinitely suspend Mr. McLean's license to practice as massage therapist for a period of not less than one year. The motion was seconded and carried with five votes in favor. Dr. Hahn, Ms. Caliwagan, and Dr. McDonough opposed the motion.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS:

The Board recessed at 12:00 P.M.

RECONVENTION:

The Board reconvened at 1:03 P.M.

FORMAL HEARINGS:

Jean Marie Franko, LMT Applicant
Ms. Franko appeared.

Carla Boyd, Adjudication Specialist, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

CLOSED MEETING:

Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 1:40 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Franklo. Additionally, Dr. Poston moved that Ms. Douglas, Dr. Elliott, Ms. Vu and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 1:50 P.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Caliwagan moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Boyd, and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved that the Board of Nursing approve Ms. Franklo's application for license massage therapy contingent upon her completion of Pharmacology continuing education unit course offered by approved provider deemed acceptable by the Board within 90 days. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS:

The Board recessed at 1:51P.M.

RECONVENTION:

The Board reconvened at 1:57 P.M.

FORMAL HEARINGS:

Tram Linh Nguyen, LMT 0019-009556
Ms. Nguyen did not appear.

Carla Boyd, Adjudication Specialist, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Ann S. Hardy, RN, Senior Investigator, Department of Health Professions, testified via telephone.

CLOSED MEETING:

Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 2:22 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Nguyen. Additionally, Dr. Poston moved that Ms. Douglas, Dr. Elliott, Ms. Vu and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 2:27 P.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Phelps moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Boyd. The motion was seconded and carried unanimously.

ACTION: Ms. Minton moved that the Board of Nursing indefinitely suspend Ms. Nguyen’s right to renew her license massage therapy for a period of not less than two years. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS: The Board recessed at 2:28 P.M.

RECONVENTION: The Board reconvened at 2:33 P.M.

Dr. Hahn and Ms. Hogue left at 2:28 P.M.

FORMAL HEARINGS: **Chester Career College Practical Nursing Education Program US28103000**
Tracey King, Chester Career College Representative appeared accompanied by Denis Englishby, Esquire, Debbie Harris, Chester Career College Program Director, and Margaret King, Chester Career College CEO.

Anne Joseph, Deputy Director, Administrative Proceeding Division, represented the Commonwealth. Ms. Barrett was legal counsel for the Board. Medford Howard, court reporter with Crane-Snead & Associates, recorded the proceedings.

Tonya James, Nursing Compliance Case Manager, Charlette Ridout, Senior Nursing Education Consultant, Tracey King, Chester Career College Representative, were present and testified.

CLOSED MEETING: Dr. Poston moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 3:46 P.M., for the purpose of deliberation to reach a decision in the matter of Chester Career College Practical Nursing Program. Additionally, Dr. Poston moved that Ms. Douglas, Ms. Krohn, Ms. Vu and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 4:40 P.M.

Dr. Poston moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ms. Caliwagan moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Joseph, amended by the Board, and

decision of the Board as read by Ms. Barrett. The motion was seconded and carried unanimously.

ACTION:

The Board of Nursing voted:

- To continue Chester Career Practical Nursing Program on conditional approval for one year from the date of entry of the Order.
- To require Chester Career Practical Nursing Program to submit evidence that each graduating cohort has received supervised clinical experience in maternal/infant (obstetrics, gynecology, neonatal) nursing and such experience is reflected in each student record and accompanying transcript.
- To require Chester Career Practical Nursing Program must also remain in compliance with all regulations governing nursing education programs.
- At the end of one year, an administrative review may be conducted to resolve this matter.

The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT:

The Board adjourned at 4:45 P.M.

Jane Elliott, RN, PhD
Discipline Staff

**VIRGINIA BOARD OF NURSING
FORMAL HEARINGS
March 23, 2017**

TIME AND PLACE: The meeting of the Virginia Board of Nursing was called to order at 9:05 A.M. on March 23, 2017 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

BOARD MEMBERS PRESENT:

Louise Hershkowitz, CRNA, MSHA; Vice President
Marie Gerardo, MS, RN, ANP-BC
Regina Gilliam, LPN
Jeanne Holmes, Citizen Member
Kelly S. McDonough, DNP, RN
Mark Monson, Citizen Member
William Traynham, LPN, CSAC

STAFF PRESENT:

Jodi P. Power, JD, RN; Deputy Executive Director
Linda Kleiner, RN; Discipline Case Manager
Huong Vu, Executive Assistant

OTHERS PRESENT:

Charis Mitchell, Assistant Attorney General, Board Counsel
Senior Nursing Students from University of Virginia
Nurse Aide Students from Louisa County Public Schools

ESTABLISHMENT OF A PANEL:

With seven members of the Board present, a panel was established

FORMAL HEARINGS:

Katelyn Haynes Washington, RN 0001-236934
Ms. Washington did not appear.

Steve Bulger, Adjudication Specialist represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Ann S. Hardy, RN, Senior Investigator, Department of Health Professions, Kathy Ward, Case Manager, Health Practitioners' Monitoring Program, and Ian Orensky, PharmD, Director of Pharmacy at Bon Secours St. Mary Hospital, were present and testified.

CLOSED MEETING:

Dr. McDonough moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 10:12 A.M., for the purpose of deliberation to reach a decision in the matter of Ms. Washington. Additionally, Dr. McDonough moved that Ms. Power, Ms. Kleiner, Ms. Vu and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 10:24 A.M.

Ms. Gilliam moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Mr. Traynham moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Mr. Bulger and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Mr. Monson moved that the Board of Nursing indefinitely suspend the license of Katelyn Haynes Washington to practice professional nursing in the Commonwealth of Virginia until such time she can appear before the Board and demonstrate sufficient evidence that she is safe and competent to practice. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

Ms. Hershkowitz and Mr. Monson left at 10:27 A.M. Ms. Gerardo assumed the role of Chair.

FORMAL HEARINGS:

Sonia Dionne Barnett-Ketter, RN 0001-254643

Ms. Barnett-Ketter appeared accompanied by Eileen Talamante, her lawyer.

Carla Boyd, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Lane Raker, RN, LNP, Senior Investigator, Department of Health Professions, testified via telephone. Rebecca Joyce, RN, Residency Coordinator at Chesapeake Regional Medical Center (CRMC), Meagan Chesebro, RN, Staff Nurse at CRMC, and Tamirsu Nhahi, RN at CRMC, were present and testified.

CLOSED MEETING:

Dr. McDonough moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 1:44 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Barnett-Ketter. Additionally, Dr. McDonough moved that Ms. Power, Ms. Kleiner, Ms. Vu and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 1:55 P.M.

Dr. McDonough moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Mr. Traynham moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Boyd and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Ms. Gilliam moved that the Board of Nursing reprimand Sonia Dionne Barnett-Ketter. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

The Student left the meeting.

RECESS:

The Board recessed at 2:05 P.M.

RECONVENTION:

The Board reconvened at 2:40 P.M.

Ms. Hershkowitz and Mr. Monson rejoined the hearings. Ms. Hershkowitz resumed the role of Chair.

FORMAL HEARINGS:

Christina Carrie Noss, RN 0001-238890

Ms. Noss appeared.

Amy Weiss, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Kimberly B. Lynch, RN, MS, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING:

Ms. Gilliam moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 3:05 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Noss. Additionally, Ms. Gilliam moved that Ms. Power, Ms. Kleiner, Ms. Vu and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 3:10 P.M.

Dr. McDonough moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Gilliam moved that the Board of Nursing dismiss the case against Christina Carrie Noss. The motion was seconded and carried with five votes in favor of the motion. Dr. McDonough and Ms. Holmes opposed the motion.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

FORMAL HEARINGS:

Helen Yiapan, LPN Reinstatement 0002-075077

Ms. Yiapan appeared.

Tammie Jones, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

Patricia Sheehan, Senior Investigator, Department of Health Professions, was present and testified.

CLOSED MEETING:

Dr. McDonough moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 4:33 P.M., for the purpose of deliberation to reach a decision in the matter of Ms. Yiapan. Additionally, Dr. McDonough moved that Ms. Power, Ms. Kleiner, Ms. Vu and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 4:50 P.M.

Ms. Gilliam moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Mr. Monson moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Jones and amended by the Board. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved that the Board of Nursing deny the reinstatement application of Helen Yiapan and continue her practical nursing license on

indefinite suspension until such time as she can demonstrate sufficient evidence that she is safe and competent to resume nursing practice. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

RECESS: The Board recessed at 4:55 P.M.

RECONVENTION: The Board reconvened at 5:03 P.M.

FORMAL HEARINGS: **Barry Robert Edwards, LPN 0002-039939**
Mr. Edwards did not appear.

Amy Weiss, Adjudication Specialist, represented the Commonwealth. Ms. Mitchell was legal counsel for the Board. Lori Larsen, court reporter with Crane-Snead & Associates, recorded the proceedings.

John W. Turner, Senior Investigator, Department of Health Professions, and Stephanie Vick, RN at Hampton VA Medical Center, were present and testified.

CLOSED MEETING: Dr. McDonough moved that the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 5:37 P.M., for the purpose of deliberation to reach a decision in the matter of Mr. Edwards. Additionally, Dr. McDonough moved that Ms. Power, Ms. Kleiner, Ms. Vu and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 5:48 P.M.

Ms. Gilliam moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. McDonough moved that the Board of Nursing accept the findings of fact and conclusions of law as presented by Ms. Weiss and amended by the Board. The motion was seconded and carried unanimously.

ACTION: Mr. Monson moved that the Board of Nursing revoke the license of Barry Robert Edwards to practice as practical nursing in the Commonwealth of Virginia and impose a monetary penalty in the amount of \$5,000.00 to be paid to the Board

within 90 days of entry of the Order. The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT: The Board adjourned at 5:50 P.M.

Jodi P. Power, RN, JD
Deputy Executive Director

VIRGINIA BOARD OF NURSING
POSSIBLE SUMMARY SUSPENSION TELEPHONE CONFERENCE CALL
April 12, 2017

A possible summary suspension telephone conference call of the Virginia Board of Nursing was held April 12, 2017 at 8:45 A.M.

The Board of Nursing members participating in the meeting were:

Joyce A. Hahn, PhD, RN, NEA-BC, FNAP; Chair	Mark Monson, Citizen Member
Alice Clark, Citizen Member	Kelly S. McDonough, DNP, RN
Marie Gerardo, MS, RN, ANP-BC	Jennifer Phelps, LPN, QMHPA
Louise Hershkowitz, CRNA, MSHA	Dustin S. Ross, DNP, MBA, RN, NE-BC
Jeanne Holmes, Citizen Member	

Others participating in the meeting were:

Erin Barrett, Assistant Attorney General, Board Counsel
James Schliessmann, Assistant Attorney General
Tammie Jones, Adjudication Specialist
Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Darlene Graham, Senior Discipline Staff

The meeting was called to order by Dr. Hahn. With nine members of the Board of Nursing participating, a quorum was established.

James Schliessmann, Assistant Attorney General presented evidence that the continued practice of nursing by Jason Hornsby, RN 0001- 259588 may present a substantial danger to the health and safety of the public.

Ms. Hershkowitz moved to summarily suspend the nursing license of Jason Hornsby pending a formal administrative hearing and to offer a consent order for indefinite suspension of his license in lieu of a formal hearing. The motion was seconded and carried unanimously.

The meeting was adjourned at 9:00 A.M.

Jay P. Douglas, MSM, RN, CSA, FRE
Executive Director

Agency Subordinate Recommendation Tracking Trend Log - May 2006 to Present – Board of Nursing

Considered		Accepted		Modified*					Rejected				Final Outcome:** Difference from Recommendation					
Date	Total	Total	Total %	Total	Total %	# present	# ↑	# ↓	Total	Total %	# present to FH	# Ref	# Dis- missed	↑	↓	Same	Pend- ing	N/A
Total to Date:	2607	2296	88.1%	215	8.2%				91	3.5%				66	67	83	6	
CY2017 to Date:	83	77	92.8%	5	6.0%	0	2	2	1	1.2%	0	1	0	0	2	3	N/A	
Mar-17	35	31	88.6%	4	11.4%	0	2	1	0	0.0%	0	0	0	0	0	2		
Jan-17	48	46	95.8%	1	2.1%	0	0	1	1	2.1%	0	1	0	0	2	1		
Annual Totals:																		
Total 2016	241	227	94.2%	9	3.7%	0	8	0	5	2.1%	2	4	0	4	8	2		
Total 2015	240	218	90.8%	14	5.8%	2	12	2	8	3.3%	3	6	1	9	6	5	N/A	
Total 2014	257	235	91.4%	17	6.6%	2	8	9	5	1.9%	1	3	2	3	3	7	N/A	
Total 2013	248	236	95.2%	10	4.0%				2	0.8%				3	6	2	N/A	
Total 2012	229	211	92.1%	15	6.6%				3	1.3%				4	6	9	N/A	
Total 2011	208	200	96.2%	6	2.9%				2	1.0%				4	1	12	N/A	
Total 2010	194	166	85.6%	21	10.8%				7	3.6%				7	9	9	N/A	
Total 2009	268	217	81.0%	40	14.9%				11	4.1%				11	6	20	N/A	
Total 2008	217	163	75.1%	29	13.4%				22	10.1%				11	11	3	N/A	
Total 2007	174	130	74.7%	30	17.2%				12	6.9%				8	7	4	N/A	
Total 2006	76	62	81.6%	6	7.9%				8	10.5%				2	2		N/A	

* Modified = Sanction changed in some way (does not include editorial changes to Findings of Fact or Conclusions of Law). ↑ = additional terms or more severe sanction. ↓ = lesser sanction or impose no sanction.

** Final Outcome Difference = Final Board action/ sanction after FH compared to original Agency Subordinate Recommendation that was modified (then appealed by respondent to FH) or was Rejected by Board (& referred to FH).

Virginia Department of Health Professions
Cash Balance
As of February 28, 2017

	Nursing
Board Cash Balance as of June 30, 2016	\$ 9,780,675
YTD FY17 Revenue	8,664,838
Less: YTD FY17 Direct and Allocated Expenditures	<u>8,124,243</u>
Board Cash Balance as February 28, 2017	<u><u>10,321,270</u></u>

* Includes \$40,976 deduction for Nurse Scholarship Fund

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	Amount	Budget	Amount Under/(Over)		% of Budget
				Budget		
4002400	Fee Revenue					
4002401	Application Fee	872,699.00	1,515,000.00	642,301.00		57.60%
4002406	License & Renewal Fee	6,073,270.00	8,792,925.00	2,719,655.00		69.07%
4002407	Dup. License Certificate Fee	16,710.00	23,750.00	7,040.00		70.36%
4002408	Board Endorsement - In	502,410.00	755,900.00	253,490.00		66.47%
4002409	Board Endorsement - Out	13,305.00	7,560.00	(5,745.00)		175.99%
4002421	Monetary Penalty & Late Fees	160,545.00	250,000.00	89,455.00		64.22%
4002432	Misc. Fee (Bad Check Fee)	585.00	1,750.00	1,165.00		33.43%
4002660	Administrative Fees	250.00	-	(250.00)		0.00%
	Total Fee Revenue	7,639,774.00	11,346,885.00	3,707,111.00		67.33%
4003000	Sales of Prop. & Commodities					
4003020	Misc. Sales-Dishonored Payments	1,840.00	-	(1,840.00)		0.00%
	Total Sales of Prop. & Commodities	1,840.00	-	(1,840.00)		0.00%
4009000	Other Revenue					
4009060	Miscellaneous Revenue	35,200.00	60,400.00	25,200.00		58.28%
	Total Other Revenue	35,200.00	60,400.00	25,200.00		58.28%
	Total Revenue	7,676,814.00	11,407,285.00	3,730,471.00		67.30%
5011110	Employer Retirement Contrib.					
5011120	Fed Old-Age Ins- Sal St Emp	78,819.36	118,077.00	39,257.64		66.75%
5011130	Fed Old-Age Ins- Wage Earners	8,658.96	30,759.00	22,100.04		28.15%
5011140	Group Insurance	13,813.06	20,179.00	6,365.94		68.45%
5011150	Medical/Hospitalization Ins.	191,342.50	336,576.00	145,233.50		56.85%
5011160	Retiree Medical/Hospitalizatn	12,445.42	18,176.00	5,730.58		68.47%
5011170	Long term Disability Ins	7,006.72	10,167.00	3,160.28		68.92%
	Total Employee Benefits	452,425.63	741,723.00	289,297.37		61.00%
5011200	Salaries					
5011230	Salaries, Classified	1,009,145.13	1,540,318.00	531,172.87		65.52%
5011250	Salaries, Overtime	11,324.44	3,166.00	(8,158.44)		357.69%
	Total Salaries	1,020,469.57	1,543,484.00	523,014.43		66.11%
5011300	Special Payments					
5011310	Bonuses and Incentives	2,000.00	-	(2,000.00)		0.00%
5011380	Deferred Compnstrn Match Pmts	4,402.50	13,440.00	9,037.50		32.76%
	Total Special Payments	6,402.50	13,440.00	7,037.50		47.64%
5011400	Wages					
5011410	Wages, General	112,766.21	402,073.00	289,306.79		28.05%
5011430	Wages, Overtime	423.08	-	(423.08)		0.00%
	Total Wages	113,189.29	402,073.00	288,883.71		28.15%
5011530	Short-trm Disability Benefits	44,855.00	-	(44,855.00)		0.00%
	Total Disability Benefits	44,855.00	-	(44,855.00)		0.00%
5011600	Terminatn Personal Svce Costs					
5011620	Salaries, Annual Leave Balanc	5,895.49	-	(5,895.49)		0.00%
5011660	Defined Contribution Match - Hy	3,700.13	-	(3,700.13)		0.00%
	Total Terminatn Personal Svce Costs	9,595.62	-	(9,595.62)		0.00%
5011700	WTA Term Prsnl Svc Costs					

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account		Amount			
Number	Account Description	Amount	Budget	Under/(Over)	% of Budget
5011720	WTA FICA for Salaried State Employees	61.19	-	(61.19)	0.00%
5011740	WTA Group Life Insurance	18.93	-	(18.93)	0.00%
	Total WTA Term Prsnl Svc Costs	80.12	-	(80.12)	0.00%
5011930	Turnover/Vacancy Benefits	-	-	-	0.00%
	Total Personal Services	1,647,017.73	2,700,720.00	1,053,702.27	60.98%
5012000	Contractual Svcs				
5012100	Communication Services				
5012110	Express Services	2,932.20	4,395.00	1,462.80	66.72%
5012120	Outbound Freight Services	-	10.00	10.00	0.00%
5012140	Postal Services	89,315.38	85,633.00	(3,682.38)	104.30%
5012150	Printing Services	81.00	1,322.00	1,241.00	6.13%
5012160	Telecommunications Svcs (VITA)	19,874.10	21,910.00	2,035.90	90.71%
5012170	Telecomm. Svcs (Non-State)	382.50	-	(382.50)	0.00%
5012190	Inbound Freight Services	105.71	17.00	(88.71)	621.82%
	Total Communication Services	112,690.89	113,287.00	596.11	99.47%
5012200	Employee Development Services				
5012210	Organization Memberships	6,000.00	8,764.00	2,764.00	68.46%
5012220	Publication Subscriptions	(2.12)	120.00	122.12	1.77%
5012240	Employee Training/Workshop/Conf	3,939.00	482.00	(3,457.00)	817.22%
5012250	Employee Tuition Reimbursement	-	1,000.00	1,000.00	0.00%
	Total Employee Development Services	9,936.88	10,366.00	429.12	95.86%
5012300	Health Services				
5012360	X-ray and Laboratory Services	1,653.09	4,232.00	2,578.91	39.06%
	Total Health Services	1,653.09	4,232.00	2,578.91	39.06%
5012400	Mgmnt and Informational Svcs	-			
5012420	Fiscal Services	108,004.52	197,340.00	89,335.48	54.73%
5012440	Management Services	1,406.65	370.00	(1,036.65)	380.18%
5012460	Public Infrmtnl & Relatn Svcs	-	49.00	49.00	0.00%
5012470	Legal Services	4,050.00	5,616.00	1,566.00	72.12%
	Total Mgmnt and Informational Svcs	113,461.17	203,375.00	89,913.83	55.79%
5012500	Repair and Maintenance Svcs				
5012530	Equipment Repair & Maint Svc	-	3,001.00	3,001.00	0.00%
5012560	Mechanical Repair & Maint Svc	-	369.00	369.00	0.00%
	Total Repair and Maintenance Svcs	-	3,370.00	3,370.00	0.00%
5012600	Support Services				
5012630	Clerical Services	149,618.03	292,088.00	142,469.97	51.22%
5012640	Food & Dietary Services	6,212.65	-	(6,212.65)	0.00%
5012660	Manual Labor Services	19,221.31	38,508.00	19,286.69	49.92%
5012670	Production Services	129,792.91	158,515.00	28,722.09	81.88%
5012680	Skilled Services	572,697.28	1,119,774.00	547,076.72	51.14%
	Total Support Services	877,542.18	1,608,885.00	731,342.82	54.54%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	1,769.03	5,260.00	3,490.97	33.63%
5012830	Travel, Public Carriers	-	1.00	1.00	0.00%
5012840	Travel, State Vehicles	457.68	2,454.00	1,996.32	18.65%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over)	
5012850	Travel, Subsistence & Lodging	2,248.47	6,635.00	4,386.53	33.89%
5012880	Trvl, Meal Reimb- Not Rprtbl	893.50	3,597.00	2,703.50	24.84%
	Total Transportation Services	5,368.68	17,947.00	12,578.32	29.91%
	Total Contractual Svcs	1,120,652.89	1,961,462.00	840,809.11	57.13%
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	19,131.73	11,696.00	(7,435.73)	163.57%
5013130	Stationery and Forms	373.87	3,790.00	3,416.13	9.86%
	Total Administrative Supplies	19,505.60	15,486.00	(4,019.60)	125.96%
5013300	Manufactrng and Merch Supplies				
5013350	Packaging & Shipping Supplies	-	99.00	99.00	0.00%
	Total Manufactrng and Merch Supplies	-	99.00	99.00	0.00%
5013500	Repair and Maint. Supplies				
5013520	Custodial Repair & Maint Matrl	-	29.00	29.00	0.00%
	Total Repair and Maint. Supplies	-	29.00	29.00	0.00%
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	167.78	408.00	240.22	41.12%
5013630	Food Service Supplies	-	1,108.00	1,108.00	0.00%
5013640	Laundry and Linen Supplies	-	22.00	22.00	0.00%
	Total Residential Supplies	167.78	1,538.00	1,370.22	10.91%
5013700	Specific Use Supplies				
5013730	Computer Operating Supplies	950.94	182.00	(768.94)	522.49%
	Total Specific Use Supplies	950.94	182.00	(768.94)	522.49%
	Total Supplies And Materials	20,624.32	17,334.00	(3,290.32)	118.98%
5015000	Continuous Charges				
5015100	Insurance-Fixed Assets				
5015120	Automobile Liability	-	163.00	163.00	0.00%
5015160	Property Insurance	-	504.00	504.00	0.00%
	Total Insurance-Fixed Assets	-	667.00	667.00	0.00%
5015300	Operating Lease Payments				
5015340	Equipment Rentals	5,982.60	9,014.00	3,031.40	66.37%
5015350	Building Rentals	309.12	-	(309.12)	0.00%
5015360	Land Rentals	-	275.00	275.00	0.00%
5015390	Building Rentals - Non State	92,112.59	132,159.00	40,046.41	69.70%
	Total Operating Lease Payments	98,404.31	141,448.00	43,043.69	69.57%
5015400	Service Charges				
5015460	SPCC And EEI Check Fees	-	5.00	5.00	0.00%
	Total Service Charges	-	5.00	5.00	0.00%
5015500	Insurance-Operations				
5015510	General Liability Insurance	-	1,897.00	1,897.00	0.00%
5015540	Surety Bonds	-	112.00	112.00	0.00%
	Total Insurance-Operations	-	2,009.00	2,009.00	0.00%
	Total Continuous Charges	98,404.31	144,129.00	45,724.69	68.28%
5022000	Equipment				

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account		Amount			
Number	Account Description	Amount	Budget	Under/(Over) Budget	% of Budget
5022100	Computer Hrdware & Sftware				
5022110	Desktop Computers(Microcmpter)	134.40	-	(134.40)	0.00%
	Total Computer Hrdware & Sftware	<u>134.40</u>	<u>-</u>	<u>(134.40)</u>	<u>0.00%</u>
5022200	Educational & Cultural Equip				
5022240	Reference Equipment	690.95	1,123.00	432.05	61.53%
	Total Educational & Cultural Equip	<u>690.95</u>	<u>1,123.00</u>	<u>432.05</u>	<u>61.53%</u>
5022300	Electrnc & Photographic Equip				
5022330	Voice & Data Transmissn Equip	255.00	-	(255.00)	0.00%
5022380	Electronic & Photo Equip Impr	-	1,666.00	1,666.00	0.00%
	Total Electrnc & Photographic Equip	<u>255.00</u>	<u>1,666.00</u>	<u>1,411.00</u>	<u>15.31%</u>
5022600	Office Equipment				
5022610	Office Appurtenances	-	202.00	202.00	0.00%
5022620	Office Furniture	3,880.00	1,097.00	(2,783.00)	353.69%
5022630	Office Incidentals	-	75.00	75.00	0.00%
	Total Office Equipment	<u>3,880.00</u>	<u>1,374.00</u>	<u>(2,506.00)</u>	<u>282.39%</u>
5022700	Specific Use Equipment				
5022710	Household Equipment	-	133.00	133.00	0.00%
	Total Specific Use Equipment	<u>-</u>	<u>133.00</u>	<u>133.00</u>	<u>0.00%</u>
	Total Equipment	<u>4,960.35</u>	<u>4,296.00</u>	<u>(664.35)</u>	<u>115.46%</u>
	Total Expenditures	<u>2,891,659.60</u>	<u>4,827,941.00</u>	<u>1,936,281.40</u>	<u>59.89%</u>
	Allocated Expenditures				
20400	Nursing / Nurse Aid	34,332.59	80,146.78	45,814.19	42.84%
30100	Data Center	860,197.20	1,579,997.26	719,800.06	54.44%
30200	Human Resources	91,344.42	313,490.72	222,146.30	29.14%
30300	Finance	448,124.95	629,329.29	181,204.34	71.21%
30400	Director's Office	231,528.53	370,151.13	138,622.60	62.55%
30500	Enforcement	1,456,739.33	2,320,711.55	863,972.23	62.77%
30600	Administrative Proceedings	341,469.19	588,126.16	246,656.97	58.06%
30700	Impaired Practitioners	47,986.33	66,075.98	18,089.65	72.62%
30800	Attorney General	149,076.12	196,179.08	47,102.95	75.99%
30900	Board of Health Professions	105,127.85	244,072.55	138,944.70	43.07%
31100	Maintenance and Repairs	-	3,344.48	3,344.48	0.00%
31300	Emp. Recognition Program	3,181.31	4,011.89	830.58	79.30%
31400	Conference Center	1,769.61	1,758.51	(11.10)	100.63%
31500	Pgm Devlpmnt & Implmentn	124,690.49	188,852.36	64,161.87	66.03%
	Total Allocated Expenditures	<u>3,895,567.93</u>	<u>6,586,247.75</u>	<u>2,690,679.82</u>	<u>59.15%</u>
	Net Revenue in Excess (Shortfall) of Expenditures	<u>\$ 889,586.47</u>	<u>\$ (6,903.75)</u>	<u>\$ (896,490.22)</u>	<u>12885.55%</u>

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
4002400	Fee Revenue									
4002401	Application Fee	108,595.00	103,085.00	90,355.00	93,061.00	129,535.00	106,008.00	101,480.00	140,580.00	872,699.00
4002406	License & Renewal Fee Dup. License Certificate	812,125.00	828,195.00	679,825.00	823,925.00	734,520.00	662,255.00	769,211.00	763,214.00	6,073,270.00
4002407	Fee	2,005.00	2,665.00	2,145.00	2,285.00	1,980.00	1,680.00	1,970.00	1,980.00	16,710.00
4002408	Board Endorsement - In	78,260.00	86,530.00	75,410.00	59,370.00	57,810.00	54,030.00	72,190.00	18,810.00	502,410.00
4002409	Board Endorsement - Out Monetary Penalty & Late	1,365.00	2,040.00	1,590.00	1,435.00	1,750.00	1,710.00	1,680.00	1,735.00	13,305.00
4002421	Fees	22,770.00	22,440.00	20,835.00	21,480.00	16,920.00	15,420.00	19,275.00	21,405.00	160,545.00
4002432	Misc. Fee (Bad Check Fee)	35.00	105.00	175.00	-	95.00	105.00	-	70.00	585.00
4002660	Administrative Fees	-	-	-	-	-	250.00	-	-	250.00
	Total Fee Revenue	1,025,155.00	1,045,060.00	870,335.00	1,001,556.00	942,610.00	841,458.00	965,806.00	947,794.00	7,639,774.00
4003000	Sales of Prop. & Commodities									
4003020	Misc. Sales-Dishonored Payments	365.00	355.00	395.00	50.00	225.00	175.00	-	275.00	1,840.00
	Total Sales of Prop. & Commodities	365.00	355.00	395.00	50.00	225.00	175.00	-	275.00	1,840.00
4009000	Other Revenue									
4009060	Miscellaneous Revenue	4,400.00	4,400.00	6,600.00	-	6,600.00	2,200.00	8,800.00	2,200.00	35,200.00
	Total Other Revenue	4,400.00	4,400.00	6,600.00	-	6,600.00	2,200.00	8,800.00	2,200.00	35,200.00
	Total Revenue	1,029,920.00	1,049,815.00	877,330.00	1,001,606.00	949,435.00	843,833.00	974,606.00	950,269.00	7,676,814.00
5011000	Personal Services									
5011100	Employee Benefits									
5011110	Employer Retirement Contrib.	25,350.23	17,098.72	16,213.48	16,567.04	16,567.04	16,216.64	16,181.10	16,145.36	140,339.61
5011120	Fed Old-Age Ins- Sal St Emp	14,101.65	9,382.56	9,513.45	9,194.90	9,259.75	9,131.27	9,101.75	9,134.03	78,819.36
5011130	Fed Old-Age Ins- Wage Earners	1,437.48	1,117.31	879.94	1,054.44	1,140.81	1,184.53	810.55	1,033.90	8,658.96
5011140	Group Insurance	2,408.30	1,665.79	1,616.17	1,632.17	1,651.10	1,614.34	1,614.34	1,610.85	13,813.06
5011150	Medical/Hospitalizati on Ins.	33,041.50	22,197.00	22,328.50	23,120.50	23,110.00	22,515.00	22,515.00	22,515.00	191,342.50
5011160	Retiree Medical/Hospitalizati on	2,155.55	1,500.45	1,455.75	1,487.22	1,487.22	1,454.12	1,454.12	1,450.99	12,445.42
5011170	Long term Disability Ins	1,251.23	839.25	814.26	831.86	831.86	813.34	813.34	811.58	7,006.72

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
	Total Employee Benefits	79,745.94	53,801.08	52,821.55	53,888.13	54,047.78	52,929.24	52,490.20	52,701.71	452,425.63
5011200	Salaries									
5011230	Salaries, Classified	189,682.16	122,820.22	120,610.73	113,098.12	116,995.59	114,071.30	114,841.85	117,025.16	1,009,145.13
5011250	Salaries, Overtime	2,376.50	1,186.48	693.74	1,286.18	599.81	2,489.65	554.53	2,137.55	11,324.44
	Total Salaries	192,058.66	124,006.70	121,304.47	114,384.30	117,595.40	116,560.95	115,396.38	119,162.71	1,020,469.57
5011310	Bonuses and Incentives	-	1,500.00	-	500.00	-	-	-	-	2,000.00
5011380	Deferred Compnstrn Match Pmts	777.50	525.00	525.00	525.00	525.00	525.00	515.00	485.00	4,402.50
	Total Special Payments	777.50	2,025.00	525.00	1,025.00	525.00	525.00	515.00	485.00	6,402.50
5011400	Wages									-
5011410	Wages, General	18,688.94	14,605.23	11,502.29	13,783.56	14,912.80	15,290.28	10,467.98	13,515.13	112,766.21
5011430	Wages, Overtime	102.00	-	-	-	-	193.58	127.50	-	423.08
	Total Wages	18,790.94	14,605.23	11,502.29	13,783.56	14,912.80	15,483.86	10,595.48	13,515.13	113,189.29
5011500	Disability Benefits									
5011530	Short-trm Disability Benefits	-	2,051.90	2,441.51	11,237.96	7,882.79	7,819.40	8,223.49	5,197.95	44,855.00
	Total Disability Benefits	-	2,051.90	2,441.51	11,237.96	7,882.79	7,819.40	8,223.49	5,197.95	44,855.00
5011600	Terminatn Personal Svce Costs									
5011620	Salaries, Annual Leave Balanc	-	-	5,547.09	-	-	-	348.40	-	5,895.49
5011660	Defined Contribution Match - Hy	680.75	428.68	428.68	435.02	435.02	406.94	442.52	442.52	3,700.13
	Total Terminatn Personal Svce Costs	680.75	428.68	5,975.77	435.02	435.02	406.94	790.92	442.52	9,595.62
5011700	WTA Term Prsnl Svc Costs									
5011720	WTA FICA for Salaried State Employees	-	-	-	61.19	-	-	-	-	61.19
5011740	WTA Group Life Insurance	-	-	-	18.93	-	-	-	-	18.93
	Term Prsnl Svc Costs	-	-	-	80.12	-	-	-	-	80.12
	Total Personal Services	292,053.79	196,918.59	194,570.59	194,834.09	195,398.79	193,725.39	188,011.47	191,505.02	1,647,017.73
5012000	Contractual Svcs									-
5012100	Communication Services									-
5012110	Express Services	215.15	202.40	285.71	-	-	536.38	-	1,692.56	2,932.20

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
5012140	Postal Services	13,346.16	7,838.54	13,734.05	14,714.90	6,895.89	13,879.24	6,683.19	12,223.41	89,315.38
5012150	Printing Services	-	13.00	-	-	-	42.00	-	26.00	81.00
5012160	Telecommunications Svcs (VITA)	2,065.58	2,535.74	2,354.62	-	2,387.91	2,918.25	5,095.68	2,516.32	19,874.10
5012170	Telecomm. Svcs (Non-State)	67.50	45.00	45.00	45.00	45.00	45.00	45.00	45.00	382.50
5012190	Inbound Freight Services	-	50.00	-	-	-	45.39	-	10.32	105.71
	Total Communication Services	15,694.39	10,684.68	16,419.38	14,759.90	9,328.80	17,466.26	11,823.87	16,513.61	112,690.89
5012200	Employee Development Services									
5012210	Organization Memberships	6,000.00	-	-	-	-	-	-	-	6,000.00
5012220	Publication Subscriptions	-	-	-	-	-	(2.12)	-	-	(2.12)
5012240	Employee Training/Workshop/Conf	-	-	3,790.00	-	-	149.00	-	-	3,939.00
	Total Employee Development Services	6,000.00	-	3,790.00	-	-	146.88	-	-	9,936.88
5012300	Health Services									
5012360	X-ray and Laboratory Services	-	844.76	-	-	-	808.33	-	-	1,653.09
	Total Health Services	-	844.76	-	-	-	808.33	-	-	1,653.09
5012400	Mgmt and Informational Svcs									
5012420	Fiscal Services Management	12,580.45	12,805.77	15,261.15	14,827.73	13,061.74	14,334.69	25,132.99	-	108,004.52
5012440	Services	-	749.82	-	423.92	-	146.93	-	85.98	1,406.65
5012470	Legal Services and Informational Svcs	1,535.00	-	1,225.00	-	-	175.00	-	1,115.00	4,050.00
	Total Mgmt and Informational Svcs	14,115.45	13,555.59	16,486.15	15,251.65	13,061.74	14,656.62	25,132.99	1,200.98	113,461.17
5012600	Support Services									
5012630	Clerical Services	9,991.25	11,675.63	10,247.53	-	-	43,762.89	-	73,940.73	149,618.03
5012640	Food & Dietary Services	1,199.43	428.87	1,237.17	-	-	1,651.13	-	1,696.05	6,212.65
5012660	Manual Labor Services	2,750.18	2,391.54	2,733.86	1,031.57	2,638.44	2,119.57	2,740.67	2,815.48	19,221.31
5012670	Production Services	28,465.79	14,334.35	17,682.88	6,902.86	13,792.90	15,523.82	16,846.44	16,243.87	129,792.91

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
5012680	Skilled Services	71,662.36	71,785.28	70,556.08	72,276.96	71,293.60	73,014.48	70,310.24	71,798.28	572,697.28
	Total Support Services	114,069.01	100,615.67	102,457.52	80,211.39	87,724.94	136,071.89	89,897.35	166,494.41	877,542.18
5012800	Transportation Services									
5012820	Travel, Personal Vehicle	536.76	403.93	377.46	303.46	147.42	-	-	-	1,769.03
5012840	Travel, State Vehicles	54.67	127.32	148.37	-	127.32	-	-	-	457.68
5012850	Travel, Subsistence & Lodging	1,931.79	-	100.84	-	-	-	-	215.84	2,248.47
5012880	Trvl, Meal Reimb-Not Rprtble	462.00	68.25	256.75	-	-	-	-	106.50	893.50
	Total Transportation Services	2,985.22	599.50	883.42	303.46	274.74	-	-	322.34	5,368.68
	Total Contractual Svs	152,864.07	126,300.20	140,036.47	110,526.40	110,390.22	169,149.98	126,854.21	184,531.34	1,120,652.89
5013000	Supplies And Materials									
5013100	Administrative Supplies									-
5013120	Office Supplies Stationery and Forms	1,817.68	2,973.74	2,848.90	-	(85.34)	5,768.21	(31.68)	5,840.22	19,131.73
5013130	Total Administrative Supplies	-	-	-	-	-	373.87	-	-	373.87
	Total Administrative Supplies	1,817.68	2,973.74	2,848.90	-	(85.34)	6,142.08	(31.68)	5,840.22	19,505.60
5013600	Residential Supplies									
5013620	Food and Dietary Supplies	-	-	72.38	-	-	56.14	-	39.26	167.78
	Total Residential Supplies	-	-	72.38	-	-	56.14	-	39.26	167.78
5013700	Specific Use Supplies									
5013730	Computer Operating Supplies	-	-	-	-	-	-	-	950.94	950.94
	Total Specific Use Supplies	-	-	-	-	-	-	-	950.94	950.94
	Total Supplies And Materials	1,817.68	2,973.74	2,921.28	-	(85.34)	6,198.22	(31.68)	6,830.42	20,624.32
5015000	Continuous Charges									
5015300	Operating Lease Payments									
5015340	Equipment Rentals	762.87	734.12	734.12	-	-	1,497.12	-	2,254.37	5,982.60
5015350	Building Rentals	-	98.98	-	-	101.06	-	-	109.08	309.12

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
5015390	Building Rentals - Non State	10,938.05	12,616.98	10,938.05	10,938.05	12,412.01	10,961.26	10,938.05	12,370.14	92,112.59
	Lease Payments	11,700.92	13,450.08	11,672.17	10,938.05	12,513.07	12,458.38	10,938.05	14,733.59	98,404.31
	Total Continuous Charges	11,700.92	13,450.08	11,672.17	10,938.05	12,513.07	12,458.38	10,938.05	14,733.59	98,404.31
5022000	Equipment									
5022110	Desktop Computers(Microcomputer)	-	-	-	-	-	-	-	134.40	134.40
	Total Computer Hardware & Software	-	-	-	-	-	-	-	134.40	134.40
5022200	Educational & Cultural Equip									
5022240	Reference Equipment	-	-	-	-	-	522.00	-	168.95	690.95
	Educational & Cultural Equip	-	-	-	-	-	522.00	-	168.95	690.95
5022300	Electrnc & Photographic Equip									
5022330	Voice & Data Transmissn Equip	-	-	-	-	-	255.00	-	-	255.00
	Total Electrnc & Photographic Equip	-	-	-	-	-	255.00	-	-	255.00
5022600	Office Equipment									
5022620	Office Furniture	440.00	1,120.00	-	-	-	-	-	2,320.00	3,880.00
	Total Office Equip	440.00	1,120.00	-	-	-	-	-	2,320.00	3,880.00
	Total Equipment	440.00	1,120.00	-	-	-	777.00	-	2,623.35	4,960.35
	Total Expenditures	458,876.46	340,762.61	349,200.51	316,298.54	318,216.74	382,308.97	325,772.05	400,223.72	2,891,659.60
	Net Revenue in Excess (Shortfall) of Expenditures Before Allocated Expenditures	\$ 571,043.54	\$ 709,052.39	\$ 528,129.49	\$ 685,307.46	\$ 631,218.26	\$ 461,524.03	\$ 648,833.95	\$ 550,045.28	4,785,154.40
	Allocated Expenditures									
20400	Nursing / Nurse Aid	3,358.53	5,799.83	790.63	5,073.70	5,226.90	7,153.71	1,999.87	4,929.42	34,332.59
30100	Data Center	108,520.03	152,870.39	61,735.22	138,842.90	39,261.17	106,423.39	135,303.15	117,240.94	860,197.20
30200	Human Resources	683.66	11,716.70	647.92	585.42	649.94	75,564.61	555.95	940.22	91,344.42
30300	Finance	109,185.37	64,492.70	37,578.56	99,832.72	105,458.64	(7,983.31)	84,412.24	(44,851.95)	448,124.95
30400	Director's Office	38,967.78	27,352.70	27,114.85	25,598.27	29,543.58	26,885.19	26,538.41	29,527.75	231,528.53
30500	Enforcement	258,305.78	177,145.03	182,344.00	179,951.85	160,452.33	162,330.68	148,684.70	187,524.97	1,456,739.33

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
30600	Administrative Proceedings	68,203.13	42,492.48	32,244.22	40,984.59	41,899.60	42,630.11	34,276.63	38,738.43	341,469.19
30700	Impaired Practitioners	8,088.49	5,619.97	5,655.76	5,577.19	5,705.70	5,863.47	5,548.54	5,927.22	47,986.33
30800	Attorney General Board of Health Professions	-	-	49,692.04	49,692.04	-	-	49,692.04	-	149,076.12
30900	Emp. Recognition Program	16,642.90	13,621.85	11,523.99	10,908.22	14,400.15	15,066.84	10,690.56	12,273.34	105,127.85
31300	Conference Center	639.11	2,101.35	-	-	-	334.82	-	106.03	3,181.31
31400	Pgm Devlpmt & Implmentn	173.63	160.85	947.41	(99.11)	74.19	153.25	73.62	285.77	1,769.61
31500	Total Allocated Expenditures	19,141.49	12,910.00	13,324.12	11,857.45	12,022.88	22,658.31	13,555.75	19,220.48	124,690.49
		<u>631,909.89</u>	<u>516,283.84</u>	<u>423,598.71</u>	<u>568,805.25</u>	<u>414,695.08</u>	<u>457,081.08</u>	<u>511,331.47</u>	<u>371,862.61</u>	<u>3,895,567.93</u>
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (60,866.35)	\$ 192,768.55	\$ 104,530.78	\$ 116,502.21	\$ 216,523.18	\$ 4,442.95	\$ 137,502.48	\$ 178,182.67	\$ 889,586.47

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
4002400	Fee Revenue				
4002401	Application Fee	700.00	300.00	(400.00)	233.33%
4002406	License & Renewal Fee	732,010.00	1,062,950.00	330,940.00	68.87%
4002408	Board Endorsement - In	3,960.00	-	(3,960.00)	0.00%
4002421	Monetary Penalty & Late Fees	-	330.00	330.00	0.00%
4002432	Misc. Fee (Bad Check Fee)	140.00	700.00	560.00	20.00%
	Total Fee Revenue	736,810.00	1,064,280.00	327,470.00	69.23%
4003000	Sales of Prop. & Commodities				
4003007	Sales of Goods/Svces to State	251,063.71	558,242.00	307,178.29	44.97%
4003020	Misc. Sales-Dishonored Payments	150.00	-	(150.00)	0.00%
	Total Sales of Prop. & Commodities	251,213.71	558,242.00	307,028.29	45.00%
4009000	Other Revenue				
	Total Revenue	988,023.71	1,622,522.00	634,498.29	60.89%
5011110	Employer Retirement Contrib.	11,551.46	17,762.00	6,210.54	65.03%
5011120	Fed Old-Age Ins- Sal St Emp	7,310.04	10,073.00	2,762.96	72.57%
5011130	Fed Old-Age Ins- Wage Earners	5,329.93	5,071.00	(258.93)	105.11%
5011140	Group Insurance	1,116.58	1,725.00	608.42	64.73%
5011150	Medical/Hospitalization Ins.	22,680.50	32,724.00	10,043.50	69.31%
5011160	Retiree Medical/Hospitalizatn	1,004.48	1,554.00	549.52	64.64%
5011170	Long term Disability Ins	565.74	869.00	303.26	65.10%
	Total Employee Benefits	49,558.73	69,778.00	20,219.27	71.02%
5011200	Salaries				
5011230	Salaries, Classified	84,065.25	131,662.00	47,596.75	63.85%
5011250	Salaries, Overtime	2,623.73	-	(2,623.73)	0.00%
	Total Salaries	86,688.98	131,662.00	44,973.02	65.84%
5011300	Special Payments				
5011380	Deferred Compnstrn Match Pmts	580.00	1,440.00	860.00	40.28%
	Total Special Payments	580.00	1,440.00	860.00	40.28%
5011400	Wages				
5011410	Wages, General	69,215.99	66,280.00	(2,935.99)	104.43%
5011430	Wages, Overtime	456.48	-	(456.48)	0.00%
	Total Wages	69,672.47	66,280.00	(3,392.47)	105.12%
5011530	Short-trm Disability Benefits	2,942.65	-	(2,942.65)	0.00%
	Total Disability Benefits	2,942.65	-	(2,942.65)	0.00%
5011600	Terminatn Personal Svce Costs				
5011620	Salaries, Annual Leave Balanc	6,739.37	-	(6,739.37)	0.00%
5011630	Salaries, Sick Leave Balances	2,966.82	-	(2,966.82)	0.00%
5011640	Salaries, Cmp Leave Balances	213.44	-	(213.44)	0.00%
5011660	Defined Contribution Match - Hy	54.12	-	(54.12)	0.00%
	Total Terminatn Personal Svce Costs	9,973.75	-	(9,973.75)	0.00%
5011930	Turnover/Vacancy Benefits	-	-	-	0.00%
	Total Personal Services	219,416.58	269,160.00	49,743.42	81.52%
5012000	Contractual Svs				
5012100	Communication Services				
5012140	Postal Services	33,706.73	32,117.00	(1,589.73)	104.95%
5012150	Printing Services	-	276.00	276.00	0.00%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
5012160	Telecommunications Svcs (VITA)	1,300.07	2,500.00	1,199.93	52.00%
5012190	Inbound Freight Services	0.94	-	(0.94)	0.00%
	Total Communication Services	35,007.74	34,893.00	(114.74)	100.33%
5012300	Health Services				
5012360	X-ray and Laboratory Services	19.80	125.00	105.20	15.84%
	Total Health Services	19.80	125.00	105.20	15.84%
5012400	Mgmt and Informational Svcs	-			
5012420	Fiscal Services	13,486.13	24,920.00	11,433.87	54.12%
5012440	Management Services	193.19	530.00	336.81	36.45%
5012460	Public Infrmtnl & Relatn Svcs	-	10.00	10.00	0.00%
	Total Mgmt and Informational Svcs	13,679.32	25,460.00	11,780.68	53.73%
5012500	Repair and Maintenance Svcs				
5012560	Mechanical Repair & Maint Srvc	-	72.00	72.00	0.00%
	Total Repair and Maintenance Svcs	-	72.00	72.00	0.00%
5012600	Support Services				
5012660	Manual Labor Services	665.27	2,454.00	1,788.73	27.11%
5012670	Production Services	7,413.42	10,300.00	2,886.58	71.97%
5012680	Skilled Services	10,571.12	48,303.00	37,731.88	21.89%
	Total Support Services	18,649.81	61,057.00	42,407.19	30.54%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	6,971.47	6,893.00	(78.47)	101.14%
5012830	Travel, Public Carriers	167.27	-	(167.27)	0.00%
5012840	Travel, State Vehicles	533.87	310.00	(223.87)	172.22%
5012850	Travel, Subsistence & Lodging	1,690.43	912.00	(778.43)	185.35%
5012880	Trvl, Meal Reimb- Not Rprtble	2,181.75	528.00	(1,653.75)	413.21%
	Total Transportation Services	11,544.79	8,643.00	(2,901.79)	133.57%
	Total Contractual Svcs	78,901.46	130,250.00	51,348.54	60.58%
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	1,067.96	1,092.00	24.04	97.80%
5013130	Stationery and Forms	51.35	1,203.00	1,151.65	4.27%
	Total Administrative Supplies	1,119.31	2,295.00	1,175.69	48.77%
5013200	Energy Supplies				
5013230	Gasoline	36.17	-	(36.17)	0.00%
	Total Energy Supplies	36.17	-	(36.17)	0.00%
5013300	Manufctrng and Merch Supplies				
5013350	Packaging & Shipping Supplies	-	20.00	20.00	0.00%
	Total Manufctrng and Merch Supplies	-	20.00	20.00	0.00%
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	80.00	80.00	0.00%
5013630	Food Service Supplies	-	226.00	226.00	0.00%
	Total Residential Supplies	-	306.00	306.00	0.00%
	Total Supplies And Materials	1,155.48	2,621.00	1,465.52	44.09%
5015000	Continuous Charges				
5015100	Insurance-Fixed Assets				
5015160	Property Insurance	-	106.00	106.00	0.00%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
	Total Insurance-Fixed Assets	-	106.00	106.00	0.00%
5015300	Operating Lease Payments				
5015340	Equipment Rentals	12.84	-	(12.84)	0.00%
5015350	Building Rentals	40.86	-	(40.86)	0.00%
5015360	Land Rentals	-	50.00	50.00	0.00%
5015390	Building Rentals - Non State	21,869.93	31,378.00	9,508.07	69.70%
	Total Operating Lease Payments	21,923.63	31,428.00	9,504.37	69.76%
5015500	Insurance-Operations				
5015510	General Liability Insurance	-	399.00	399.00	0.00%
5015540	Surety Bonds	-	24.00	24.00	0.00%
	Total Insurance-Operations	-	423.00	423.00	0.00%
	Total Continuous Charges	21,923.63	31,957.00	10,033.37	68.60%
5022000	Equipment				
5022200	Educational & Cultural Equip				
5022240	Reference Equipment	-	162.00	162.00	0.00%
	Total Educational & Cultural Equip	-	162.00	162.00	0.00%
5022600	Office Equipment				
5022680	Office Equipment Improvements	-	4.00	4.00	0.00%
	Total Office Equipment	-	4.00	4.00	0.00%
	Total Equipment	-	166.00	166.00	0.00%
	Total Expenditures	321,397.15	434,154.00	112,756.85	74.03%
	Allocated Expenditures				
20400	Nursing / Nurse Aid	9,626.06	26,119.22	16,493.16	36.85%
30100	Data Center	170,715.30	216,005.61	45,290.31	79.03%
30200	Human Resources	12,316.95	31,894.71	19,577.76	38.62%
30300	Finance	117,911.92	158,071.74	40,159.81	74.59%
30400	Director's Office	60,715.08	92,972.68	32,257.60	65.30%
30500	Enforcement	458,483.72	668,906.50	210,422.77	68.54%
30600	Administrative Proceedings	81,681.83	151,044.67	69,362.84	54.08%
30700	Impaired Practitioners	914.02	1,690.63	776.60	54.06%
30800	Attorney General	1,167.61	1,536.54	368.93	75.99%
30900	Board of Health Professions	27,582.27	61,304.90	33,722.63	44.99%
31100	Maintenance and Repairs	-	794.07	794.07	0.00%
31300	Emp. Recognition Program	453.53	408.17	(45.36)	111.11%
31400	Conference Center	420.15	417.52	(2.64)	100.63%
31500	Pgm Devlpmnt & Implmntn	32,654.09	47,434.98	14,780.89	68.84%
	Total Allocated Expenditures	974,642.55	1,458,601.92	483,959.37	66.82%
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (308,015.99)	\$ (270,233.92)	\$ 37,782.07	113.98%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
5012420	Fiscal Services	2,087.79	2,324.66	1,909.38	1,685.25	1,450.89	1,427.52	2,480.64	120.00	13,486.13
5012440	Management Services	-	102.98	-	58.22	-	20.18	-	11.81	193.19
	Informational Svcs	2,087.79	2,427.64	1,909.38	1,743.47	1,450.89	1,447.70	2,480.64	131.81	13,679.32
5012600	Support Services									
5012660	Manual Labor Services	30.81	151.98	42.97	46.64	66.03	194.25	74.64	57.95	665.27
5012670	Production Services	1,530.58	1,451.24	267.70	311.44	389.04	2,296.57	461.60	705.25	7,413.42
5012680	Skilled Services	1,229.20	1,229.20	1,475.04	1,475.04	1,475.04	1,229.20	1,229.20	1,229.20	10,571.12
	Total Support Services	2,790.59	2,832.42	1,785.71	1,833.12	1,930.11	3,720.02	1,765.44	1,992.40	18,649.81
5012800	Transportation Services									
5012820	Travel, Personal Vehicle	998.10	1,412.42	443.34	586.44	737.15	1,040.07	1,010.43	743.52	6,971.47
5012830	Travel, Public Carriers	-	45.38	-	35.69	-	48.93	-	37.27	167.27
5012840	Travel, State Vehicles	-	-	-	-	-	151.91	254.64	127.32	533.87
5012850	Travel, Subsistence & Lodging	-	98.61	507.51	-	105.06	242.82	530.18	206.25	1,690.43
5012880	Trvl, Meal Reimb- Not Rprtbl	76.50	309.75	197.50	-	136.50	127.50	556.50	777.50	2,181.75
	Total Transportation Services	1,074.60	1,866.16	1,148.35	622.13	978.71	1,611.23	2,351.75	1,891.86	11,544.79
	Total Contractual Svcs	13,290.63	11,899.27	9,309.67	9,608.56	7,804.72	10,882.06	8,974.64	7,131.91	78,901.46
5013000	Supplies And Materials									
5013100	Administrative Supplies									-
5013120	Office Supplies	71.91	93.37	272.24	-	-	237.52	-	392.92	1,067.96
5013130	Stationery and Forms	-	-	-	-	-	51.35	-	-	51.35
	Total Administrative Supplies	71.91	93.37	272.24	-	-	288.87	-	392.92	1,119.31
5013200	Energy Supplies									
5013230	Gasoline	-	-	-	8.78	16.35	11.04	-	-	36.17
	Total Energy Suppl	-	-	-	8.78	16.35	11.04	-	-	36.17
	Total Supplies And Materials	71.91	93.37	272.24	8.78	16.35	299.91	-	392.92	1,155.48
5015000	Continuous Charges									
5015300	Operating Lease Payments									
5015340	Equipment Rentals	4.90	-	-	-	-	3.97	-	3.97	12.84
5015350	Building Rentals	-	13.62	-	-	13.62	-	-	13.62	40.86

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
5015390	Building Rentals - Non S	2,596.98	2,995.60	2,596.98	2,596.98	2,946.93	2,602.49	2,596.98	2,936.99	21,869.93
	Total Operating Lease Payments	2,601.88	3,009.22	2,596.98	2,596.98	2,960.55	2,606.46	2,596.98	2,954.58	21,923.63
	Total Continuous Charges	2,601.88	3,009.22	2,596.98	2,596.98	2,960.55	2,606.46	2,596.98	2,954.58	21,923.63
	Total Expenditures	53,263.23	41,264.14	36,521.12	36,162.77	38,007.14	49,637.51	31,874.50	34,666.74	321,397.15
	Allocated Expenditures									
20400	Nursing / Nurse Aid	1,965.71	846.02	385.73	1,244.73	1,339.56	1,549.10	1,199.92	1,095.29	9,626.06
30100	Data Center	24,633.46	29,673.59	12,429.45	26,761.40	8,341.73	20,037.74	27,418.40	21,419.53	170,715.30
30200	Human Resources	95.29	1,701.21	90.10	82.54	104.52	10,043.93	67.76	131.62	12,316.95
30300	Finance	28,284.77	17,011.97	9,891.16	26,460.18	28,416.26	(2,080.44)	21,642.92	(11,714.90)	117,911.92
30400	Director's Office	10,094.71	7,215.13	7,136.97	6,784.70	7,960.64	7,006.24	6,804.33	7,712.36	60,715.08
30500	Enforcement	91,840.60	60,044.70	58,606.95	52,329.72	51,156.97	49,975.09	45,268.53	49,261.16	458,483.72
30600	Administrative Proceedings	20,513.93	10,014.79	6,108.51	6,148.83	12,128.83	6,444.09	10,771.25	9,551.60	81,681.83
30700	Impaired Practitioners	166.77	117.49	115.42	115.39	96.71	102.51	95.01	104.72	914.02
30800	Attorney General	-	-	389.20	389.20	-	-	389.20	-	1,167.61
30900	Board of Health Professions	4,311.39	3,593.19	3,033.26	2,891.17	3,880.18	3,926.39	2,741.01	3,205.68	27,582.27
31300	Emp. Recognition Program	89.08	305.11	-	-	-	44.50	-	14.84	453.53
31400	Conference Center	41.22	38.19	224.94	(23.53)	17.62	36.39	17.48	67.85	420.15
31500	Pgm Devlpmnt & Implmnt	4,958.66	3,405.42	3,507.08	3,142.76	3,239.61	5,904.72	3,475.63	5,020.20	32,654.09
	Total Allocated Expenditures	186,995.59	133,966.80	101,918.78	126,327.10	116,682.61	102,990.25	119,891.46	85,869.96	974,642.55
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (131,138.82)	\$ (148.44)	\$ (54,369.90)	\$ (17,232.80)	\$ (86,294.75)	\$ (69,882.76)	\$ 67,768.18	\$ (16,716.70)	\$ (308,015.99)

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 20400 - Nursing / Nurse Aide
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
5011130	Fed Old-Age Ins- Wage Earners	1,303.30	3,005.00	1,701.70	43.37%
	Total Employee Benefits	1,303.30	3,005.00	1,701.70	43.37%
5011400	Wages				
5011410	Wages, General	17,036.48	39,269.00	22,232.52	43.38%
	Total Wages	17,036.48	39,269.00	22,232.52	43.38%
5011930	Turnover/Vacancy Benefits		-	-	0.00%
	Total Personal Services	18,339.78	42,274.00	23,934.22	43.38%
5012000	Contractual Svcs				
5012400	Mgmnt and Informational Svcs				
5012470	Legal Services	-	4,110.00	4,110.00	0.00%
	Total Mgmnt and Informational Svcs	-	4,110.00	4,110.00	0.00%
5012600	Support Services				
5012640	Food & Dietary Services	-	10,598.00	10,598.00	0.00%
5012680	Skilled Services	-	10,000.00	10,000.00	0.00%
	Total Support Services	-	20,598.00	20,598.00	0.00%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	12,482.85	16,757.00	4,274.15	74.49%
5012830	Travel, Public Carriers	-	39.00	39.00	0.00%
5012850	Travel, Subsistence & Lodging	8,887.52	13,828.00	4,940.48	64.27%
5012880	Trvl, Meal Reimb- Not Rprtble	4,248.50	6,546.00	2,297.50	64.90%
	Total Transportation Services	25,618.87	37,170.00	11,551.13	68.92%
	Total Contractual Svcs	25,618.87	61,878.00	36,259.13	41.40%
5013000	Supplies And Materials				
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	14.00	14.00	0.00%
	Total Residential Supplies	-	14.00	14.00	0.00%
	Total Supplies And Materials	-	14.00	14.00	0.00%
5022000	Equipment				
5022600	Office Equipment				
5022620	Office Furniture	-	2,100.00	2,100.00	0.00%
	Total Office Equipment	-	2,100.00	2,100.00	0.00%
	Total Equipment	-	2,100.00	2,100.00	0.00%
	Total Expenditures	43,958.65	106,266.00	62,307.35	0.41

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 20400 - Nursing / Nurse Aide
For the Period Beginning July 1, 2016 and Ending February 28, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	Total
5011000	Personal Services									
5011100	Employee Benefits									
5011130	Fed Old-Age Ins- Wage Earners	339.56	153.12	41.51	87.21	292.05	167.68	122.81	99.36	1,303.30
	Total Employee Benefits	<u>339.56</u>	<u>153.12</u>	<u>41.51</u>	<u>87.21</u>	<u>292.05</u>	<u>167.68</u>	<u>122.81</u>	<u>99.36</u>	<u>1,303.30</u>
5011400	Wages									-
5011410	Wages, General	4,438.72	2,001.44	542.64	1,140.08	3,817.44	2,192.00	1,605.28	1,298.88	17,036.48
	Total Wages	<u>4,438.72</u>	<u>2,001.44</u>	<u>542.64</u>	<u>1,140.08</u>	<u>3,817.44</u>	<u>2,192.00</u>	<u>1,605.28</u>	<u>1,298.88</u>	<u>17,036.48</u>
	Total Personal Services	<u>4,778.28</u>	<u>2,154.56</u>	<u>584.15</u>	<u>1,227.29</u>	<u>4,109.49</u>	<u>2,359.68</u>	<u>1,728.09</u>	<u>1,398.24</u>	<u>18,339.78</u>
5012000	Contractual Svs									-
5012800	Transportation Services									
5012820	Travel, Personal Vehicle	371.52	2,246.94	129.60	2,465.10	1,249.56	3,260.48	366.05	2,393.60	12,482.85
5012850	Travel, Subsistence & Lodging	104.44	1,571.85	403.36	1,831.79	712.66	2,003.15	927.90	1,332.37	8,887.52
5012880	Trvl, Meal Reimb- Not Rprtble	70.00	672.50	59.25	794.25	494.75	1,079.50	177.75	900.50	4,248.50
	Total Transportation Services	<u>545.96</u>	<u>4,491.29</u>	<u>592.21</u>	<u>5,091.14</u>	<u>2,456.97</u>	<u>6,343.13</u>	<u>1,471.70</u>	<u>4,626.47</u>	<u>25,618.87</u>
	Total Contractual Svs	<u>545.96</u>	<u>4,491.29</u>	<u>592.21</u>	<u>5,091.14</u>	<u>2,456.97</u>	<u>6,343.13</u>	<u>1,471.70</u>	<u>4,626.47</u>	<u>25,618.87</u>
Total Expenditures		<u><u>5,324.24</u></u>	<u><u>6,645.85</u></u>	<u><u>1,176.36</u></u>	<u><u>6,318.43</u></u>	<u><u>6,566.46</u></u>	<u><u>8,702.81</u></u>	<u><u>3,199.79</u></u>	<u><u>6,024.71</u></u>	<u><u>43,958.65</u></u>

Virginia Department of Health Professions
Cash Balance
As of March 31, 2017

	Nursing
Board Cash Balance as of June 30, 2016	\$ 9,780,675
YTD FY17 Revenue	10,072,232
Less: YTD FY17 Direct and Allocated Expenditures	<u>9,080,865</u>
Board Cash Balance as March 31, 2017	<u><u>10,772,042</u></u>

* Includes \$46,911 deduction for Nurse Scholarship Fund

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	Amount	Budget	Amount Under/(Over)	
				Budget	% of Budget
4002400	Fee Revenue				
4002401	Application Fee	1,108,464.00	1,515,000.00	406,536.00	73.17%
4002406	License & Renewal Fee	6,855,120.00	8,792,925.00	1,937,805.00	77.96%
4002407	Dup. License Certificate Fee	19,280.00	23,750.00	4,470.00	81.18%
4002408	Board Endorsement - In	507,490.00	755,900.00	248,410.00	67.14%
4002409	Board Endorsement - Out	15,410.00	7,560.00	(7,850.00)	203.84%
4002421	Monetary Penalty & Late Fees	191,530.00	250,000.00	58,470.00	76.61%
4002432	Misc. Fee (Bad Check Fee)	690.00	1,750.00	1,060.00	39.43%
4002660	Administrative Fees	250.00	-	(250.00)	0.00%
	Total Fee Revenue	<u>8,698,234.00</u>	<u>11,346,885.00</u>	<u>2,648,651.00</u>	<u>76.66%</u>
4003000	Sales of Prop. & Commodities				
4003020	Misc. Sales-Dishonored Payments	2,235.00	-	(2,235.00)	0.00%
	Total Sales of Prop. & Commodities	<u>2,235.00</u>	<u>-</u>	<u>(2,235.00)</u>	<u>0.00%</u>
4009000	Other Revenue				
4009060	Miscellaneous Revenue	39,600.00	60,400.00	20,800.00	65.56%
	Total Other Revenue	<u>39,600.00</u>	<u>60,400.00</u>	<u>20,800.00</u>	<u>65.56%</u>
	Total Revenue	<u>8,740,069.00</u>	<u>11,407,285.00</u>	<u>2,667,216.00</u>	<u>76.62%</u>
5011110	Employer Retirement Contrib.	156,073.74	207,789.00	51,715.26	75.11%
5011120	Fed Old-Age Ins- Sal St Emp	87,519.42	118,077.00	30,557.58	74.12%
5011130	Fed Old-Age Ins- Wage Earners	9,460.15	30,759.00	21,298.85	30.76%
5011140	Group Insurance	15,383.99	20,179.00	4,795.01	76.24%
5011150	Medical/Hospitalization Ins.	212,294.50	336,576.00	124,281.50	63.07%
5011160	Retiree Medical/Hospitalizatn	13,860.44	18,176.00	4,315.56	76.26%
5011170	Long term Disability Ins	7,798.18	10,167.00	2,368.82	76.70%
	Total Employee Benefits	<u>502,390.42</u>	<u>741,723.00</u>	<u>239,332.58</u>	<u>67.73%</u>
5011200	Salaries				
5011230	Salaries, Classified	1,126,040.69	1,540,318.00	414,277.31	73.10%
5011250	Salaries, Overtime	12,694.74	3,166.00	(9,528.74)	400.97%
	Total Salaries	<u>1,138,735.43</u>	<u>1,543,484.00</u>	<u>404,748.57</u>	<u>73.78%</u>
5011300	Special Payments				
5011310	Bonuses and Incentives	2,000.00	-	(2,000.00)	0.00%
5011380	Deferred Compnstrn Match Pmts	4,847.50	13,440.00	8,592.50	36.07%
	Total Special Payments	<u>6,847.50</u>	<u>13,440.00</u>	<u>6,592.50</u>	<u>50.95%</u>
5011400	Wages				
5011410	Wages, General	123,239.22	402,073.00	278,833.78	30.65%
5011430	Wages, Overtime	423.08	-	(423.08)	0.00%
	Total Wages	<u>123,662.30</u>	<u>402,073.00</u>	<u>278,410.70</u>	<u>30.76%</u>
5011530	Short-trm Disability Benefits	44,855.00	-	(44,855.00)	0.00%
	Total Disability Benefits	<u>44,855.00</u>	<u>-</u>	<u>(44,855.00)</u>	<u>0.00%</u>
5011600	Terminatn Personal Svce Costs				
5011620	Salaries, Annual Leave Balanc	5,895.49	-	(5,895.49)	0.00%
5011660	Defined Contribution Match - Hy	4,142.65	-	(4,142.65)	0.00%
	Total Terminatn Personal Svce Costs	<u>10,038.14</u>	<u>-</u>	<u>(10,038.14)</u>	<u>0.00%</u>
5011700	WTA Term Prsnl Svc Costs				
5011720	WTA FICA for Salaried State Employees	61.19	-	(61.19)	0.00%
5011740	WTA Group Life Insurance	18.93	-	(18.93)	0.00%
	Total WTA Term Prsnl Svc Costs	<u>80.12</u>	<u>-</u>	<u>(80.12)</u>	<u>0.00%</u>

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	Amount	Budget	Amount	% of Budget
				Under/(Over) Budget	
5011930	Turnover/Vacancy Benefits		-	-	0.00%
	Total Personal Services	1,826,608.91	2,700,720.00	874,111.09	67.63%
5012000	Contractual Svcs				
5012100	Communication Services				
5012110	Express Services	3,296.31	4,395.00	1,098.69	75.00%
5012120	Outbound Freight Services	-	10.00	10.00	0.00%
5012140	Postal Services	101,885.67	85,633.00	(16,252.67)	118.98%
5012150	Printing Services	94.00	1,322.00	1,228.00	7.11%
5012160	Telecommunications Svcs (VITA)	22,292.98	21,910.00	(382.98)	101.75%
5012170	Telecomm. Svcs (Non-State)	427.50	-	(427.50)	0.00%
5012190	Inbound Freight Services	105.71	17.00	(88.71)	621.82%
	Total Communication Services	128,102.17	113,287.00	(14,815.17)	113.08%
5012200	Employee Development Services				
5012210	Organization Memberships	6,410.00	8,764.00	2,354.00	73.14%
5012220	Publication Subscriptions	(2.12)	120.00	122.12	1.77%
5012240	Employee Training/Workshop/Conf	4,064.00	482.00	(3,582.00)	843.15%
5012250	Employee Tuition Reimbursement	-	1,000.00	1,000.00	0.00%
	Total Employee Development Services	10,471.88	10,366.00	(105.88)	101.02%
5012300	Health Services				
5012360	X-ray and Laboratory Services	1,653.09	4,232.00	2,578.91	39.06%
	Total Health Services	1,653.09	4,232.00	2,578.91	39.06%
5012400	Mgmnt and Informational Svcs	-			
5012420	Fiscal Services	122,927.86	197,340.00	74,412.14	62.29%
5012440	Management Services	1,406.65	370.00	(1,036.65)	380.18%
5012460	Public Infrmtl & Relatn Svcs	-	49.00	49.00	0.00%
5012470	Legal Services	5,625.00	5,616.00	(9.00)	100.16%
	Total Mgmnt and Informational Svcs	129,959.51	203,375.00	73,415.49	63.90%
5012500	Repair and Maintenance Svcs				
5012530	Equipment Repair & Maint Srvc	-	3,001.00	3,001.00	0.00%
5012560	Mechanical Repair & Maint Srvc	-	369.00	369.00	0.00%
	Total Repair and Maintenance Svcs	-	3,370.00	3,370.00	0.00%
5012600	Support Services				
5012630	Clerical Services	178,987.41	292,088.00	113,100.59	61.28%
5012640	Food & Dietary Services	8,541.24	-	(8,541.24)	0.00%
5012660	Manual Labor Services	21,492.54	38,508.00	17,015.46	55.81%
5012670	Production Services	142,140.99	158,515.00	16,374.01	89.67%
5012680	Skilled Services	649,336.75	1,119,774.00	470,437.25	57.99%
	Total Support Services	1,000,498.93	1,608,885.00	608,386.07	62.19%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	2,074.23	5,260.00	3,185.77	39.43%
5012830	Travel, Public Carriers	-	1.00	1.00	0.00%
5012840	Travel, State Vehicles	-	2,454.00	2,454.00	0.00%
5012850	Travel, Subsistence & Lodging	2,572.23	6,635.00	4,062.77	38.77%
5012880	Trvl, Meal Reimb- Not Rprtble	1,048.00	3,597.00	2,549.00	29.14%
	Total Transportation Services	5,694.46	17,947.00	12,252.54	31.73%
	Total Contractual Svcs	1,276,380.04	1,961,462.00	685,081.96	65.07%
5013000	Supplies And Materials				
5013100	Administrative Supplies				

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over)	
5013120	Office Supplies	20,436.32	11,696.00	(8,740.32)	174.73%
5013130	Stationery and Forms	373.87	3,790.00	3,416.13	9.86%
	Total Administrative Supplies	20,810.19	15,486.00	(5,324.19)	134.38%
5013300	Manufactrng and Merch Supplies				
5013350	Packaging & Shipping Supplies	-	99.00	99.00	0.00%
	Total Manufctrng and Merch Supplies	-	99.00	99.00	0.00%
5013500	Repair and Maint. Supplies				
5013520	Custodial Repair & Maint Matrl	52.31	29.00	(23.31)	180.38%
	Total Repair and Maint. Supplies	52.31	29.00	(23.31)	180.38%
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	259.95	408.00	148.05	63.71%
5013630	Food Service Supplies	10.44	1,108.00	1,097.56	0.94%
5013640	Laundry and Linen Supplies	-	22.00	22.00	0.00%
	Total Residential Supplies	270.39	1,538.00	1,267.61	17.58%
5013700	Specific Use Supplies				
5013730	Computer Operating Supplies	950.94	182.00	(768.94)	522.49%
	Total Specific Use Supplies	950.94	182.00	(768.94)	522.49%
	Total Supplies And Materials	22,083.83	17,334.00	(4,749.83)	127.40%
5015000	Continuous Charges				
5015100	Insurance-Fixed Assets				
5015120	Automobile Liability	-	163.00	163.00	0.00%
5015160	Property Insurance	-	504.00	504.00	0.00%
	Total Insurance-Fixed Assets	-	667.00	667.00	0.00%
5015300	Operating Lease Payments				
5015340	Equipment Rentals	6,720.33	9,014.00	2,293.67	74.55%
5015350	Building Rentals	309.12	-	(309.12)	0.00%
5015360	Land Rentals	-	275.00	275.00	0.00%
5015390	Building Rentals - Non State	103,050.64	132,159.00	29,108.36	77.97%
	Total Operating Lease Payments	110,080.09	141,448.00	31,367.91	77.82%
5015400	Service Charges				
5015460	SPCC And EEI Check Fees	-	5.00	5.00	0.00%
	Total Service Charges	-	5.00	5.00	0.00%
5015500	Insurance-Operations				
5015510	General Liability Insurance	-	1,897.00	1,897.00	0.00%
5015540	Surety Bonds	-	112.00	112.00	0.00%
	Total Insurance-Operations	-	2,009.00	2,009.00	0.00%
	Total Continuous Charges	110,080.09	144,129.00	34,048.91	76.38%
5022000	Equipment				
5022100	Computer Hrdware & Sftware				
5022110	Desktop Computers(Microcmpter)	134.40	-	(134.40)	0.00%
5022170	Other Computer Equipment	2,183.00	-	(2,183.00)	0.00%
5022180	Computer Software Purchases	251.54	-	(251.54)	0.00%
	Total Computer Hrdware & Sftware	2,568.94	-	(2,568.94)	0.00%
5022200	Educational & Cultural Equip				
5022240	Reference Equipment	690.95	1,123.00	432.05	61.53%
	Total Educational & Cultural Equip	690.95	1,123.00	432.05	61.53%
5022300	Electrnc & Photographic Equip				

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	Amount	Budget	Amount Under/(Over)		% of Budget
				Budget		
5022330	Voice & Data Transmissn Equip	255.00	-	(255.00)		0.00%
5022380	Electronic & Photo Equip Impr	-	1,666.00	1,666.00		0.00%
	Total Electrnc & Photographic Equip	255.00	1,666.00	1,411.00		15.31%
5022600	Office Equipment					
5022610	Office Appurtenances	-	202.00	202.00		0.00%
5022620	Office Furniture	3,880.00	1,097.00	(2,783.00)		353.69%
5022630	Office Incidentals	-	75.00	75.00		0.00%
	Total Office Equipment	3,880.00	1,374.00	(2,506.00)		282.39%
5022700	Specific Use Equipment					
5022710	Household Equipment	-	133.00	133.00		0.00%
	Total Specific Use Equipment	-	133.00	133.00		0.00%
	Total Equipment	7,394.89	4,296.00	(3,098.89)		172.13%
	Total Expenditures	3,242,547.76	4,827,941.00	1,585,393.24		67.16%
Allocated Expenditures						
20400	Nursing / Nurse Aid	39,617.25	80,146.78	40,529.54		49.43%
30100	Data Center	960,057.28	1,579,997.26	619,939.99		60.76%
30200	Human Resources	91,948.56	313,490.72	221,542.16		29.33%
30300	Finance	488,823.00	629,329.29	140,506.29		77.67%
30400	Director's Office	258,440.50	370,151.13	111,710.63		69.82%
30500	Enforcement	1,657,224.72	2,320,711.55	663,486.84		71.41%
30600	Administrative Proceedings	389,964.36	588,126.16	198,161.81		66.31%
30700	Impaired Practitioners	53,624.66	66,075.98	12,451.33		81.16%
30800	Attorney General	149,076.12	196,179.08	47,102.95		75.99%
30900	Board of Health Professions	119,371.66	244,072.55	124,700.89		48.91%
31100	Maintenance and Repairs	-	3,344.48	3,344.48		0.00%
31300	Emp. Recognition Program	3,236.32	4,011.89	775.57		80.67%
31400	Conference Center	1,884.06	1,758.51	(125.55)		107.14%
31500	Pgm Devlpmnt & Implmntn	137,750.14	188,852.36	51,102.21		72.94%
	Total Allocated Expenditures	4,351,018.62	6,586,247.75	2,235,229.13		66.06%
	Net Revenue in Excess (Shortfall) of Expenditures	\$ 1,146,502.62	\$ (6,903.75)	\$ (1,153,406.37)		16606.94%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
4002400	Fee Revenue										
4002401	Application Fee License & Renewal	108,595.00	103,085.00	90,355.00	93,061.00	129,535.00	106,008.00	101,480.00	140,580.00	235,765.00	1,108,464.00
4002406	Fee	812,125.00	828,195.00	679,825.00	823,925.00	734,520.00	662,255.00	769,211.00	763,214.00	781,850.00	6,855,120.00
4002407	Dup. License Certificate Fee	2,005.00	2,665.00	2,145.00	2,285.00	1,980.00	1,680.00	1,970.00	1,980.00	2,570.00	19,280.00
4002408	Board Endorsement - In	78,260.00	86,530.00	75,410.00	59,370.00	57,810.00	54,030.00	72,190.00	18,810.00	5,080.00	507,490.00
4002409	Board Endorsement - Out	1,365.00	2,040.00	1,590.00	1,435.00	1,750.00	1,710.00	1,680.00	1,735.00	2,105.00	15,410.00
4002421	Monetary Penalty & Late Fees	22,770.00	22,440.00	20,835.00	21,480.00	16,920.00	15,420.00	19,275.00	21,405.00	30,985.00	191,530.00
4002432	Misc. Fee (Bad Check Fee)	35.00	105.00	175.00	-	95.00	105.00	-	70.00	105.00	690.00
4002660	Administrative Fees	-	-	-	-	-	250.00	-	-	-	250.00
	Total Fee Revenue	1,025,155.00	1,045,060.00	870,335.00	1,001,556.00	942,610.00	841,458.00	965,806.00	947,794.00	1,058,460.00	8,698,234.00
4003000	Sales of Prop. & Commodities										
4003020	Misc. Sales-Dishonored Payments	365.00	355.00	395.00	50.00	225.00	175.00	-	275.00	395.00	2,235.00
	Sales of Prop. & Commodities	365.00	355.00	395.00	50.00	225.00	175.00	-	275.00	395.00	2,235.00
4009000	Other Revenue										
4009060	Miscellaneous Revenue	4,400.00	4,400.00	6,600.00	-	6,600.00	2,200.00	8,800.00	2,200.00	4,400.00	39,600.00
	Other Revenue	4,400.00	4,400.00	6,600.00	-	6,600.00	2,200.00	8,800.00	2,200.00	4,400.00	39,600.00
	Total Revenue	1,029,920.00	1,049,815.00	877,330.00	1,001,606.00	949,435.00	843,833.00	974,606.00	950,269.00	1,063,255.00	8,740,069.00
5011000	Personal Services										
5011100	Employee Benefits										
5011110	Employer Retirement Contrib.	25,350.23	17,098.72	16,213.48	16,567.04	16,567.04	16,216.64	16,181.10	16,145.36	15,734.13	156,073.74
5011120	Ins- Sal St Emp	14,101.65	9,382.56	9,513.45	9,194.90	9,259.75	9,131.27	9,101.75	9,134.03	8,700.06	87,519.42
5011130	Fed Old-Age Ins- Wage Earners Group	1,437.48	1,117.31	879.94	1,054.44	1,140.81	1,184.53	810.55	1,033.90	801.19	9,460.15
5011140	Insurance	2,408.30	1,665.79	1,616.17	1,632.17	1,651.10	1,614.34	1,614.34	1,610.85	1,570.93	15,383.99
5011150	Medical/Hospitalization Ins.	33,041.50	22,197.00	22,328.50	23,120.50	23,110.00	22,515.00	22,515.00	22,515.00	20,952.00	212,294.50

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
5011160	Retiree Medical/Hospitalization	2,155.55	1,500.45	1,455.75	1,487.22	1,487.22	1,454.12	1,454.12	1,450.99	1,415.02	13,860.44
5011170	Long term Disability Ins	1,251.23	839.25	814.26	831.86	831.86	813.34	813.34	811.58	791.46	7,798.18
5011200	Total Employee Benefits	79,745.94	53,801.08	52,821.55	53,888.13	54,047.78	52,929.24	52,490.20	52,701.71	49,964.79	502,390.42
5011230	Salaries, Classified	189,682.16	122,820.22	120,610.73	113,098.12	116,995.59	114,071.30	114,841.85	117,025.16	116,895.56	1,126,040.69
5011250	Salaries, Overtime	2,376.50	1,186.48	693.74	1,286.18	599.81	2,489.65	554.53	2,137.55	1,370.30	12,694.74
5011310	Total Salaries	192,058.66	124,006.70	121,304.47	114,384.30	117,595.40	116,560.95	115,396.38	119,162.71	118,265.86	1,138,735.43
5011380	Bonuses and Incentives	-	1,500.00	-	500.00	-	-	-	-	-	2,000.00
5011380	Deferred Compnstn Match Pmts	777.50	525.00	525.00	525.00	525.00	525.00	515.00	485.00	445.00	4,847.50
5011400	Total Special Payments	777.50	2,025.00	525.00	1,025.00	525.00	525.00	515.00	485.00	445.00	6,847.50
5011410	Wages, General	18,688.94	14,605.23	11,502.29	13,783.56	14,912.80	15,290.28	10,467.98	13,515.13	10,473.01	123,239.22
5011430	Wages, Overtime	102.00	-	-	-	-	193.58	127.50	-	-	423.08
5011500	Total Wages	18,790.94	14,605.23	11,502.29	13,783.56	14,912.80	15,483.86	10,595.48	13,515.13	10,473.01	123,662.30
5011530	Disability Benefits Short-tern Disability Benefits	-	2,051.90	2,441.51	11,237.96	7,882.79	7,819.40	8,223.49	5,197.95	-	44,855.00
5011600	Total Disability Benefits	-	2,051.90	2,441.51	11,237.96	7,882.79	7,819.40	8,223.49	5,197.95	-	44,855.00
5011620	Terminatn Personal Svce Costs Salaries, Annual Leave Balanc	-	-	5,547.09	-	-	-	348.40	-	-	5,895.49
5011660	Defined Contribution Match - Hy	680.75	428.68	428.68	435.02	435.02	406.94	442.52	442.52	442.52	4,142.65
5011660	Terminatn Personal Svce Costs	680.75	428.68	5,975.77	435.02	435.02	406.94	790.92	442.52	442.52	10,038.14

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 10100 - Nursing
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
5011700	WTA Term Prsnl Svc Costs										
5011720	WTA FICA for Salaried State Employees	-	-	-	61.19	-	-	-	-	-	61.19
5011740	WTA Group Life Insurance	-	-	-	18.93	-	-	-	-	-	18.93
	WTA Term Prsnl Svc	-	-	-	80.12	-	-	-	-	-	80.12
	Total Personal Services	292,053.79	196,918.59	194,570.59	194,834.09	195,398.79	193,725.39	188,011.47	191,505.02	179,591.18	1,826,608.91
5012000	Contractual Svs										-
5012100	Communication Services										-
5012110	Express Services	215.15	202.40	285.71	-	-	536.38	-	1,692.56	364.11	3,296.31
5012140	Postal Services	13,346.16	7,838.54	13,734.05	14,714.90	6,895.89	13,879.24	6,683.19	12,223.41	12,570.29	101,885.67
5012150	Printing Services	-	13.00	-	-	-	42.00	-	26.00	13.00	94.00
5012160	Telecommunications Svcs (VITA)	2,065.58	2,535.74	2,354.62	-	2,387.91	2,918.25	5,095.68	2,516.32	2,418.88	22,292.98
5012170	Telecomm. Svcs (Non-State)	67.50	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	427.50
5012190	Freight Services	-	50.00	-	-	-	45.39	-	10.32	-	105.71
	Total Communication Services	15,694.39	10,684.68	16,419.38	14,759.90	9,328.80	17,466.26	11,823.87	16,513.61	15,411.28	128,102.17
5012200	Employee Development Services										
5012210	Organization Memberships	6,000.00	-	-	-	-	-	-	-	410.00	6,410.00
5012220	Publication Subscriptions	-	-	-	-	-	(2.12)	-	-	-	(2.12)
5012240	Employee Training/Workshop/Conf	-	-	3,790.00	-	-	149.00	-	-	125.00	4,064.00
	Employee Development Services	6,000.00	-	3,790.00	-	-	146.88	-	-	535.00	10,471.88
5012300	Health Services										
5012360	X-ray and Laboratory Services	-	844.76	-	-	-	808.33	-	-	-	1,653.09

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
	Health Services	-	844.76	-	-	-	808.33	-	-	-	1,653.09
5012400	Mgmt and Informational Svcs										
5012420	Fiscal Services	12,580.45	12,805.77	15,261.15	14,827.73	13,061.74	14,334.69	25,132.99	-	14,923.34	122,927.86
5012440	Management Services	-	749.82	-	423.92	-	146.93	-	85.98	-	1,406.65
5012470	Legal Services	1,535.00	-	1,225.00	-	-	175.00	-	1,115.00	1,575.00	5,625.00
5012600	Mgmt and Informational Svcs	14,115.45	13,555.59	16,486.15	15,251.65	13,061.74	14,656.62	25,132.99	1,200.98	16,498.34	129,959.51
5012600	Support Services										
5012630	Clerical Services	9,991.25	11,675.63	10,247.53	-	-	43,762.89	-	73,940.73	29,369.38	178,987.41
5012640	Food & Dietary Services	1,199.43	428.87	1,237.17	-	-	1,651.13	-	1,696.05	2,328.59	8,541.24
5012660	Manual Labor Services	2,750.18	2,391.54	2,733.86	1,031.57	2,638.44	2,119.57	2,740.67	2,815.48	2,271.23	21,492.54
5012670	Production Services	28,465.79	14,334.35	17,682.88	6,902.86	13,792.90	15,523.82	16,846.44	16,243.87	12,348.08	142,140.99
5012680	Skilled Services	71,662.36	71,785.28	70,556.08	72,276.96	71,293.60	73,014.48	70,310.24	71,798.28	76,639.47	649,336.75
	Total Support Services	114,069.01	100,615.67	102,457.52	80,211.39	87,724.94	136,071.89	89,897.35	166,494.41	122,956.75	1,000,498.93
5012800	Transportation Services										
5012820	Travel, Personal Vehicle	536.76	403.93	377.46	303.46	147.42	-	-	-	305.20	2,074.23
5012840	Travel, State Vehicles	54.67	127.32	148.37	-	127.32	-	-	-	(457.68)	-
5012850	Travel, Subsistence & Lodging	1,931.79	-	100.84	-	-	-	-	215.84	323.76	2,572.23
5012880	Trvl, Meal Reimb- Not Rprtbl	462.00	68.25	256.75	-	-	-	-	106.50	154.50	1,048.00
	Total Transportation Services	2,985.22	599.50	883.42	303.46	274.74	-	-	322.34	325.78	5,694.46
	Total Contractual Svcs	152,864.07	126,300.20	140,036.47	110,526.40	110,390.22	169,149.98	126,854.21	184,531.34	155,727.15	1,276,380.04
5013000	Supplies And Materials										
5013100	Administrative Supplies										-
5013120	Office Supplies	1,817.68	2,973.74	2,848.90	-	(85.34)	5,768.21	(31.68)	5,840.22	1,304.59	20,436.32

Virginia Department of Health Professions
 Revenue and Expenditures Summary
 Department 10100 - Nursing
 For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
5013130	Stationery and Forms	-	-	-	-	-	373.87	-	-	-	373.87
	Administrative Supplies	1,817.68	2,973.74	2,848.90	-	(85.34)	6,142.08	(31.68)	5,840.22	1,304.59	20,810.19
5013500	Repair and Maint. Supplies										
5013520	Custodial Repair & Maint Matrl	-	-	-	-	-	-	-	-	52.31	52.31
	Total Repair and Maint. Supplies	-	-	-	-	-	-	-	-	52.31	52.31
5013600	Residential Supplies										
5013620	Food and Dietary Supplies	-	-	72.38	-	-	56.14	-	39.26	92.17	259.95
5013630	Food Service Supplies	-	-	-	-	-	-	-	-	10.44	10.44
	Residential Supplies	-	-	72.38	-	-	56.14	-	39.26	102.61	270.39
5013700	Specific Use Supplies										
5013730	Computer Operating Supplies	-	-	-	-	-	-	-	950.94	-	950.94
	Total Specific Use Supplies	-	-	-	-	-	-	-	950.94	-	950.94
	Total Supplies And Materials	1,817.68	2,973.74	2,921.28	-	(85.34)	6,198.22	(31.68)	6,830.42	1,459.51	22,083.83
5015000	Continuous Charges										
5015300	Operating Lease Payments										
5015340	Equipment Rentals	762.87	734.12	734.12	-	-	1,497.12	-	2,254.37	737.73	6,720.33
5015350	Building Rentals	-	98.98	-	-	101.06	-	-	109.08	-	309.12
5015390	Building Rentals - Non State	10,938.05	12,616.98	10,938.05	10,938.05	12,412.01	10,961.26	10,938.05	12,370.14	10,938.05	103,050.64
	Total Operating Lease Payments	11,700.92	13,450.08	11,672.17	10,938.05	12,513.07	12,458.38	10,938.05	14,733.59	11,675.78	110,080.09
	Total Continuous Charges	11,700.92	13,450.08	11,672.17	10,938.05	12,513.07	12,458.38	10,938.05	14,733.59	11,675.78	110,080.09

Virginia Department of Health Professions
 Revenue and Expenditures Summary
 Department 10100 - Nursing
 For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
5022000	Equipment										
5022110	Desktop Computers(Microcomputer)	-	-	-	-	-	-	-	134.40	-	134.40
5022170	Other Computer Equipment	-	-	-	-	-	-	-	-	2,183.00	2,183.00
5022180	Computer Software Purchases	-	-	-	-	-	-	-	-	251.54	251.54
	Total Computer Hardware & Software	-	-	-	-	-	-	-	134.40	2,434.54	2,568.94
5022200	Educational & Cultural Equip										
5022240	Reference Equipment	-	-	-	-	-	522.00	-	168.95	-	690.95
	Education al & Cultural Equip	-	-	-	-	-	522.00	-	168.95	-	690.95
5022300	Electrnc & Photographic Equip										
5022330	Voice & Data Transmissn Equip	-	-	-	-	-	255.00	-	-	-	255.00
	Total Electrnc & Photographic Equip	-	-	-	-	-	255.00	-	-	-	255.00
5022600	Office Equipment										
5022620	Office Furniture	440.00	1,120.00	-	-	-	-	-	2,320.00	-	3,880.00
	Office Equipmen	440.00	1,120.00	-	-	-	-	-	2,320.00	-	3,880.00
	Total Equipment	440.00	1,120.00	-	-	-	777.00	-	2,623.35	2,434.54	7,394.89
	Total Expenditures	458,876.46	340,762.61	349,200.51	316,298.54	318,216.74	382,308.97	325,772.05	400,223.72	350,888.16	3,242,547.76
	Allocated Expenditures										
20400	Nursing / Nurse Aid	3,358.53	5,799.83	790.63	5,073.70	5,226.90	7,153.71	1,999.87	4,929.42	5,284.65	39,617.25
30100	Data Center	108,520.03	152,870.39	61,735.22	138,842.90	39,261.17	106,423.39	135,303.15	117,240.94	99,860.07	960,057.28
30200	Human Resources	683.66	11,716.70	647.92	585.42	649.94	75,564.61	555.95	940.22	604.14	91,948.56
30300	Finance	109,185.37	64,492.70	37,578.56	99,832.72	105,458.64	(7,983.31)	84,412.24	(44,851.95)	40,698.05	488,823.00
30400	Director's Office	38,967.78	27,352.70	27,114.85	25,598.27	29,543.58	26,885.19	26,538.41	29,527.75	26,911.97	258,440.50
30500	Enforcement	258,305.78	177,145.03	182,344.00	179,951.85	160,452.33	162,330.68	148,684.70	187,524.97	200,485.39	1,657,224.72

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 10100 - Nursing

For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
30600	Administrative Proceedings	68,203.13	42,492.48	32,244.22	40,984.59	41,899.60	42,630.11	34,276.63	38,738.43	48,495.16	389,964.36
30700	Impaired Practitioners	8,088.49	5,619.97	5,655.76	5,577.19	5,705.70	5,863.47	5,548.54	5,927.22	5,638.32	53,624.66
30800	Attorney General Board of Health Professions	-	-	49,692.04	49,692.04	-	-	49,692.04	-	-	149,076.12
30900	Emp. Recognition Program	16,642.90	13,621.85	11,523.99	10,908.22	14,400.15	15,066.84	10,690.56	12,273.34	14,243.82	119,371.66
31300	Conference Center	639.11	2,101.35	-	-	-	334.82	-	106.03	55.01	3,236.32
31400	Pgm Devlpmnt & Implimentn	173.63	160.85	947.41	(99.11)	74.19	153.25	73.62	285.77	114.45	1,884.06
31500	Total Allocated Expenditures	19,141.49	12,910.00	13,324.12	11,857.45	12,022.88	22,658.31	13,555.75	19,220.48	13,059.66	137,750.14
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (60,866.35)	\$ 192,768.55	\$ 104,530.78	\$ 116,502.21	\$ 216,523.18	\$ 4,442.95	\$ 137,502.48	\$ 178,182.67	\$ 256,916.15	\$ 1,146,502.62

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	Amount	Budget	Amount Under/(Over) Budget	% of Budget
4002400	Fee Revenue				
4002401	Application Fee	975.00	300.00	(675.00)	325.00%
4002406	License & Renewal Fee	839,040.00	1,062,950.00	223,910.00	78.94%
4002408	Board Endorsement - In	4,080.00	-	(4,080.00)	0.00%
4002421	Monetary Penalty & Late Fees	-	330.00	330.00	0.00%
4002432	Misc. Fee (Bad Check Fee)	230.00	700.00	470.00	32.86%
	Total Fee Revenue	<u>844,325.00</u>	<u>1,064,280.00</u>	<u>219,955.00</u>	<u>79.33%</u>
4003000	Sales of Prop. & Commodities				
4003007	Sales of Goods/Svcs to State	487,642.94	558,242.00	70,599.06	87.35%
4003020	Misc. Sales-Dishonored Payments	195.00	-	(195.00)	0.00%
	Total Sales of Prop. & Commodities	<u>487,837.94</u>	<u>558,242.00</u>	<u>70,404.06</u>	<u>87.39%</u>
4009000	Other Revenue				
	Total Revenue	<u>1,332,162.94</u>	<u>1,622,522.00</u>	<u>290,359.06</u>	<u>82.10%</u>
5011110	Employer Retirement Contrib.				
5011120	Fed Old-Age Ins- Sal St Emp	7,989.06	10,073.00	2,083.94	79.31%
5011130	Fed Old-Age Ins- Wage Earners	5,763.92	5,071.00	(692.92)	113.66%
5011140	Group Insurance	1,239.26	1,725.00	485.74	71.84%
5011150	Medical/Hospitalization Ins.	25,407.50	32,724.00	7,316.50	77.64%
5011160	Retiree Medical/Hospitalizatn	1,114.98	1,554.00	439.02	71.75%
5011170	Long term Disability Ins	627.54	869.00	241.46	72.21%
	Total Employee Benefits	<u>54,930.02</u>	<u>69,778.00</u>	<u>14,847.98</u>	<u>78.72%</u>
5011200	Salaries				
5011230	Salaries, Classified	93,430.47	131,662.00	38,231.53	70.96%
5011250	Salaries, Overtime	2,623.73	-	(2,623.73)	0.00%
	Total Salaries	<u>96,054.20</u>	<u>131,662.00</u>	<u>35,607.80</u>	<u>72.96%</u>
5011300	Special Payments				
5011380	Deferred Compnstrn Match Pmts	620.00	1,440.00	820.00	43.06%
	Total Special Payments	<u>620.00</u>	<u>1,440.00</u>	<u>820.00</u>	<u>43.06%</u>
5011400	Wages				
5011410	Wages, General	74,888.63	66,280.00	(8,608.63)	112.99%
5011430	Wages, Overtime	456.48	-	(456.48)	0.00%
	Total Wages	<u>75,345.11</u>	<u>66,280.00</u>	<u>(9,065.11)</u>	<u>113.68%</u>
5011530	Short-trm Disability Benefits	2,942.65	-	(2,942.65)	0.00%
	Total Disability Benefits	<u>2,942.65</u>	<u>-</u>	<u>(2,942.65)</u>	<u>0.00%</u>
5011600	Terminatn Personal Svce Costs				
5011620	Salaries, Annual Leave Balanc	6,739.37	-	(6,739.37)	0.00%
5011630	Salaries, Sick Leave Balances	2,966.82	-	(2,966.82)	0.00%
5011640	Salaries, Cmp Leave Balances	213.44	-	(213.44)	0.00%
5011660	Defined Contribution Match - Hy	81.18	-	(81.18)	0.00%
	Total Terminatn Personal Svce Costs	<u>10,000.81</u>	<u>-</u>	<u>(10,000.81)</u>	<u>0.00%</u>
5011930	Turnover/Vacancy Benefits	-	-	-	0.00%
	Total Personal Services	<u>239,892.79</u>	<u>269,160.00</u>	<u>29,267.21</u>	<u>89.13%</u>
5012000	Contractual Svcs				
5012100	Communication Services				
5012140	Postal Services	38,447.26	32,117.00	(6,330.26)	119.71%
5012150	Printing Services	-	276.00	276.00	0.00%
5012160	Telecommunications Svcs (VITA)	1,450.99	2,500.00	1,049.01	58.04%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
5012190	Inbound Freight Services	0.94	-	(0.94)	0.00%
	Total Communication Services	39,899.19	34,893.00	(5,006.19)	114.35%
5012300	Health Services				
5012360	X-ray and Laboratory Services	19.80	125.00	105.20	15.84%
	Total Health Services	19.80	125.00	105.20	15.84%
5012400	Mgmnt and Informational Svcs	-			
5012420	Fiscal Services	15,217.15	24,920.00	9,702.85	61.06%
5012440	Management Services	193.19	530.00	336.81	36.45%
5012460	Public Infrmntl & Relatn Svcs	-	10.00	10.00	0.00%
	Total Mgmnt and Informational Svcs	15,410.34	25,460.00	10,049.66	60.53%
5012500	Repair and Maintenance Svcs				
5012560	Mechanical Repair & Maint Srvc	-	72.00	72.00	0.00%
	Total Repair and Maintenance Svcs	-	72.00	72.00	0.00%
5012600	Support Services				
5012660	Manual Labor Services	847.05	2,454.00	1,606.95	34.52%
5012670	Production Services	8,743.29	10,300.00	1,556.71	84.89%
5012680	Skilled Services	11,923.22	48,303.00	36,379.78	24.68%
	Total Support Services	21,513.56	61,057.00	39,543.44	35.24%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	7,238.98	6,893.00	(345.98)	105.02%
5012830	Travel, Public Carriers	167.27	-	(167.27)	0.00%
5012840	Travel, State Vehicles	1,288.49	310.00	(978.49)	415.64%
5012850	Travel, Subsistence & Lodging	1,690.43	912.00	(778.43)	185.35%
5012880	Trvl, Meal Reimb- Not Rprtbl	2,181.75	528.00	(1,653.75)	413.21%
	Total Transportation Services	12,566.92	8,643.00	(3,923.92)	145.40%
	Total Contractual Svcs	89,409.81	130,250.00	40,840.19	68.64%
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	1,099.59	1,092.00	(7.59)	100.70%
5013130	Stationery and Forms	51.35	1,203.00	1,151.65	4.27%
	Total Administrative Supplies	1,150.94	2,295.00	1,144.06	50.15%
5013200	Energy Supplies				
5013230	Gasoline	36.17	-	(36.17)	0.00%
	Total Energy Supplies	36.17	-	(36.17)	0.00%
5013300	Manufctrng and Merch Supplies				
5013350	Packaging & Shipping Supplies	-	20.00	20.00	0.00%
	Total Manufctrng and Merch Supplies	-	20.00	20.00	0.00%
5013500	Repair and Maint. Supplies				
5013520	Custodial Repair & Maint Matr	7.18	-	(7.18)	0.00%
	Total Repair and Maint. Supplies	7.18	-	(7.18)	0.00%
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	80.00	80.00	0.00%
5013630	Food Service Supplies	-	226.00	226.00	0.00%
	Total Residential Supplies	-	306.00	306.00	0.00%
	Total Supplies And Materials	1,194.29	2,621.00	1,426.71	45.57%
5015000	Continuous Charges				
5015100	Insurance-Fixed Assets				

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
5015160	Property Insurance	-	106.00	106.00	0.00%
	Total Insurance-Fixed Assets	-	106.00	106.00	0.00%
5015300	Operating Lease Payments				
5015340	Equipment Rentals	12.84	-	(12.84)	0.00%
5015350	Building Rentals	40.86	-	(40.86)	0.00%
5015360	Land Rentals	-	50.00	50.00	0.00%
5015390	Building Rentals - Non State	24,466.91	31,378.00	6,911.09	77.97%
	Total Operating Lease Payments	24,520.61	31,428.00	6,907.39	78.02%
5015500	Insurance-Operations				
5015510	General Liability Insurance	-	399.00	399.00	0.00%
5015540	Surety Bonds	-	24.00	24.00	0.00%
	Total Insurance-Operations	-	423.00	423.00	0.00%
	Total Continuous Charges	24,520.61	31,957.00	7,436.39	76.73%
5022000	Equipment				
5022200	Educational & Cultural Equip				
5022240	Reference Equipment	-	162.00	162.00	0.00%
	Total Educational & Cultural Equip	-	162.00	162.00	0.00%
5022600	Office Equipment				
5022680	Office Equipment Improvements	-	4.00	4.00	0.00%
	Total Office Equipment	-	4.00	4.00	0.00%
	Total Equipment	-	166.00	166.00	0.00%
	Total Expenditures	355,017.50	434,154.00	79,136.50	81.77%
	Allocated Expenditures				
20400	Nursing / Nurse Aid	11,556.93	26,119.22	14,562.28	44.25%
30100	Data Center	190,172.78	216,005.61	25,832.83	88.04%
30200	Human Resources	12,389.58	31,894.71	19,505.13	38.85%
30300	Finance	128,315.53	158,071.74	29,756.21	81.18%
30400	Director's Office	67,594.57	92,972.68	25,378.11	72.70%
30500	Enforcement	509,673.22	668,906.50	159,233.27	76.19%
30600	Administrative Proceedings	95,364.82	151,044.67	55,679.85	63.14%
30700	Impaired Practitioners	1,011.91	1,690.63	678.71	59.85%
30800	Attorney General	1,167.61	1,536.54	368.93	75.99%
30900	Board of Health Professions	31,223.41	61,304.90	30,081.50	50.93%
31100	Maintenance and Repairs	-	794.07	794.07	0.00%
31300	Emp. Recognition Program	460.14	408.17	(51.97)	112.73%
31400	Conference Center	447.33	417.52	(29.81)	107.14%
31500	Pgm Devlpmnt & Implmntn	35,992.51	47,434.98	11,442.46	75.88%
	Total Allocated Expenditures	1,085,370.34	1,458,601.92	373,231.58	74.41%
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (108,224.90)	\$ (270,233.92)	\$ (162,009.02)	40.05%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
4002400	Fee Revenue										
4002401	Application Fee License & Renewal	125.00	50.00	75.00	25.00	100.00	75.00	100.00	150.00	275.00	975.00
4002406	Fee	108,900.00	103,095.00	83,995.00	86,410.00	68,230.00	82,670.00	95,040.00	103,670.00	107,030.00	839,040.00
4002408	Board Endorsement - In	-	-	-	3,960.00	-	-	-	-	120.00	4,080.00
4002432	Misc. Fee (Bad Check Fee)	35.00	70.00	-	-	35.00	-	-	-	90.00	230.00
	Total Fee Revenue	109,060.00	103,215.00	84,070.00	90,395.00	68,365.00	82,745.00	95,140.00	103,820.00	107,515.00	844,325.00
4003000	Sales of Prop. & Commodities										
4003007	Sales of Goods/Svces to State	-	71,807.50	-	54,862.07	-	-	124,394.14	-	236,579.23	487,642.94
4003020	Misc. Sales-Dishonored Payments	60.00	60.00	-	-	30.00	-	-	-	45.00	195.00
	Total of Prop. & Commodities	60.00	71,867.50	-	54,862.07	30.00	-	124,394.14	-	236,624.23	487,837.94
	Total Revenue	109,120.00	175,082.50	84,070.00	145,257.07	68,395.00	82,745.00	219,534.14	103,820.00	344,139.23	1,332,162.94
5011000	Personal Services										
5011100	Employee Benefits										
5011110	Employer Retirement Contrib.	2,260.18	1,480.08	1,480.08	1,480.08	1,480.08	898.36	1,236.30	1,236.30	1,236.30	12,787.76
5011120	Fed Old-Age Ins- Sal St Emp	1,232.99	854.15	851.56	835.27	816.80	1,423.09	596.71	699.47	679.02	7,989.06
5011130	Fed Old-Age Ins- Wage Earners	855.74	650.86	517.00	505.34	756.70	863.09	503.96	677.24	433.99	5,763.92
5011140	Group Insurance	209.02	143.74	143.74	143.74	143.74	87.24	122.68	122.68	122.68	1,239.26
5011150	Medical/Hospitalization Ins.	4,186.50	2,727.00	2,727.00	2,727.00	2,727.00	2,132.00	2,727.00	2,727.00	2,727.00	25,407.50
5011160	Retiree Medical/Hospitalization	187.06	129.46	129.46	129.46	129.46	78.58	110.50	110.50	110.50	1,114.98
5011170	Long term Disability Ins	108.60	72.40	72.40	72.40	72.40	43.94	61.80	61.80	61.80	627.54

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
	Total Employee Benefits	9,040.09	6,057.69	5,921.24	5,893.29	6,126.18	5,526.30	5,358.95	5,634.99	5,371.29	54,930.02
5011200	Salaries										
5011230	Salaries, Classified	16,457.61	10,971.74	10,971.74	10,971.74	11,127.68	5,910.45	8,289.07	9,365.22	9,365.22	93,430.47
5011250	Salaries, Overtime	494.81	644.93	610.95	398.03	-	207.82	-	267.19	-	2,623.73
	Total Salaries	16,952.42	11,616.67	11,582.69	11,369.77	11,127.68	6,118.27	8,289.07	9,632.41	9,365.22	96,054.20
5011380	Deferred Compnstn Match Pmts	120.00	80.00	80.00	80.00	80.00	60.00	40.00	40.00	40.00	620.00
	Total Special Payments	120.00	80.00	80.00	80.00	80.00	60.00	40.00	40.00	40.00	620.00
5011400	Wages										-
5011410	Wages, General	11,186.30	8,332.35	6,758.30	6,605.39	9,891.66	11,001.32	6,587.80	8,852.87	5,672.64	74,888.63
5011430	Wages, Overtime	-	175.57	-	-	-	280.91	-	-	-	456.48
	Total Wage	11,186.30	8,507.92	6,758.30	6,605.39	9,891.66	11,282.23	6,587.80	8,852.87	5,672.64	75,345.11
5011500	Disability Benefits										
5011530	Short-trm Disability Benefits	-	-	-	-	-	2,942.65	-	-	-	2,942.65
	Total Disability Benefits	-	-	-	-	-	2,942.65	-	-	-	2,942.65
5011600	Terminatn Personal Svce Costs										
5011620	Salaries, Annual Leave Balanc	-	-	-	-	-	6,739.37	-	-	-	6,739.37
5011630	Salaries, Sick Leave Balances	-	-	-	-	-	2,966.82	-	-	-	2,966.82
5011640	Salaries, Cmp Leave Balances	-	-	-	-	-	213.44	-	-	-	213.44
5011660	Defined Contribution Match - Hy	-	-	-	-	-	-	27.06	27.06	27.06	81.18
	Terminatn Personal Svce Costs	-	-	-	-	-	9,919.63	27.06	27.06	27.06	10,000.81

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
	Total Personal Services	37,298.81	26,262.28	24,342.23	23,948.45	27,225.52	35,849.08	20,302.88	24,187.33	20,476.21	239,892.79
5012000	Contractual Svcs										-
5012100	Communication Services										-
5012140	Postal Services	7,172.59	4,588.74	4,307.95	5,409.84	3,287.97	3,937.63	2,044.64	2,957.37	4,740.53	38,447.26
5012160	Telecommunications Svcs (VITA)	165.06	164.51	158.28	-	157.04	165.48	332.17	157.53	150.92	1,450.99
5012190	Inbound Freight Services	-	-	-	-	-	-	-	0.94	-	0.94
	Communication Services	7,337.65	4,753.25	4,466.23	5,409.84	3,445.01	4,103.11	2,376.81	3,115.84	4,891.45	39,899.19
5012300	Health Services										
5012360	X-ray and Laboratory Services	-	19.80	-	-	-	-	-	-	-	19.80
	Health Services	-	19.80	-	-	-	-	-	-	-	19.80
5012400	Mgmt and Informational Svcs										
5012420	Fiscal Services Management	2,087.79	2,324.66	1,909.38	1,685.25	1,450.89	1,427.52	2,480.64	120.00	1,731.02	15,217.15
5012440	Services	-	102.98	-	58.22	-	20.18	-	11.81	-	193.19
	Total Mgmt and Informational Svcs	2,087.79	2,427.64	1,909.38	1,743.47	1,450.89	1,447.70	2,480.64	131.81	1,731.02	15,410.34
5012600	Support Services										
5012660	Manual Labor Services	30.81	151.98	42.97	46.64	66.03	194.25	74.64	57.95	181.78	847.05
5012670	Production Services	1,530.58	1,451.24	267.70	311.44	389.04	2,296.57	461.60	705.25	1,329.87	8,743.29
5012680	Skilled Services	1,229.20	1,229.20	1,475.04	1,475.04	1,475.04	1,229.20	1,229.20	1,229.20	1,352.10	11,923.22
	Total Support Services	2,790.59	2,832.42	1,785.71	1,833.12	1,930.11	3,720.02	1,765.44	1,992.40	2,863.75	21,513.56
5012800	Transportation Services										
5012820	Travel, Personal Vehicle	998.10	1,412.42	443.34	586.44	737.15	1,040.07	1,010.43	743.52	267.51	7,238.98
5012830	Travel, Public Carriers	-	45.38	-	35.69	-	48.93	-	37.27	-	167.27

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
5012840	Travel, State Vehicles	-	-	-	-	-	151.91	254.64	127.32	754.62	1,288.49
5012850	Travel, Subsistence & Lodging	-	98.61	507.51	-	105.06	242.82	530.18	206.25	-	1,690.43
5012880	Reimb- Not Rprtbl	76.50	309.75	197.50	-	136.50	127.50	556.50	777.50	-	2,181.75
	Transportation Services	1,074.60	1,866.16	1,148.35	622.13	978.71	1,611.23	2,351.75	1,891.86	1,022.13	12,566.92
	Total Contractual Svcs	13,290.63	11,899.27	9,309.67	9,608.56	7,804.72	10,882.06	8,974.64	7,131.91	10,508.35	89,409.81
5013000	Supplies And Materials										
5013100	Administrative Supplies										-
5013120	Office Supplies Stationery and Forms	71.91	93.37	272.24	-	-	237.52	-	392.92	31.63	1,099.59
5013130	Administrative Supplies	-	-	-	-	-	51.35	-	-	-	51.35
5013200	Energy Supplies										
5013230	Gasoline	-	-	-	8.78	16.35	11.04	-	-	-	36.17
	Total Energy	-	-	-	8.78	16.35	11.04	-	-	-	36.17
5013500	Repair and Maint. Supplies										
5013520	Repair & Maint Matrl	-	-	-	-	-	-	-	-	7.18	7.18
	Repair and Maint. Supplies	-	-	-	-	-	-	-	-	7.18	7.18
	Total Supplies And Materials	71.91	93.37	272.24	8.78	16.35	299.91	-	392.92	38.81	1,194.29
5015000	Continuous Charges										
5015300	Operating Lease Payments										
5015340	Equipment Rentals	4.90	-	-	-	-	3.97	-	3.97	-	12.84
5015350	Building Rentals	-	13.62	-	-	13.62	-	-	13.62	-	40.86

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 11200 - Certified Nurse Aides
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
5015390	Building Rentals - Non State	2,596.98	2,995.60	2,596.98	2,596.98	2,946.93	2,602.49	2,596.98	2,936.99	2,596.98	24,466.91
	Total Operating Lease Payments	2,601.88	3,009.22	2,596.98	2,596.98	2,960.55	2,606.46	2,596.98	2,954.58	2,596.98	24,520.61
	Total Continuous Charges	2,601.88	3,009.22	2,596.98	2,596.98	2,960.55	2,606.46	2,596.98	2,954.58	2,596.98	24,520.61
	Total Expenditures	53,263.23	41,264.14	36,521.12	36,162.77	38,007.14	49,637.51	31,874.50	34,666.74	33,620.35	355,017.50
	Allocated Expenditures										
20400	Nursing / Nurse Aid	1,965.71	846.02	385.73	1,244.73	1,339.56	1,549.10	1,199.92	1,095.29	1,930.88	11,556.93
30100	Data Center	24,633.46	29,673.59	12,429.45	26,761.40	8,341.73	20,037.74	27,418.40	21,419.53	19,457.48	190,172.78
30200	Human Resources	95.29	1,701.21	90.10	82.54	104.52	10,043.93	67.76	131.62	72.63	12,389.58
30300	Finance	28,284.77	17,011.97	9,891.16	26,460.18	28,416.26	(2,080.44)	21,642.92	(11,714.90)	10,403.60	128,315.53
30400	Director's Office	10,094.71	7,215.13	7,136.97	6,784.70	7,960.64	7,006.24	6,804.33	7,712.36	6,879.48	67,594.57
30500	Enforcement	91,840.60	60,044.70	58,606.95	52,329.72	51,156.97	49,975.09	45,268.53	49,261.16	51,189.50	509,673.22
30600	Administrative Proceedings Impaired Practitioners	20,513.93	10,014.79	6,108.51	6,148.83	12,128.83	6,444.09	10,771.25	9,551.60	13,682.99	95,364.82
30700	Practitioners	166.77	117.49	115.42	115.39	96.71	102.51	95.01	104.72	97.89	1,011.91
30800	Attorney General Board of Health Professions	-	-	389.20	389.20	-	-	389.20	-	-	1,167.61
30900	Emp. Recognition Program	4,311.39	3,593.19	3,033.26	2,891.17	3,880.18	3,926.39	2,741.01	3,205.68	3,641.13	31,223.41
31300	Program	89.08	305.11	-	-	-	44.50	-	14.84	6.61	460.14
31400	Conference Center Pgm Devlpmt & Implmentn	41.22	38.19	224.94	(23.53)	17.62	36.39	17.48	67.85	27.17	447.33
31500	Implmentn	4,958.66	3,405.42	3,507.08	3,142.76	3,239.61	5,904.72	3,475.63	5,020.20	3,338.43	35,992.51
	Total Allocated Expenditures	186,995.59	133,966.80	101,918.78	126,327.10	116,682.61	102,990.25	119,891.46	85,869.96	110,727.79	1,085,370.34
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (131,138.82)	\$ (148.44)	\$ (54,369.90)	\$ (17,232.80)	\$ (86,294.75)	\$ (69,882.76)	\$ 67,768.18	\$ (16,716.70)	\$ 199,791.09	\$ (108,224.90)

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 20400 - Nursing / Nurse Aide
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account		Amount			
Number	Account Description	Amount	Budget	Under/(Over)	% of Budget
5011130	Fed Old-Age Ins- Wage Earners	1,490.08	3,005.00	1,514.92	49.59%
	Total Employee Benefits	1,490.08	3,005.00	1,514.92	49.59%
5011400	Wages				
5011410	Wages, General	19,478.08	39,269.00	19,790.92	49.60%
	Total Wages	19,478.08	39,269.00	19,790.92	49.60%
5011930	Turnover/Vacancy Benefits		-	-	0.00%
	Total Personal Services	20,968.16	42,274.00	21,305.84	49.60%
5012000	Contractual Svcs				
5012400	Mgmnt and Informational Svcs				
5012470	Legal Services	-	4,110.00	4,110.00	0.00%
	Total Mgmnt and Informational Svcs	-	4,110.00	4,110.00	0.00%
5012600	Support Services				
5012640	Food & Dietary Services	-	10,598.00	10,598.00	0.00%
5012680	Skilled Services	-	10,000.00	10,000.00	0.00%
	Total Support Services	-	20,598.00	20,598.00	0.00%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	14,321.66	16,757.00	2,435.34	85.47%
5012830	Travel, Public Carriers	286.40	39.00	(247.40)	734.36%
5012850	Travel, Subsistence & Lodging	10,753.46	13,828.00	3,074.54	77.77%
5012880	Trvl, Meal Reimb- Not Rprtble	4,844.50	6,546.00	1,701.50	74.01%
	Total Transportation Services	30,206.02	37,170.00	6,963.98	81.26%
	Total Contractual Svcs	30,206.02	61,878.00	31,671.98	48.82%
5013000	Supplies And Materials				
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	14.00	14.00	0.00%
	Total Residential Supplies	-	14.00	14.00	0.00%
	Total Supplies And Materials	-	14.00	14.00	0.00%
5022000	Equipment				
5022600	Office Equipment				
5022620	Office Furniture	-	2,100.00	2,100.00	0.00%
	Total Office Equipment	-	2,100.00	2,100.00	0.00%
	Total Equipment	-	2,100.00	2,100.00	0.00%
	Total Expenditures	51,174.18	106,266.00	55,091.82	48.16%

Virginia Department of Health Professions
Revenue and Expenditures Summary
Department 20400 - Nursing / Nurse Aide
For the Period Beginning July 1, 2016 and Ending March 31, 2017

Account Number	Account Description	July	August	September	October	November	December	January	February	March	Total
5011000	Personal Services										
5011100	Employee Benefits										
	Fed Old-Age Ins-										
5011130	Wage Earners	339.56	153.12	41.51	87.21	292.05	167.68	122.81	99.36	186.78	1,490.08
	Employee Benefits	339.56	153.12	41.51	87.21	292.05	167.68	122.81	99.36	186.78	1,490.08
5011400	Wages										-
5011410	Wages, General	4,438.72	2,001.44	542.64	1,140.08	3,817.44	2,192.00	1,605.28	1,298.88	2,441.60	19,478.08
	Total Wages	4,438.72	2,001.44	542.64	1,140.08	3,817.44	2,192.00	1,605.28	1,298.88	2,441.60	19,478.08
	Total Personal Services	4,778.28	2,154.56	584.15	1,227.29	4,109.49	2,359.68	1,728.09	1,398.24	2,628.38	20,968.16
5012000	Contractual Svs										-
5012800	Transportation Services										
	Travel, Personal										
5012820	Vehicle	371.52	2,246.94	129.60	2,465.10	1,249.56	3,260.48	366.05	2,393.60	1,838.81	14,321.66
	Travel, Public										
5012830	Carriers	-	-	-	-	-	-	-	-	286.40	286.40
	Travel, Subsistence & Lodging										
5012850	Trvl, Meal Reimb- Not Rprtble	104.44	1,571.85	403.36	1,831.79	712.66	2,003.15	927.90	1,332.37	1,865.94	10,753.46
5012880	Total Transportation Services	70.00	672.50	59.25	794.25	494.75	1,079.50	177.75	900.50	596.00	4,844.50
	Total Contractual Svs	545.96	4,491.29	592.21	5,091.14	2,456.97	6,343.13	1,471.70	4,626.47	4,587.15	30,206.02
	Total Expenditures	5,324.24	6,645.85	1,176.36	6,318.43	6,566.46	8,702.81	3,199.79	6,024.71	7,215.53	51,174.18

HPMP Monthly Census Report

Active Cases March 31, 2017

Board	Board Participants	License	Count of ID	% with this license
Nursing	278	LPN	38	8.84
Nursing	278	RN	217	50.47
Nursing	278	LNP	17	3.95
			272	63.26
Nursing	5	CNA	4	0.93
Nursing	5	RMA	1	0.23
Nursing			5	
Medicine	110	DO	10	2.33
Medicine	110	Intern/Resident	10	2.33
Medicine	110	MD	67	15.58
Medicine	110	PA	6	1.40
Medicine	110	Lic Rad Tech	2	0.47
Medicine	110	DC	2	0.47
Medicine	110	OT	2	0.47
Medicine	110	RT	5	1.16
Medicine	110	DPM	1	0.23
Medicine	110	LBA	1	0.23
			106	24.65
Pharmacy	18	Pharmacist	18	4.19
Dentistry	15	DDS	10	2.33
Dentistry	15	DMD	2	0.47
Dentistry	15	RDH	3	0.70
			15	3.49
Social Work	4	LCSW	4	0.93
Psychology	2	LCP	2	0.47
Counseling	1	LPC	1	0.23
Veterinary Medicine	2	DVM	2	0.47
Audiology & Speech-Language	1	SLP	1	0.23
Physical Therapy	4	PT	2	0.47
Physical Therapy	4	PTA	2	0.47
			4	0.93
TOTALS			430.00	100.00

HPMP Quarterly Report January - March 2017

Board	License	Admissions ¹		Stays ²	Comp ³	Vacated Stays ⁴		Dismissals ⁵				
		Req	Vol			Vac Only	Vac & Dism	N/C	Inel	Dism Resig	Resig	
Nursing	LNP	4	1		1							
	LPN	3			1			5				
	RN	15	2	4	11	1	2	14	2	2	1	
	CNA		1					1				
	RMA	1										
Nursing Total		23	4	4	13	1	2	20	2	2	1	
	DC											
	DO				1							
	DPM											
	Intern/Resident				1	1				1		
	LAT				1							
	LBA											
Medicine	Lic Rad Tech	1										
	MD	3	1	1	4			1	1			
	OT		1									
	PA	1		1				1				
	RT					1					1	
Medicine Total		5	2	2	7	2	0	2	1	2	0	
Pharmacy	Pharmacist		1		2							
Dentistry	DDS		1						1			
	DMD											
	RDH											
Dentistry Total		0	1	0	0	0	0	0	1	0	0	
Social Work	LCSW		1									
Psychology	LCP											
Counseling	LPC											
Veterinary Med	DVM											
Audiology/Speech Path	SLP											
Physical Therapy	PT							1				
	PTA								1			
Physical Therapy Total		0	0	0	0	0	0	1	1	0	0	
TOTALS		28	9	6	22	3	2	23	5	4	1	

Admissions¹: Req=Required (Board, Board Ordered, Investigator, Other Monitoring Program); Vol=Voluntary (Treatment Provider, Employer, Self, Other - no DHP involvement at time of intake)

Stays²: Stays of Disciplinary Action Granted

Comp³: Successful Completions

Vacated Stays⁴: Vac Only=Vacated Stay Only; Vac & Dism=Vacated Stay & Dismissal

Dismissals⁵: NC=Dismissed Non-Compliant; Inel=Dismissed Ineligible; Dism Resig=Dismissed due to Resignation; Resig=Resignation

HPMP Monthly Census Report

Active Cases April 30, 2017

Board	Board Participants	License	Count of ID	% with this license
Nursing	275	LPN	40	9.1116
Nursing	275	RN	218	49.6583
Nursing	275	LNP	17	3.8724
			275	62.6424
Nursing	5	CNA	4	0.9112
Nursing	5	RMA	1	0.2278
			5	1.1390
Medicine	110	DO	10	2.2779
Medicine	110	Intern/Resident	10	2.2779
Medicine	110	MD	70	15.9453
Medicine	110	PA	7	1.5945
Medicine	110	Lic Rad Tech	2	0.4556
Medicine	110	DC	2	0.4556
Medicine	110	OT	2	0.4556
Medicine	110	RT	5	1.1390
Medicine	110	DPM	1	0.2278
Medicine	110	LBA	1	0.2278
			110	25.0569
Pharmacy	19	Pharmacist	19	4.3280
Dentistry	15	DDS	10	2.2779
Dentistry	15	DMD	2	0.4556
Dentistry	15	RDH	3	0.6834
			15	3.4169
Social Work	4	LCSW	4	0.9112
Psychology	2	LCP	2	0.4556
Counseling	1	LPC	1	0.2278
Veterinary Medicine	2	DVM	2	0.4556
Audiology & Speech-Language	1	SLP	1	0.2278
Physical Therapy	5	PT	2	0.4556
Physical Therapy	5	PTA	3	0.6834
			5	1.1390
TOTALS			439.00	100.00

Virginia Board of Nursing

Executive Director Report

May 16, 2017

Meetings/Speaking Engagements

- State Council of Higher Education for Virginia (SCHEV) Post Secondary and Public Education (POPE) Conference – Dr. Paula Saxby, Deputy Executive Director and Ms. Charlette Ridout, Senior Nursing Education Consultant for the Virginia Board of Nursing were invited by staff from SCHEV to attend their annual conference on March 23, 2017 in Richmond. The keynote address was an overview of the state of the U.S. Department of Education within the current administration. In addition, Dr. Saxby and Ms. Ridout attended a breakout session on best practices for nursing education programs in Virginia. Three program directors presented their best practices and challenges in providing quality RN nursing education programs. There were many nursing programs throughout Virginia in attendance.
- Jay P. Douglas, Executive Director for the Board, attended the March 27th DHP Board Executive Director meeting with the staff of the Office of the Attorney General regarding recent advice to the Boards regarding licensure application questions, informal conference participants in closed session and respondents testifying as expert witnesses.
- Jay P. Douglas, Executive Director for the Board, met on March 28th with Dr. Brown, DHP Director, and representatives of the Virginia Hospital and Health Care Association (VHHA), Barbara Brown and Sara Heisler, regarding processing of nursing licensure applications and associated perceived systems issues. DHP will follow up with VHHA on their suggestions. Additionally, VHHA has formed a licensure task force comprised of Chief Nursing Officers (CNO) and Jay Douglas has been invited to attend their meeting for the purposes of education and collaboration.
- Jay P. Douglas, Board Executive Director, a Dr. Paula Saxby, Board Deputy Executive Director, and Stephanie Willinger, Board Deputy Executive Director for Licensure, attended meeting with Chief Nursing officers (CNO's) convened by VHHA on May 3, 2017. The focus of the meeting was to discuss the licensure process for nurses by endorsement and exam and the CBC process. The meeting provided an opportunity for CNO's to be educated on the processes and to share their concerns/ suggestions related to delays that may occur during high volume times. At the meeting joint work was identified and a decision made to meet again in September after having given adequate time to evaluate the effectiveness of process improvements that the Board has implemented in the last year.
- Jay P. Douglas, Executive Director for the Board, participated in the statewide Zika Task Force via Telephone Conference Call on March 31, 2017. VDH reported surveillance continues regarding the Zika virus and that this issue is not resolved. The Zika virus season will begin May 1, 2017 so all efforts regarding education and communication to the public will be increased soon. VDH will conduct a clinician forum will be conducted May 24, 2017.
- Enhanced version of the Nurse License Compact (eNLC) – Jay P. Douglas, Board of Nursing Executive Director, Mike Gallini, DHP Senior System Analyst, and key nursing staff met with NCSBN NURSUS staff via telephone conference on April 11, 2017 to discuss data to be collected through MLO that will be necessary for eNLC implementation. This data will need to be added to the daily NURSUS upload file and is necessary to differentiate between single state and multi state license requirements in the new version of the compact.

- Jay P. Douglas, Board Executive Director, and Paula Saxby, Deputy Executive Director, met with Matt Mansell and April Payne. Virginia Health Care Association (VHCA) Representatives, on April 12, 2017 to discuss changes to Nurse Aide testing and to provide a Board of Nursing update.
- **Pearson VUE Changing to Nurse Aide Testing** – Dr. Paula Saxby, Deputy Executive Director, and Beoncia Johnson, Administrative Support for the Virginia Board of Nursing, participated in the weekly conference call with staff from Pearson VUE (nurse aide testing) on April 13, 2017. The focus of the call was discussing the plans for the nurse aide program training that will take place next week in Portsmouth, Roanoke, and Richmond, as well as the blackout period of testing between April 22 and May 18, 2017 to migrate to a new scheduling system for the NNAAP exam. Scheduling for the new process will begin on May 9, 2017 and testing will begin on May 19, 2017. Dr. Saxby will attend all the trainings next week, and Board staff and on-site visitors will attend one of the trainings.
- **PearsonVUE Nurse Aide Provider Training** – Dr. Paula Saxby, Deputy Executive Director for the Virginia Board of Nursing, coordinated and participated in three training sessions conducted by staff at PearsonVUE (nurse aide testing company) at the following locations:
 - Portsmouth: April 18, 2017 (35 nurse aide program providers were in attendance and four on-site visitors for the Board of Nursing);
 - Roanoke: April 19, 2017 (62 nurse aide program providers were in attendance and one on-site visitor for the Board of Nursing); and
 - At DHP Richmond: April 20, 2017 (98 nurse aide program providers were in attendance as well as three on-site visitors and other staff from the Board of Nursing).

Training covered the new on-line scheduling process for nurse aide graduates to register to take the NNAAP exam (nurse aide certification exam). as well as the blackout period of testing between April 22 and May 18, 2017 to migrate to the new scheduling system for the NNAAP exam. Scheduling for the new process will begin on May 9, 2017 and testing will begin on May 19, 2017. There will also be a webinar training available to all nurse aide program providers who might need additional training or who were not able to attend the face to face training. Dr. Saxby has also arranged for Board of Nursing staff training to take place on April 28, 2017 in regards to implementation of the new system and processing test results for CNA's to be placed on the Nurse Aide Registry. The new system goes "live" on May 9, 2017. Dr. Saxby will provide an update on the progress to the Board at its next business meeting on May 16, 2017. Communication regarding these changes went to all Nurse Aide Education Programs in February 9, 2017 and an announcement has been placed on the Board of Nursing website.

- **PearsonVUE Nurse Aide Staff Training** – Dr. Paula Saxby, Deputy Executive Director for the Virginia Board of Nursing, coordinated the training session that was conducted by staff at PearsonVUE (nurse aide testing company) at the Board of Nursing office via webinar on April 28, 2017. Key nurse aide staff will attend the training, as well as DHP data staff. The training focused on the step-by-step guide on handling daily processing of nurse aide exam. The data conversion took place on Saturday, May 6 and BON staff reviewed and updated program files on Sunday, May 7, 2017. The new system went "live" on May 9, 2017.
- **PearsonVUE Nurse Aide Conversion of Data System** – Paula Saxby and Brenda Krohn, Deputy Executive Directors, and Cheryl Johnson, Administrative Support for the Virginia Board of Nursing, participated in a conference call with staff from PearsonVUE (nurse aide testing company) on May 11, 2017 to discuss any problems or concerns with the process for conversion of their data system of the new nurse aide exam scheduling system. There has been an increase in volume of emails and phone calls from nurse aide program providers concerning problems with uploading student records and scheduling exam dates. PearsonVUE staff are responding to all inquiries and assisting Board of Nursing staff with scheduling issues. The first exams under the new system will be on Friday, May 19, so we are conducting training with Board of Nursing staff to be prepared for processing exam results under the

new system. We will continue weekly calls (or more frequent as needed) for the next few months during the system implementation, then return to monthly conference calls.

- Jay Douglas, Executive Director for the Board, attended DHP Paperless Committee Meeting on April 4 and 18, 2017.
- Dr. Paula Saxby, Deputy Executive Director for the Virginia Board of Nursing attended the Virginia Nurses Association (VNA) Spring Training on “Nursing Ethics and Moral Distress” on April 25, 2017 in Richmond.
- Jay P. Douglas, Board Executive Director, participated in a panel presentation to VCU Students Nurse Practitioners on April 28, 2017.
- Dr. Paula Saxby, Deputy Executive Director for the Virginia Board of Nursing will present a Board of Nursing update to the Virginia League for Nursing (VLN) on April 29, 2017 in Charlottesville.
- The Criminal Background Check (CBC) Unit has experienced a delay in receiving CBC results during April and early May due to an issue at Virginia State Police. Fieldprint, our vendor, was instructed not to forward prints to VSP for several days. This issue has resulted in backlog which will impact licensing of RN’s and LPN’s. Overtime was approved for CBC staff in an effort to address the backlog of delayed results.
- Jay P. Douglas, Board Executive Director, met via telephone conference call with Janet Wall, Virginia Nurses Association (VNA) Executive Director, to discuss how the BON might collaborate with VNA to develop and provide an educational offering for nurses related the Opioid Crisis. Possible content discussed was how nurses can make a difference through education, recognition and alternative approaches to pain management.
- **National Council of State Boards of Nursing (NCSBN) conference call** - Dr. Paula Saxby, Deputy Executive Director and Charlette Ridout, Senior Nursing Education Consultant for the Virginia Board of Nursing participated in the above call on May 11, 2017. The focus of the call was a webinar presentation by Dr. Marilyn Oermann from Duke University on program evaluation of nursing education programs. She highlighted the importance of a systematic plan of evaluation for all nursing education programs, which is a requirement in Virginia Board of Nursing regulations.
- Jay P. Douglas, Board Executive Director, presented “*Trends in Nursing Regulations, Practice, and Education from the Board of Nursing Perspective*” to hospital staff at the Southside Regional Medical Center in Colonial Height on May 11, 2017.
- Receptionist position has been accepted by Arlene Johnson, formerly a temp with the BON Call Center, on May 10, 2017.
- Recruitment for vacant Licensing Specialist (RN Endorsement) is in process.
- Recruitment for vacant Discipline Specialist is in process.
- Deputy replacement position was approved to recruit and waiting for DHRM to initiate advertising. It is contemplated that this position would be Deputy Executive Director for Advanced Practice and will require licensure as a Nurse Practitioner.
- Rachel Wilkinson has accepted the position as the Summer Intern for the Board and will begin on June 5, 2017.

**VIRGINIA BOARD OF NURSING
CRIMINAL BACKGROUND CHECK COMMITTEE
MINUTES**

March 21, 2017

TIME AND PLACE: The meeting of the Criminal Background Check Committee was convened at 2:00p.m. in Board Room 2, Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Henrico, Virginia.

MEMBERS PRESENT: Joyce Hahn, PhD, RN, NEA-BC, FNAP, President, Chairperson
Jeanne Holmes, Citizen Board Member
Mark Monson, Citizen Member
William Traynham, LPN, CSAC

STAFF PRESENT: Jodi P. Power, Deputy Executive Director
Brenda Krohn, RN, MS, Deputy Executive Director
Stephanie Willinger, Deputy Executive Director
Ann Tiller, Compliance Manager
Na'im Campbell, Background Investigations Supervisor

CALL TO ORDER: Dr. Hahn called the meeting to order at 2:00 p.m.

TOPICS DISCUSSED:

The Board of Nursing's Criminal Background Check (hereinafter "CBC") Committee met on March 21, 2017 to review the first calendar year (CY 2016) worth of data collected following CBC implementation for RN and LPN applicants on 1/1/16, consider existing processes for handling non-routine applications with conviction history and determine need for any recommended changes in board processes or guidance documents, and identify future data collection needs and next steps for the CBC Committee.

Consideration of CY 2016 Data following CBC implementation:

Ms. Power reviewed the CY2016 data regarding RN and LPN applicant CBC information and workload impact as provided in written handouts. The following was noted:

- CY 2016 data revealed 9,259 RN & LPN applicants completed the CBC process.
- CY 2016 data (essentially consistent with 6 month worth of data) indicates 4.3% of applicants had confirmed convictions (267 or 2.9% of RN applicants; and 131 or 1.4% of LPN applicants).
- Of those with confirmed convictions, 61.3% disclosed their convictions and 38.7% did not.
- More RNs disclosed convictions than LPNs - in that 73% of RNs with confirmed convictions disclosed them on applications while only 27% of the LPNs disclosed.

- An equal number of LPNs disclosed (65) disclosed their convictions as failed to disclose (66).
- Approximately two times as many RNs disclosed (179) their convictions as failed to disclose (88).
- A total of 105 PHCOs were offered in CY 2016 related to applicants. Of those, 26 (25%) were related to criminal convictions and only 16 (15%) were related to non-disclosure of convictions.
- A total of 89 proceedings (informal conferences or formal hearings) were related to non-routine applicants in CY 2016. Of those, only 16 (18%) proceedings related to criminal convictions and only 2 (13%) related to non-disclosure of convictions.
- The CBC process seems to be working.
- Lesser percentage of RN & LPN applicants than expected had confirmed convictions, compared to other states' quotes following CBC implementation (anticipated 8-29 %).
- The workload has been minimally impacted by CBC implementation in terms of extra disciplinary processes for convictions and failure to disclose them.

Dr. Hahn thanked Board staff for their successful implementation and monitoring of this new process.

Review of Board Processes and Guidance Documents:

The CBC Committee reviewed existing Guidance Documents #90-10 (Guidelines for Processing Applications for Licensure: Examination, Endorsement and Reinstatement) and #90-12 (Delegation of Authority to Board of Nursing RN Education and Discipline Staff).

Board staff noted that Guidance Document 90-12 currently indicates that staff is delegated authority to offer a PHCO (prehearing consent order) for a Reprimand in cases of non-disclosure of a conviction. However, experience in the past year has shown that applicants' (lack of) knowledge, explanations and circumstances surrounding their conviction(s) not disclosed do not always warrant an order of Reprimand on the record of a nursing applicant. Following discussion, it was determined that staff discretion should be used in whether to offer a PHCO for Reprimand in this scenario, depending on factors such as the recency of the conviction and explanation provided for the non-disclosure.

Staff indicated that the past CBC Committee Recommendation adopted by the Board in November 2016 to re-consider the screening question about criminal convictions on applications has not yet been acted upon. It will require consultation with Board Counsel/Office of Attorney General, who is currently reviewing other application questions. It was questioned whether the criminal conviction question on applications could be removed altogether for those occupations that have criminal background checks. However, the CBC Committee disagreed with deleting the question altogether based upon CBC implementation.

RECOMMENDATIONS: *Considering data and above discussion, the Committee recommends:*

1. *NO CHANGE in Guidance Document 90-10 or Board of Nursing processes for review of non-routine applicants based upon criminal convictions or non-disclosure thereof.*
2. *Modify Guidance Document 90-12, page 2 regarding Initial and Reinstatement applicants, to reflect that professional staff may offer a PHCO to Reprimand and Approve, for failing to reveal a criminal conviction on a current or prior application for licensure/certification/registration (except for cases resulting in mandatory suspension), adding “Said PHCO may be offered at the discretion of staff considering factors such as whether the conviction would have been cause for denial, the recency of the conviction, and explanation provided for such non-disclosure.” (See Attached)*
3. *Revisit the language in the criminal conviction screening question on Board applications to improve clarity, reduce confusion, and help consistency in accurate responses, as previously recommended.*

Public Comment: No member of the public appeared to provide comment.

Future Needs and Next Steps of the Committee:

The plans for monitoring CBC information moving forward regarding applicants was discussed, in light of the discontinued manual log data collection regarding criminal conviction and other causes for denial on non-routine applicants which ceased at the end of CY 2016. Only CBC Unit data will continue to be collected for RN, LPN and massage therapist applicants beginning CY 2017. The MLO database will allow Board staff to track for workload impact regarding non-routine applicants resolved by PHCOs and proceedings.

The CBC Committee determined that no future meetings for this Committee were needed. It noted that Board staff reporting CBC data annually to the full Board regarding RN, LPN and LMT applicants along with workload impact would be sufficient.

ADJOURNED: The meeting was adjourned at 2:30 p.m.

Jodi P. Power, Deputy Executive Director
Board Staff

Delegation of Authority to Board of Nursing RN Education and Discipline Staff

I. The Board of Nursing delegates to professional education staff the authority to:

- Approve nursing education programs with curriculum changes that relate to decreasing the number of clinical hours across the life cycle as long as the hours meet Board regulation 18VAC90-20-120 E.
- Approve quarterly reports from nursing education programs that meet all regulation requirements.
- Approve nurse aide education programs that meet requirements as determined by a review of a nurse aide education program application, an on-site review and/or a program evaluation report.
- Approve a change of location or additional locations for nurse aide education programs that meet Board of Nursing requirements.

II. The Board of Nursing delegates to professional discipline staff the authority to conduct probable cause review, issue Advisory Letters, offer Prehearing Consent Orders (PHCO's) and Confidential Consent Agreements (CCA's), or close a case, in the following circumstances:

A. Probable Cause Review – Professional discipline staff are delegated the authority to determine if there is probable cause to initiate proceedings or action on behalf of the Board of Nursing, including the authority to close a case if staff determines probable cause does not exist, the conduct does not rise to the level of disciplinary action by the Board, or the Board does not have jurisdiction. Additionally, staff may review a case with a Special Conference Committee for advice to determine if the case should be closed, a proceeding initiated, or an alternative disposition offered. Specifically, staff may:

B. Close cases in the following circumstances:

- Insufficient evidence of a violation of law or regulation, or not rising to the level of disciplinary action by the Board

- Undetermined for reconsideration should another similar complaint be received
- Undetermined until the lapsed/suspended/revoked licensee applies to reinstate or late renew

C. Advisory Letters - Professional discipline staff are delegated the authority by the Board to issue an Advisory Letter to the person who was the subject of a complaint pursuant to Va. Code § 54.1-2400.2(F), when it is determined a disciplinary proceeding will not be instituted.

D. Initial and Reinstatement Applicants:

For initial and reinstatement applicants, professional staff may offer the following where there is cause for denial of licensure/certification/registration, in lieu of instituting a proceeding:

- PHCO to approve with sanction or terms consistent with that of another state
- PHCO to approve and require HPMP participation and compliance for applicants whose only causes for denial are related to impairment issues.
- PHCO to reinstate and comply with HPMP when a lapsed licensee was under a prior order to participate and comply with HPMP
- PHCO to reinstatement with same terms of probation for a probationer who allowed their license to lapse while under terms
- PHCO to Reprimand and approve, for failing to reveal a criminal conviction on a current or prior application for licensure/certification/registration (except for cases resulting in mandatory suspension). Said PHCO may be offered at the discretion of staff considering factors such as whether the conviction would have been cause for denial, the recency of the conviction, and explanation provided for such non-disclosure.
- PHCO to Reprimand and approve, if applicant has only one misdemeanor conviction involving moral turpitude, that conviction is less than 5 years old, and the applicant has satisfied all court requirements – consistent with Guidance Document # 90-10.

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

E. Disciplinary Cases: For disciplinary cases, professional discipline staff may offer the following, in lieu of instituting a proceeding.

1. General PHCOs:

- PHCOs for discipline cases for all occupations regulated by the Board of Nursing for sanctions consistent with the approved Sanction Reference Worksheet Guidelines (see Guidance Document 90-7).

- PHCO to Accept Voluntary Surrender for Indefinite Suspension during any type of investigated case when licensee indicates to the investigator the desire to surrender, or individual mails in license during course of the investigation
- PHCO for similar sanction consistent with another state board of nursing action
- PHCO for similar terms/conditions (Probation or HPMP) for cases based upon action taken by another state board of nursing.

2. Practice on Expired license/certificate/registration:

- PHCO for monetary penalty ranging from \$100 – \$500 and possible Reprimand for Nurses practicing on expired license, consistent with Guidance Document # 90-38
- Advisory Letter or PHCO for monetary penalty ranging from \$50 - \$150 and possible Reprimand for CNAs, CMTs, and/or RMAs practicing on expired certificates or registrations, consistent with Guidance Document # 90-61

3. Impairment

- Either a PHCO for Reprimand or a CCA (in lieu of scheduling an informal conference), depending on the facts of the case, for cases involving a positive urine drug screen on duty for a substance not prescribed to the licensee.
- Either PHCO to Take No Action contingent upon entry into and/or remaining in compliance with HPMP, or offer CCA with terms (i.e. quarterly reports from treating provider) for cases resulting from mandatory reports or ~~self-reports~~ ~~self-reports~~ of admission to hospitals for mental health issues where there are no practice issues. (Additionally, staff are authorized to close such cases undetermined if deemed appropriate.)
- PHCO to Take No Action contingent upon HPMP compliance in lieu of an IFC for disciplinary cases with Health Practitioner Monitoring Program (HPMP) participation and no prior Board history, no prior stay granted, the licensee is compliant with HPMP contract and no issues other than impairment.
- PHCO to Take No Action contingent upon continued HPMP compliance for cases with report received from PMP committee wherein stay of disciplinary action was vacated, but the individual was not dismissed from HPMP, and is now fully compliant with contract. (Include in the PHCO's findings of fact that stay was vacated.)

- PHCO to Accept Voluntary Surrender for Indefinite Suspension for cases involving HPMP participant that was ordered into program, but is now unable to participate due to medical reasons and HPMP committee dismisses or accepts individual's resignation

Formatted: Indent: Left: 0.5", No bullets or numbering

4. Standard of Care

- PHCO for Reprimand for a ~~one-time~~one-time failure to provide acceptable standard of care.
- PHCO for Reprimand for abandonment of patients by licensees in a nursing home or other healthcare facility and where this is the only alleged issue.
- PHCO for Reprimand based upon unprofessional conduct for allegations of verbal/physical abuse with mitigating circumstances.

5. Fraud/Financial Gain Cases

- PHCO for Monetary Penalty for cases involving fraud or underlying actions/misconduct resulting in financial gain by the licensee/applicant. This may include but is not limited to: falsifying time records to indicate worked when did not; falsifying employment and licensure applications; altering expiration dates on records/certifications (ie CPR cards); falsifying work/school notes, etc. [NOTE: Staff is authorized to add a Reprimand to the Monetary Penalty in the case of egregious, intentional conduct.]
- Monetary Penalty amount imposed shall not exceed \$5,000 for each violation of law or regulation, in accordance with ~~VaVA~~ Code § 54.1-2401, and shall only be imposed if the individual is not criminally prosecuted for the violation.

Formatted: Font: Bold

Formatted: Indent: Left: 0.44", No bullets or numbering

F. Compliance

For cases involving noncompliance with prior board orders, professional discipline staff are authorized to do the following in the circumstances below, in lieu of instituting a proceeding:

- Offer PHCOs consistent with Guidance Document # 90-35 based upon noncompliance with a prior board order.
- Have authority to modify probation orders.
- Close undetermined any noncompliance case where the licensee on probation has allowed the license to lapse (not working). Board of Nursing database would be flagged so staff could offer PHCO with same terms as initial probation orders, once the license is being made current.

- Issue Orders of successful completion of HPMP, when participation was board-ordered.
- Issue Orders of successful completion of probation with terms (effective November 15, 2011, consistent with the way the Board handles successful completion of board-ordered HPMP participation).

[NOTE: *Said Orders related to HPMP and Probation completion shall be scanned onto the agency website and provide consistency to the public in Board of Nursing documentation in the future.*]

G. Confidential Consent Agreements (CCA's):

Professional disciplinary staff- are delegated authority to offer CCA's for those cases that meet the criteria in Va. Code §54.1-2400(14), which includes but is not limited to the following scenarios:

1. Impairment and/or HPMP:

- Pre-employment positive drug screen without evidence it has affected practice
- Possible impairment without evidence that it has affected practice (i.e. coming to work with alcohol on breath & sent home; hospitalized for psychiatric or substance abuse treatment)
- HPMP participant not eligible for a stay, but with minimal practice issues

2. Standard of Care:

- Single medication error with no patient harm.
- Standard of care violation "with little or no injury"
- Standard of care violation that may be in part due to systems issues.
- Single incident of exceeding scope of practice – accepting assignment or agreeing to do a task without adequate training obtained or competency maintained and no patient harm.
- Unintentional/inadvertent Practice Agreement violations for LNP's with Prescriptive Authority.

3. Abuse / Neglect / Misappropriation / Boundary violation:

- Single boundary violation with no patient harm (i.e., getting involved with patient finances) and not resulting in criminal conviction.
- Vague "rough handling" where there is no patient harm and does not rise to the level of abuse
- Inappropriate verbal response that does not rise to the level of verbal abuse (i.e., "shut up")

4. Miscellaneous:

- CE violations for CMT's, RMA's, LPN's, RN's, and LNP's.

Formatted: Indent: Left: 1"

- Technical probation violations (i.e., late reports, etc.) that do not rise to the level of Noncompliance cited in Guidance Document 90-35.
- A single misdemeanor conviction involving moral turpitude but unrelated to practice, with no other issues (ex. Worthless check; shoplifting).

Formatted: Indent: Left: 0.5", Tab stops: Not at 0.5"

Formatted: Indent: Left: 0.5", Bulleted + Level: 1 + Aligned at: 0.25" + Tab after: 0.5" + Indent at: 0.5", Tab stops: 0.75", List tab + Not at 0.5"

DRAFT

Virginia Board of Nursing

Guidance Document 90-6 (PICC Line Insertion and Removal) Committee March 21, 2017 Meeting Minutes

- Time and Place:** The meeting of the Guidance Document 90-6 Committee meeting was convened at 2:30 P.M. on March 21, 2017 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.
- Board Members Present:** Louise Hershkowitz, CRNA, MSHA, Vice President, Chairperson
Guia Caliwagan, RN, MAN, EdS
William Traynham, LPN, CSAC
- Staff Members Present:** Jay P. Douglas, RN, MSM, CSAC, FRE
Jodi Power, RN, JD
- Other Present:** Fran Conklin, BS, RN-BC, CRNI, Pediatric Clinical Nurse IV
Centra Health

The Committee discussed two requests from stakeholders Fran Conklin, Centra Health, and Laurie Wilson, RN requesting the Board update Guidance Document 90-6 “PICC Line Insertion and removal by Registered Nurses under Appropriate Circumstances.” The basis identified in the requests was that the requirement for radiological tip placement confirmation may be outdated and was creating barriers to care in some settings.

Fran Conklin was present at the meeting and provided public comment from her perspective as a vascular access specialist. Additionally, she answered questions regarding current procedures being used. Ms. Conklin informed the committee that advances in technology now provided for electrocardiogram doppler confirmation of PICC line tips and that radiological confirmation was sometimes difficult due to the size of patients.

Technological changes are rapidly moving forward and doppler like systems provide for a more timely and less costly option for confirmation that in many cases include an auto monitoring bedside systems. She shared with the committee that in some settings radiological confirmation may be necessary (i.e. pediatrics), however it would assist the practice arena to have an option in this regard. Centra Health is currently placing an average of 100 PICC lines a month. She indicated a 95 – 96% accuracy rate with doppler ultrasound with minimal complications. Ms. Conklin indicated that the Infusion Nurses Society Standards now addressed use of these positioning system technology by Nurses.

2016 Infusion Nurses Society Standards: Standard 23 CENTRAL VENOUS ACCESS DEVICE(CVAD)

23.1 Tip location of a central venous vascular access device (CVAD) is determined radiographically or by other imaging technologies prior to infusion or when clinical signs and symptoms suggest tip malposition.

Ms. Conklin further shared with the Committee that the Boards of Nursing in DC, NC, WV and MD had eliminated the requirement for radiological confirmation of PICC line tip placements. She added that other states don't limit to RNs, but allow LPNs and others health care practitioners to insert central nervous venous access devices; and nationally nurses are permitted to insert all CVAD, not limited to PICC lines.

The Committee then reviewed the current language in Guidance Document 90-6, making some suggested changes which include a substantive change to # 5 that would allow for radiological confirmation OR other imaging technology.

Staffs were directed to develop a draft that included the changes, distribute the draft Guidance Document to stake hold groups and associates for public comment prior to consideration at a Committee meeting Tuesday May 16.

The final draft will then by reviewed Board Counsel with the final recommendation to be considered by the full Board of Nursing at their July meeting.

Meeting was adjourned at 3:40 P.M.

Virginia Board of Nursing
Nurse Aide Curriculum Committee Sub-group
9960 Mayland Drive - Conference Center Suite 201 – Board Room 2 - Henrico, Virginia 23233
March 21, 2017 – 3:08 p.m.

Minutes

- TIME AND PLACE:** A subgroup meeting of the stakeholders regarding the Nurse Aide Curriculum of the Virginia Board of Nursing was called to order by Dr. Joyce Hahn, Board President at 3:08 p.m. on March 21, 2017 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 300, Henrico, Virginia.
- BOARD MEMBERS PRESENT** Joyce A. Hahn, PhD, RN, NEA-BC, FNAP, Board President (Chair)
Jennifer Phelps, LPN Board Member, QMHPA
Mark Monson, Citizen Member
- STAKEHOLDERS PRESENT** Karen Riley, Sunnyside Retirement Community and Leading Age
Tina Thomas, Alzheimer’s Association
Betty DeOrnellas, Virginia Health Care Association
Deborah Lloyd, Virginia Department of Social Services
Marjorie Marker, Department of Aging and Rehabilitation Services (DARS)
- AUDIENCE PRESENT:** Linda Pruitt, Eastern Shore Community College
Katie Saunders, Winchester Public Schools
Michele Green-Wright, Virginia Department of Education (VDOE)
Toni Rivers, Virginia School for Nurse Aides and Health Education
- DHP STAFF PRESENT:** Paula B. Saxby, RN, PhD, Deputy Executive Director, Virginia Board of Nursing
Brenda Krohn, RN, MS, Deputy Executive Director, Virginia Board of Nursing
Christine Smith, RN, MS, On-Site Visitor
Vivienne McDaniel, RN, MS, DNP student, Walden University
- DISCUSSION:** This is the second meeting of the subgroup as a recommendation from the full stakeholders group from their meeting on July 14, 2016. The focus of the meeting was to continue to discuss possible changes to the Regulations and the Curriculum pertaining to Nurse Aide Education Programs in Virginia.
- The minutes from the previous meeting on December 8, 2016 were approved.
- Dr. Saxby reported on the 2015 and 2016 pass-rates for the NNAAP (nurse aide) exam. They are now posted on the Board of Nursing website. Ms. McDaniel (DNP student) will prepare a chart of the pass-rates by type of program.
- Discussion about problems: lack of leadership in the “real world” practice settings of CNAs: lack of team work and staffing issues (high patient loads).

There was agreement on proposing changes to the regulations for requirements of the hours of the nurse aide program with the following minimum requirements:

Didactic hours: 60

Skills practice hours: 40

Direct Client Care (Clinical) hours: 40

Dr. Saxby distributed proposed language changes to the regulations (see attached) to require the following:

1. Require the use of the Board approved curriculum (one curriculum developed by the Board to be used by every approved program); and
2. Require a train the trainer course that will be required every five years to ensure knowledge of current regulations and practices. The train the trainer course would be specifically related to nurse aide educators prior to being able to teach in a nurse aide program.

There was agreement in support of the suggestion of adding dementia content throughout the curriculum. The group will look at the Texas Curriculum that includes dementia care in the long term care environment, as well as the curriculum plan from the VDOE, and incorporate changes to the Virginia Board of Nursing Curriculum.

The group discussed possible changes to the curriculum unit by unit, and discussed changes to Units 1 through 4, with the following changes:

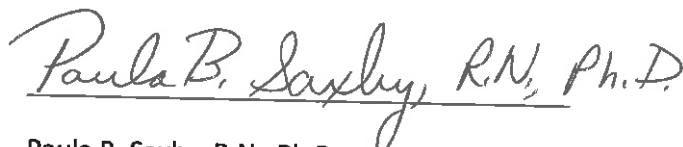
1. Include social media issues and boundary violations in the legal and regulatory sections, as well as in the communication section, including issues with cell phones, photos and texting;
2. Add dementia content, cognitive and sensory impairment to Unit 2 and 10;
3. Add electronic medical records and care trackers to Unit 2;
4. Karen Riley will send specific information to staff to add to Unit 3 regarding infection control and transmission of pathogens and hand hygiene;
5. Add risk factors, restraint alternatives, and safety factors to Unit 4.

PLAN FOR FOLLOWUP:

Prior to the next meeting, Committee members will send specific language that they would like to see in their area of expertise and staff will incorporate in the curriculum for review at the next committee meeting. At the next subgroup meeting scheduled for July 18, 2017 (time TBD.), discussion will focus on continuing with the unit by unit discussion and review input regarding possible changes from the committee members.

ADJOURNMENT:

The committee adjourned at 4:45 p.m.



Paula B. Saxby, R.N., Ph.D., Deputy Executive Director

Proposed Language for Regulations for Nurse Aide Education Programs

(From March 21, 2017 curriculum meeting)

1. Add to 18 VAC 90-26-20.B.1.a.
Board of Nursing approved curriculum content and length...

2. This will replace 18 VAC 90-26-30.D.1 & 2

18 VAC 90-26-30.D.

Prior to being assigned to teach in the nurse aide education program, all instructional personnel shall satisfactorily complete a course to teach adults and the Board approved nurse aide curriculum. The course is designed to prepare the instructor to teach the nurse aide curriculum approved by the board, as well as the following:

1. Regulations for Nurse Aide Education Programs;
2. Regulations Governing Certified Nurse Aides;
3. Basic principles of adult learning;
4. Teaching methods and tools for adult learners; and
5. Evaluation strategies and measurement tools for assessing the learning outcomes.

Instructional personnel are required to complete the course every five years.

3. This will replace 18 VAC 90-26-40.A

18 VAC 90-26-40.A. Curriculum content. An approved program shall use the curriculum developed and provided by the board which shall include, but shall not be limited to, classroom, skills lab, and clinical instruction in the following:

Commitment to Ongoing Regulatory Excellent (CORE) Report Summary 2016: Licensure

Virginia Board of Nursing CORE Committee:

Trula Minton, Kelly McDonough, Rebecca Poston

Board Staff: Brenda Krohn

Introduction

The NCSBN CORE report is the result of a *'comparative performance measurement and benchmarking process'* based on collated survey data from key stakeholders in nursing regulation to include Boards of Nursing, Nurses, Employers and Educators. The CORE report aims to provide a snapshot of results related to performance measures in 4 key areas of nursing regulation: nursing practice, nursing education, nursing licensure and discipline. Evaluating effectiveness and efficiency in nursing regulation overall, both at the national level and at the individual Board of Nursing level, is the focus of CORE survey. Survey data allows individual Boards of Nursing to monitor their performance on key measures over time as well compare their performance to the national average and to like sized Boards of Nursing included in the survey. (Source: NCSBN CORE Aggregate Report FY 2014 & 2016)

COMMITMENT TO ONGOING REGULATORY EXCELENCE (CORE)

COMMITTEE REPORT

LICENSURE 2016

VA State BON VOL.2: Licensure

- I. Data Collection and Processing
 - a. Survey was conducted between July and September of 2016 to the following groups;
 1. RN with active license, 2. Boards of Nursing, 3. Employers and 4. Educators.
 - i. RN with Active License: In Virginia, random sample of 1,500 were sent hard copy of survey and 157 responded.
 - ii. BONs: Nationally, 54 were sent hard copies and 38 BONs responded. Virginia responded.
 - iii. Employers: In Virginia, 300 were sent hard copies and 18 responded.
 - iv. Educators: In Virginia, 151 were sent hard copies and 22 responded.
 - b. Note that while hard copies were sent, a reminder letter was sent out to complete survey then the survey was also available electronically.

- c. Outside data sources used were: NCLEX-RN/PN examination data, Nursys disciplinary data, and Member Board Profiles data.
- II. Limitations
- a. Includes missing or incomplete data
 - b. Uncertainty on how data is reported among BONs due inconsistencies which include but not limited to the following; maintain own information system, do not track data same way, interpretation of definitions of the measures, and computation of the data.
 - c. Sampling error as there were low response rates for individual states.
 - d. Results in the report are descriptive data only. The data are indicators only and subject to possible problems with the validity and reliability.
 - e. The report should be looked at face value and not overly interpreted.

Points of Pride: Virginia Board of Nursing Licensure

I. Longer Term Outcomes: Consumers Received Safe and Competent Care from Nurses

In Virginia, 83.1% of nurses indicated that over 90% of the nurses they work with provide safe and competent care which is higher than the national average of 80%.

Among Nurses in Virginia, 73% report that they seldom or never work with or receive reports about nurses committing near misses or patient harm – which is higher than the national average of 70.8%.

83.3% of Employers in Virginia report that they seldom or never receive reports about nurses committing near misses or patient harm which is significantly higher than the national average of 58.7% (Keep in mind that only 18 employers responded to the survey).

86.4% of Educators surveyed in Virginia report that they ‘seldom or never’ work with or receive reports about nurses committing near misses or patient harm which is comparable to the national average of 86.4% (keep in mind that only 22 educators responded)

II. Intermediate Outcomes: Only Qualified Nurses are Practicing

The percent of nurses in Virginia with an active license with no action against their license in Nursys is 98.5% which is comparable to the national average of 98.7% and as expected when compared to similar sized boards. The % of nurses with an active license in Virginia with no action against their license in Nursys has remained steady over time in Virginia with little variability from 2009-2016.

III. Outputs: Initial and Renewal Licenses and Certificates Issues or Denied

Number of Applications for Licensure by Initial Exam: this is lower in Virginia when compared to similar sized boards with 3,179 applications for initial licensure by exam received in 2016 (National Average 4,199). The number of applicants by initial exam has steadily dropped from 2012 (N=5,816) to 2016 (N=3,179) in Virginia.

Number of Applications for Licensure by Endorsement: at 5,104 in 2016 this is as expected when compared to similar sized boards and in line with the national average of 4,112. The number of applicants by endorsement has steadily increased from 3,777 in 2012 to 5,104 in 2016 in Virginia.

Number of Applications for Licensure by Renewal: at 58,867 in 2016 this is a bit lower than expected when compared to similar sized boards but exceeds the national average of 51,771. Applications by renewal decreased from 56,012 in 2012 to 51,397 in 2014 and increased to 58,867 in 2016.

The number of denials for licensure steadily decreased in Virginia from 2012 (16/1000) to 2014 (10/1000) and sharply increased in 2016 (16/1000).

IV. Processes & Activities: Reviewing Initial and Renewal Applications, Following Up on Incomplete Applications

The Virginia BON does conduct audits of the licensure process biannually which is much more frequently than most BONs who report that they conduct an audit process every 2 to 4 years.

93.9% of nurses surveyed in Virginia were satisfied with the initial licensure process which is in line with the national average at 95.4%. (keep in mind only 33 nurses responded to this question)

97.7% of nurses surveyed in Virginia were satisfied with the renewal process which parallels the national average of 95.6% (128 nurses responded to this question in Virginia)

V. Processes & Activities: Establish Philosophy, Policy, Standards, etc.

Of the 154 nurses who responded to the survey in Virginia, 83.2% felt that the Nurse Practice Act was excellent or good in terms of being current and reflecting state of the art nursing in the area of licensure. Interestingly, of the 18 employers in Virginia who responded, 94.4% felt that the Nurse Practice Act was excellent or good in terms of being current and reflecting state of the art nursing in the area of licensure. Only 85.7% of the educators who responded felt that the Virginia Nurse Practice Act was

excellent or good in terms of being current and reflecting state of the art nursing in the area of licensure.

VI. Program Components & Resources: Licensure Staff & Dollars

Budget allocation for licensure in Virginia was \$1,200,654 at 15% of the total budget. When examining total dollars spent on licensure, Virginia is in the middle range when compared to similar sized Boards of Nursing and slightly higher than the national average at \$953,836. Nationally, Boards of Nursing average 23.7% of the budget allocated to licensure and Virginia falls in the lower range when looking at similar sized boards.

Virginia had a significant increase in the average dollars per application from 2012 at \$12 to 2014 at \$40. By 2016 the average dollars per application in Virginia were again trending down at \$18 and within line with the national average at \$19.

Licensure staff in Virginia measured as FTEs is at 7 in 2016 and this is lower than the national average of 9.

OPPORTUNITIES

1. Longer Term Outcomes

-Consumers receive safe and competent care from nurses

Overall, 80% of nurses from all boards indicated that over 90% of nurses they work with provide safe and competent care. In VA, 83.1% of nurses indicated that over 90% of the nurses they work with provide safe and competent care which is slightly above the aggregate.

-Frequency of Nurses, Employers, and Educators Who Worked with or Received Reports About Nurses Committing Near Misses or Patient Harm in 2016

Nurses-VA 73.1%; all Boards 70.8%

Employers-VA 83.3%; All Boards 58.7%

Educators (reporting student nurses)-VA 86.4%; All Boards 87.4%

2. Intermediate Outcomes

-Only qualified nurses are practicing

Average Percent of Active Nurses without Action against License in Nursys in 2016

VA 98.5%; All Boards 98.7%

Average Percent of Active Nurses without Action against License in Nursys in 2009,
2012, 2014 and 2016

2009-VA 98.8%; All Boards 96.2%

2012-VA 98.5%; All Boards 98.6%

2014-VA 98.5%; All Boards 98.8%

2016-VA 98.5%; All Boards 98.7%

3. Outputs

Initial and renewal licenses and certificates issued or denied

Average Number of Applications for Nursing Licensure Received by Initial Exam,
Endorsement, and Renewal in 2016

Initial VA 3,179; All Boards 4,199

Endorsement VA 5,104; All Boards 4,112

Renewal VA 58,867; All Boards 51,771

The number of nursing applications received by initial exams as reported by the VA BON is in the lower end of the range for other similar size boards, and it is lower than what would be expected given the overall association of initial applications to total. Endorsement is in the middle range for same size boards and would be expected. The renewals is in the middle to lower range for similar size boards and is slightly lower than what would be expected given the total.

In Virginia, the average number of application received for nursing licensure by initial exam decreased steadily from 2012 to 2016.

2012 VA 5,816; All Boards 4,693

2014 VA 4,677; All Boards 4,877

2016 VA 3,179; All Boards 4,199

In Virginia, the number of applications received for nursing licensure by endorsement decreased slightly in 2014 then increased considerably in 2016

2012 VA 3,777; All Boards 2,825

2014 VA 3,482; All Boards 3,557

2016 VA 5,104; All Boards 4,112

In Virginia, the average number of applications received for nursing licensure by renewal decreased in 2014 and then increased in 2016

2012 VA 56,012; All Boards 52,663

2014 VA 51,397; All Boards 53,511

2016 VA 58,867; All Boards 51,771

In Virginia, the average number of denials in 2016 was higher than the overall aggregate at 0.16 per 1,000 nurses as compared to All Boards 0.10 per 1,000 nurses

In Virginia, the number of denials for licensure decreased steadily from 2009 to 2014 and then increased in 2016

2009 VA 0.16; All Boards 0.08

2012 VA 0.13; All Boards 0.06

2014 VA 0.10; All Boards 0.13

2016 VA 0.16; All Boards 0.10

4. Processes and Activities

Reviewing initial and renewal applications; following up on incomplete applications

Percent of Boards of Nursing Who Perform Audits of Their Nurse Licensure Process in 2016

VA 100%; All Boards 70.3%

Percentage of Nurses Satisfied with the Initial Licensure Process in 2016

VA 93.9%; All Boards 95.4%

Percentage of Nurses Satisfied with the Renewal Licensure Process in 2016

VA 97.7%; All Boards 95.6%

5. Processes and Activities

Establish philosophy, policy, standards

Nurses, Employers and Educators Ratings Regarding Their State Nursing Practice Act in Terms of Being Current and Reflecting State-of-the-Art Nursing in the Area of Licensure in 2016

VA 40.3% Excellent; All Boards 38.5% (Nurses)

VA 33.3% Excellent; All Boards 29.7% (Employers)

VA 66.7% Excellent; All Boards 49.7% (Educators)

2014

VA 40.3% Excellent; All Boards 38.5% (Nurses)

VA 33.3% Excellent; All Boards 29.7% (Employers)

VA 66.7% Excellent; All Boards 49.7% (Educators)

6. Program Components and Resources

Staff and Dollars

VA Budget Allocation for Licensure, 2016 \$1,200,654; All Boards \$953,836

Average Percent of Total Budget Allocated to Licensure in 2014

VA 15% All Boards 23.7%

Average Percent of Total Budget Allocated to Licensure in 2009, 2012, 2014 and 2016

2009 VA No Data; All Boards 19.2%

2012 VA 9.4%; All Boards 16%

2014 VA 13.8%; All Boards 18.8%

2016 VA 15.0%; All Boards 23.7%

Average Dollars per Application Received for Nurse Licensure in 2016

VA 18\$; All Boards \$19

2012 VA \$12; All Boards \$18

2014 VA \$40; All Boards \$25

2016 VA \$18; All Boards \$19

Average FTE's involved in the Licensure Process in 2016

VA 5.5; All Boards 7.7

7. Comment Themes

Employers believe they are not sure that “new” nurses who graduate are consistently safe and competent to practice. Identified need to improve assessment skills. Employers also noted that more stringent sanctions happen for “repeat offenders”. Also comments relative to schools preparing graduates relative to expectations for attendance, professional interactions and realistic expectations for scheduling.

Educators believe that the regulations provide clear guideline for supervision of students. Two (2) comments regarding educational regulations “too stringent” and question the adoption of the state-wide curriculum. Also positive comments related to the information sharing from the VBON to Program Directors, particularly around changes and responsiveness. There was one comment from an educator to have “closer monitoring of impaired nurses and strong discipline measures”.

Nurses comments relative to not understanding the scope of practice for advanced practice nurses. There were comments regarding: clarification of CEU requirements; understanding

where to find the nurse practice act; process for student complaints and resolution; and the most frequent was easier website with updated materials. There was a comment related to the VBON working to institute mandatory staffing ratios.

Along with easier to navigate and informative website they recommended podcasts to update nurses on new regulations, issues related to nursing, etc. They would also like to see some type of publications from VBON (same information as noted with podcast).

Virginia Board of Nursing
Business Meeting
May 16, 2017

Report on the NCSBN APRN Roundtable - April 4, 2017, Rosemont, IL
Submitted by Louise Hershkowitz, CRNA, MSHA

I was privileged to have the opportunity to attend the 2017 NCSBN APRN Roundtable on April 4, representing the Virginia Board of Nursing and Committee of the Joint Boards. This is an annual event, drawing on Board members and staff from around the country, and with a singular theme for each meeting.

For 2017, the topic was “The Many Lanes of APRN Roles and Populations.” Topics from multiple speakers, and with extensive involvement of the 130 attendees, included “Staying in Your Lane...,” “Defending Your Lane...,” “Changing Lanes...” and “What Attaining and Maintaining Certification Means.”

Overall, the concern is that, especially in light of the revision of categories of certification of nurse practitioners promoted by the APRN Consensus Model, CNPs, and in some cases CNMs and CNSs, may be exceeding (or veering from) their delineated scopes of practice as their place in their institutions and the health care system evolves. In some states, this has resulted in the Board of Nursing receiving many inquiries from licensees and/or employers, attempting to clarify the roles that they are permitted to fill. Some Boards (like FL) have issued Declaratory Statements in this regard and some have prepared specific guidance and/or regulations, one example being the APRN Decision Model in Ohio that was presented.

Of interest was a presentation from a Senior Program Director at CRICO Strategies, the insurer for all entities in the Harvard Plan, about analysis of medical malpractice cases (both closed and open) against CNPs, including data from a number of other institutions that contact with CRICO Strategies for data processing and analysis. Citing a large database, she identified problems with accurate and timely diagnosis as the basis for more than 37% of the cases. She further stated that “supervision” was not an issue in any of the cases reviewed.

A medical malpractice attorney stated that she is not aware of any cases where the issue of practicing outside of scope is an issue, but expects one to come along soon. She suggested that, in addition to currently available specialty certification (like Pain Management, Oncology, etc.), it is useful for APRNs to develop portfolios of education, training and experience to help elucidate their specific capabilities – especially in areas where there is no current specialty certification (like Orthopedics, Neurology, etc.).

The education and training of all APRNs has a “common core” of coursework including physiology, pharmacology and pathophysiology. Specialty education in

specific populations and practice areas is then completed, along with certification exams specific to those groups. Scope of practice is determined by the professions through their professional associations, and licenses issued by state Boards as appropriate. NURSYS now has a database of more than 16 states that lists the current specialty certification of APRNs, with the anticipation of expansion. Changes to this accessible database include the requirement that changes (like discipline, new certification, etc.) must be updated within 24 hours and automatic updates by NBCRNA for all CRNAs.

A recurring theme in discussion was delineation of primary and acute care areas of practice. Since the current roles include both as separate specialties for Adult-Gerontologic and Pediatric CNPs, there is controversy about crossing those roles. Additionally, rural areas, where numbers of personnel are limited, Acute Care Pediatric CNPs and CNMs, for example, have been asked to care for populations not generally within their scope, such as neonates. These situations occur in many states.

In the areas of Attaining and Maintaining Certification, discussion focused on assuring continuing competency, as well as looking at vehicles for providing appropriate care for patients in overlapping and additional populations. There was an expectation discussed that more specialty groups will be developing specialty education and certification processes in the coming years.

**VIRGINIA BOARD OF NURSING
COMMITTEE OF THE JOINT BOARDS OF NURSING AND MEDICINE
BUSINESS MEETING MINUTES
April 12, 2017**

TIME AND PLACE: The meeting of the Committee of the Joint Boards of Nursing and Medicine was convened at 9:30 A.M., April 12, 2017 in Board Room 4, Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

MEMBERS PRESENT: Louise Hershkowitz, CRNA, MSHA; Chair
Marie Gerardo, MS, RN, ANP-BC
Kenneth Walker, MD

MEMBERS ABSENT: Lori D. Conklin, MD
Rebecca Poston, PhD, RN, CPNP
Wayne Reynolds, DO

ADVISORY COMMITTEE MEMBERS PRESENT:
Joseph F. Borzelleca, Jr., MD, MPH
Kevin E. Brigle, RN, NP
Mark Coles, RN, BA, MSN, NP-C
Wendy Dotson, CNM, MSN
David A. Ellington, MD
Cathy A. Harrison, DNAP, CRNA
Sarah E. Hobgood, MD
Stuart F. Mackler, MD

STAFF PRESENT: Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director; Board of Nursing
Stephanie Willinger, Deputy Executive Director; Board of Nursing
Darlene Graham, Senior Discipline Specialist; Board of Nursing

OTHERS PRESENT: Erin Barrett, Assistant Attorney General; Board Counsel
David Brown, DC; Director; Department of Health Professions
Elaine Yeatts, Senior Policy Analyst, Department of Health Professions
William L. Harp, MD, Executive Director; Board of Medicine

IN THE AUDIENCE: W. Scott Johnson, Medical Society of Virginia (MSV)
Richard Grossman, Virginia Council of Nurse Practitioners (VCNP)
Lynn Poole, FNP-BC
Mary Duggan, American Association of Nurse Practitioners (AANP) State Representative
Sarah Heisler, Virginia Hospital and Healthcare Association (VHHA)

INTRODUCTIONS: Committee members, Advisory Committee members and staff members introduced themselves.

ESTABLISHMENT OF A QUORUM: Ms. Hershkowitz noted that there was not enough Committee members to establish a quorum. She added that the following items are deferred at the next meeting for action:

Virginia Board of Nursing
Committee of the Joint Boards of Nursing and Medicine Minutes
April 12, 2017

- Adoption of February 8, 2017 Business meeting and Formal Hearings minutes
- Appointment of Joint Boards Advisory Committee Member, Dr. Thokozeni Lipato
- Ms. Barrett's discussion of establishing a standard for expert witnesses will go directly to Board of Medicine and Board of Nursing with a recommendation from the Committee of the Joint Boards of Nursing and Medicine.

PUBLIC COMMENT: There was no one present that wished to address the Board.

DIALOGUE WITH
AGENCY DIRECTOR:

Opioid Crisis – Dr. Brown reported the followings:

- Virginia has a 30% increase from 2015 in deaths due to heroin and fentanyl overdoses.
- 80% heroin users reported starting journey with prescription.
- 2017 General Assembly many opioid related bills such as:
 - Requiring prescribers to obtain information from Prescription Monitoring Program (PMP) if anticipating prescribing of opioids more than seven consecutive days
 - Mandating electronic prescription of opioids by 2020 to help eliminate prescription fraud (technology issues require delay)
 - Authorizing the registration of Peer Recovery Specialist
 - Facilitating Naloxone distribution and training by the Department of Behavioral Health and Development Services (DBHDS)
 - Convening workgroups by Secretary to educate health care practitioners;
 - Limiting Buprenorphine for pain management

Dr. Walker noted that the BOM has approved regulations on opioid and buprenorphine prescribing and the BOM has established a task force.

Dr. Harp said that the basis for pain management regulations was from CDC Guidelines.

Dr. Brown stated that prescribers need to review regulations and best practice techniques for dealing with overprescribing through pain management. Dr. Ellington questioned who determines “best practices” for licensed specialists and recommended that when regulations are distributed, it would be helpful to explain the background. Ms. Douglas stated that all nurse practitioners will be notified of new regulations via e-mail once they are effective. Both Dr. Harp and Dr. Brown stated that regulations/guidelines are in place and forthcoming along with education for health care providers and establishing guidelines for training health care providers in the safe prescribing and appropriate use of opioids. Dr. Harp stated he has begun to receive telephone calls regarding concerns of referrals to pain management specialist.

Dr. Hobgood stated that her experience is that the pain management regulations for physicians (identical to nurse practitioner regulations) have been beneficial so far.

Dr. Walker stated that he was aware that in some practices the strategy is to “hand off” pain management to nurse practitioners and physician assistants.

OLD BUSINESS:

Nurse Practitioners Regulations on Pain Management and Prescribing of Buprenorphine:

Ms. Yeatts reviewed the regulations that have been adopted by BOM and BON. She indicated that no additional changes were made after the March BON meeting as anticipated. She added that the regulations are now in the Governor’s office for approval.

Expert Witness:

Ms. Barrett stated there will be no action on this item due to lack of a quorum and will be deferred to the next meeting.

Final Report on 2017 General Assembly Legislation:

Ms. Yeatts reported of Bills affecting nurse practitioners to include:

- HB 2119 (**Laser hair removal, limits practice**)
- HB 2301 (**Nurses, licensed practical; administration of vaccinations**) – the “*immediate and direct*” requirement of supervision of LPNs by RNs for PPD and vaccine administration was.

Update on Board Counsel review of Statutory limitations related to proposal of eliminating prescriptive authority license:

Ms. Douglas stated that a full report will be presented at the next meeting, Ms. Mitchell, Board Counsel, is currently reviewing the matters.

CARA Waiver from SAMHSA:

Ms. Herhkowitz stated that this is provided as information only.

NEW BUSINESS:

Report of the March 9, 2017 “Addiction Disease Management” training provided by Virginia Department of Health (VDH):

Ms. Hershkowitz provided a summary of the training and stated that it was beneficial. She added that her written report was sent to Ms. Douglas via e-mail on April 11, 2017.

Report of National Council State Board of Nursing (NCSBN) Advance Practice Registered Nurses (APRN) Roundtable on April 4, 2017:

Ms. Hershkowitz provided a brief summary of the meeting.

Written report submitted.

Board of Nursing Executive Director Report:

Ms. Douglas reported the followings:

March 13-15, 2017 NCSBN Mid-Year Meeting - attention and focus on the opioid epidemic/crisis and more research and collaboration with the U.S. Public Health Service. The U.S. Surgeon General is engaged in a public awareness campaign regarding the opioid crisis in the U.S., “Turn the Tide RX” and more information is available on their website.

NURSYS Update - working to implement data on advance practice licensee’s in our data system, to include information regarding national certifications issued to licensee’s by recognized credentialing agencies.

APRN Compact - 3 states have adopted the consensus model and passed legislation: Iowa, North Dakota, West Virginia.

Veteran’s Affair New Rule - NCSBN is doing work with Veteran’s Affairs Administration regarding expanding the scope of practice of APRNs and Board’s access to information necessary for investigations.

2018 Proposed Meeting Dates - Ms. Hershkowitz noted the schedule of meeting dates for 2018.

Ms. Hershkowitz appointed BON members to serve as Joint Boards Committee members for purpose of consideration of Agency Subordinate recommendations.

Ms. Jeanne Holmes, BON Citizen Member, and Dr. Dustin Ross, BON Board Member, joined the meeting at 11:30 A.M.

RECOMMENDATIONS FOR CONSIDERATION

CLOSED MEETING: Ms. Gerardo moved that the Committee of the Joint Boards of Nursing and Medicine and the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:35 A.M. for the purpose of deliberation to consider Agency Subordinate recommendations. Additionally, Ms. Gerardo moved that Ms. Holmes, Dr. Ross, Ms. Douglas, Ms. Willinger, Ms. Graham, and Ms. Barrett attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 11:37 P.M.
Ms. Gerardo moved that the Committee of the Joint Boards of Nursing and Medicine and the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business

matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Ann Cibuzar McTernan, LNP 0024-075991

Mr. Gerardo moved to accept the Agency Subordinate recommendation to indefinitely suspend the license of Ann Cibuzar McTernan to practice as a nurse practitioner in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

Dr. Ross left the meeting at 11:12 A.M.

Traci M. Colley, LNP 0024-165103

Ms. Gerardo moved to modify the Agency Subordinate recommendation as follow:

- To reprimand Traci M. Colley;
- To indefinitely suspend her license to practice as a nurse practitioner in the Commonwealth of Virginia;
- Said suspension is stayed upon proof of Ms. Colley's re-entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and comply with terms and conditions of the HPMP for the period specified by the HPMP;
- To require Ms. Colley to provide to the Board proof of current professional certification in nurse anesthesia from a certifying agency designated in 18VAC90-30-90 or to complete at least 40 hours of continuing education in the area of nurse anesthesia approved by one of the certifying entities designated in 18VAC90-30-90 prior to her suspension being stayed or prior to reinstatement.

The motion was seconded and carried unanimously.

Ms. Hershkowitz reminded available Board Members that assistance was needed with probable cause review following the meeting.

ADJOURNMENT:

As there was no additional business, the meeting was adjourned at 11:14 A.M.

Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

Expert admissibility standards to consider:

Traditional Virginia Standard:

To qualify to serve as an expert witness, an individual:

must possess sufficient knowledge, skill, or experience regarding the subject matter of the testimony to assist the trier of fact in the search for the truth. Generally, a witness possesses sufficient expertise when, through experience, study or observation the witness acquires knowledge of a subject beyond that of persons of common intelligence and ordinary experience.

Virginia Medical Malpractice Standard:

To qualify to serve as an expert witness, an individual:

[a]ny health care provider who is licensed to practice in Virginia shall be presumed to know the statewide standard of care in the specialty or field of practice in which he is qualified and certified....A witness shall be qualified to testify as an expert on the standard of care if he demonstrates expert knowledge of the standards of the defendant's specialty and of what conduct conforms or fails to conform to those standards and if he has had active clinical practice in either the defendant's specialty or a related field of medicine within one year of the date of the alleged act or omission forming the basis of the action.



COMMONWEALTH of VIRGINIA

David E. Brown, D.C.
Director

Department of Health Professions

Perimeter Center
9960 Mayland Drive, Suite 300
Henrico, Virginia 23233-1463

www.dhp.virginia.gov
TEL (804) 367-4400
FAX (804) 527-4475

Virginia Board of Nursing
Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

Board of Nursing (804) 367-4515
Nurse Aide Registry (804) 367-4569
Medication Aide Registry (804) 367-4420
FAX (804) 527-4455

Memo

To: Board Members
From: Jay P. Douglas, MSM, RN, CSAC, FRE
Date: April 21, 2017
Re: Dates for 2018 Board Meetings and Formal Hearings

The following dates are proposed for the 2018 Board meetings and formal hearings:

January 29 – February 1, 2018

March 26 – 29, 2018

May 14 – 17, 2018

July 16 – 19, 2018

September 17 – 20, 2018

November 13 – 14 and December 6, 2018

cc: C. Mitchell
J. Banning
A. Joseph

Board of Nursing

Continuing Competency Violations for Nurses

Should a registered nurse or licensed practical nurse not complete their continuing competency requirements, and it is determined that this is the first time and that the conduct is not willful or intentional, the Board may offer a Confidential Consent Agreement (CCA) that will allow her/him to complete the continuing competency requirements. The CCA may require submission of original documentation of the missing continuing competency requirements to be returned with the signed CCA within 30 days.

Should it be determined that the conduct is willful or intentional, or it is the second or more occurrence for this violation, the Board will proceed with an informal conference or offer a pre-hearing consent order and will consider the nurse's previous violations. Suggested sanctions include a \$100 monetary penalty for each missing requirement and a \$300 monetary penalty for each fraudulent renewal certifying that the licensee met the renewal requirements. In addition, the nurse may be required to complete the missing requirements with documentation of completion submitted to the Board within 60 days of entry of the order.

Nurses may request exemptions or extensions as provided in 18VAC90-19-160 (F) of the Regulations Governing the Practice of Nursing. Should an extension be granted, the nurse must obtain the hours within the time frame allotted by the Board.

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
May 10, 2017**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:03 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 4, Henrico, Virginia.

MEMBERS PRESENT: Joyce A. Hahn, Ph.D., RN, NEA-BC, FNAP, Chair
Jeanne Holmes, Citizen Member

STAFF PRESENT: Paula B. Saxby, RN, Ph.D., Deputy Executive Director
Jodi P. Power, RN, JD, Deputy Executive Director
Charlette Ridout, RN, MS, CNE, Senior Nursing Education Consultant,
Anne Joseph, Deputy Director, Administrative Proceedings Division
Beth Yates, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

ECPI- Northern Virginia, Manassas, ADN Program, US28402100

Shalonda Patterson, RN, MSN, Director of Nursing, Barbara Larar, Senior Vice President, and Jeff Muroski, Director, School of Health Science were in attendance.

Dr Hahn disclosed she was the PN Director at ECPI Manassas during the period of 2003 to 2004 and there was no ADN program at that time. She believed she could be objective in this matter. There were no objections.

At 10:20 a.m. Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ECPI-Northern Virginia, associate degree program, Manassas. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Joseph, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:40 a.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to:

1. Continue on Conditional Approval subject to the following terms and conditions:

- a. The NCLEX passage rate for Calendar Year 2017 shall be 80 percent or higher;
- b. Within 60 days of the entry of this Order, ECPI – Northern Virginia ADRN shall provide a copy of this Order to all accepted and current students and all faculty members and shall publish this Order on its website. Further, ECPI - Northern Virginia ADRN shall provide a copy to all prospective students;
- c. ECPI – Northern Virginia ADRN shall comply with the Board's regulations for maintaining an approved registered nursing education program.

2. Any violation of the terms and conditions of this Order or any law or regulation affecting the operation of nursing education programs in the Commonwealth of Virginia may constitute grounds for the withdrawal of approval of ECPI – Northern Virginia ADRN and an administrative proceeding shall be convened to determine whether such approval shall be withdrawn.

3. Upon review of compliance with the terms and conditions of this Order, the Board will further consider ECPI – Northern Virginia ADRN's approval status, which may require its appearance before a Committee of the Board. Upon receipt of evidence of ECPI – Northern Virginia ADRN's full compliance with all terms and conditions of this Order, the Committee, at its discretion, may waive ECPI – Northern Virginia ADRN's appearance before the Committee and may conduct an administrative review of this matter to determine ECPI – Northern Virginia ADRN's approval status to operate a registered nursing education program, unless there is a pending investigation or unresolved allegation involving a violation of law or regulation.

The Committee recessed at 10:46 a.m.

The Committee reconvened at 11:00 a.m.

Global Health College, ADN Program, Alexandria, US28402000

Mariatu Kargbo, Director of Nursing, Catherine De Leon, Director of Simulation, Betty Attumbu, Student, Rubi Despert, Faculty and Hilda Black, Faculty were in attendance.

At 12:21 p.m. Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Global Health College, associate degree program, Alexandria. Additionally, she moved that Ms. Power, Dr. Saxby, Ms.

Joseph, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:04 p.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to

1. Withdraw approval of Global Health College ADRN to operate a registered nursing education program;
2. This withdrawal of approval shall be STAYED, and Global Health College ADRN shall remain on conditional approval under the following terms and conditions:
 - a. Global Health College ADRN shall not admit any new or transfer students or allow any students to begin the program for one year from the date of entry of this Order;
 - b. The NCLEX pass rate for Calendar Year 2017 shall be 80 percent or higher;
 - c. Within 60 days of the entry of this Order, Global Health College ADRN shall submit a revised NCLEX success plan. Thereafter, it shall comply with its NCLEX success plan, as reviewed and determined by the Board;
 - d. Global Health College ADRN shall comply with the Board's regulations for maintaining an approved registered nursing education program;
 - e. Within 60 days of the entry of this Order, Global Health College ADRN shall notify all accepted and current students in writing of this Board action, and shall publish notification of the Board's action on its website;
 - f. Global Health College ADRN shall provide reports demonstrating compliance with the terms and conditions of this Order, with the first report due no later than 60 days from the entry of this Order and subsequent reports due every six months from the date of entry of this Order. Such reports shall include the total number of students enrolled and the number of students in each cohort as of the date of the report, and a current student roster as of the date of the report;
 - g. At its discretion, the Board may conduct site visits to determine compliance with this Order. Global Health College ADRN shall be

responsible for any fees that may be required for review and approval, including but not limited to those fees associated with survey and site visits.

3. Any violation of this Order or of any law or regulation governing nursing education programs shall constitute grounds for rescinding the stay of withdrawal of conditional approval, and an administrative proceeding shall be convened to determine whether program approval shall be withdrawn.

4. After the results of the NCLEX-RN passage rate for Calendar Year 2017 are made available, the Committee shall convene an informal conference to conduct a review of Global Health College ADRN's compliance with the terms and conditions of this Order and to determine Global Health College ADRN's approval status to operate a registered nursing education program.

Public Comment: There was no public comment.

The Committee recessed at 1:09 p.m.
The Committee reconvened at 1:55 p.m.

Program Status Update

Continued Survey Visits Completed:

Program name and location	Program code	Program type	Results
Eastern Virginia Career College	US28402500	Registered Nursing	Placed on Conditional Approval
Eastern Virginia Career College	US28102700	Practical Nursing	Placed on Conditional Approval
Riverside College of Health Careers	US 28108300	Practical Nursing	Full approval - next survey visit to be conducted in 2027
Global Health College	US28102900	Practical Nursing	Full approval on February 28, 2017- next survey visit to be conducted in 2026

Initial Approval Granted to Establish a Nursing Educational Program

Initial approval to establish a practical nursing educational program was granted to Bryant and Stratton College, Richmond campus on March 29, 2017.

Active Applications to Establish a Nursing Educational Program

Program Name	Program type	Active date range
New Era College of Allied Health, Alexandria	Associates degree registered nursing	8/9/2016-8/9-2017

Medical Solutions Academy, Danville	Practical nursing	1/4/2017-1/3/2018
Bryant and Stratton College, Virginia Beach	Associates degree registered nursing	2/6/2017-2/5/2018
Bryant and Stratton College, Hampton	Associates degree registered nursing	3/10/2017-3/9/2018
Salvation Academy, Alexandria	Practical nursing	3/29/2017-3/28/2018

Action: Recommend to accept the report as information.

Closed session to consider disposition of matters related to education programs.

At 2:02 p.m. Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the disposition of matters related to education programs. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Joseph, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:25 p.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend issuing an Order to rescind the withdrawal of one program and place on full approval; scheduling one program for an Informal Conference; and offering a Consent Order for withdrawal of one program to be stayed, and continue the program on conditional approval with terms and conditions.

Meeting adjourned at 2:35 p.m.

Education Informal Conference Committee

May 10, 2017

Page 6

Charlette Ridout, R.N., M.S.

Senior Nursing Education Consultant

**Agenda Item: Regulatory Actions - Chart of Regulatory Actions
As of May 1, 2017**

Board		Board of Nursing
Chapter	Action / Stage Information	
[18 VAC 90 - 19]	Regulations Governing the Practice of Nursing	<p><u>Renewal fee reduction</u> [Action 4772]</p> <p>Final - Register Date: 4/3/17 Effective: 5/3/17</p>
[18 VAC 90 - 19]	Regulations Governing the Practice of Nursing	<p><u>Reduction in late fee for inactive licensure</u> [Action 4786]</p> <p>Final - Register Date: 5/1/17 Effective: 5/31/17</p>
[18 VAC 90 - 20]	Regulations of the Board of Nursing (Repealed)	<p><u>Amendment to name tag requirement</u> [Action 4725]</p> <p>Proposed - DPB Review in progress</p>
[18 VAC 90 - 20]	Regulations of the Board of Nursing (Repealed)	<p><u>Acceptance of attestation of graduation from nursing education program</u> [Action 4687]</p> <p>Fast-Track - Register Date: 3/6/17 Effective: 4/20/17</p>
[18 VAC 90 - 27]	Regulations Governing Nursing Education Programs	<p><u>Accreditation of RN Education programs</u> [Action 4570]</p> <p>Proposed - At Secretary's Office for 4 days</p>
[18 VAC 90 - 30]	Regulations Governing the Licensure of Nurse Practitioners	<p><u>Reduction in renewal fees</u> [Action 4795]</p> <p>Final - Register Date: 5/1/17 Effective: 5/31/17</p>
[18 VAC 90 - 40]	Regulations for Prescriptive Authority for Nurse Practitioners	<p><u>Prescribing of opioids</u> [Action 4797]</p> <p>Emergency/NOIRA - At Governor's Office for 4 days</p>
[18 VAC 90 - 50]	Regulations Governing the Licensure of Massage Therapists	<p><u>Periodic review</u> [Action 4559]</p> <p>Proposed - At Governor's Office for 11 days</p>

Virginia's Nursing Education Programs: 2015-2016 Academic Year

Healthcare Workforce Data Center

April 2017

Virginia Department of Health Professions
Healthcare Workforce Data Center
Perimeter Center
9960 Mayland Drive, Suite 300
Richmond, VA 23233
804-367-2115, 804-527-4466(fax)
E-mail: HWDC@dhp.virginia.gov

Follow us on Tumblr: www.vahwdc.tumblr.com

Virginia Department of Health Professions

David E. Brown, D.C.
Director

Lisa R. Hahn, MPA
Chief Deputy Director

Healthcare Workforce Data Center Staff:

Dr. Elizabeth Carter, Ph.D.
Director

Yetty Shobo, Ph.D.
Deputy Director

Laura Jackson
Operations Manager

Christopher Coyle
Research Assistant

Virginia Board of Nursing

President

Joyce A. Hahn, Ph.D., R.N., NEA-BC, FNAP
Oak Hill

Vice-President

Louise Hershkowitz, CRNA, MSHA
Reston

Members

Guia Caliwagan, RN, MAN
Virginia Beach

Trula E. Minton, M. RN
Richmond

Alice B. Clark
Ashland

Mark Monson
Louisa

Marie Gerardo, MS, RN, ANP-BC
Midlothian

Jennifer Phelps, LPN/QMHPA
Lynchburg

Regina Gilliam, LPN
Sandston

Rebecca Poston, Ph.D., RN, CPNP
Norfolk

Kelly S. McDonough, DNP, RN
Fredericksburg

William Traynham, LPN, CSAC
Mechanicsville

Jeanne E. Holmes
Prince George

Dustin S. Ross, DNP, MBA, RN
Chesapeake

Executive Director

Jay P. Douglas, M.S.M., R.N., C.S.A.C., F.R.E.

Contents

Results in Brief.....	1
Summary of Trends	2
PRACTICAL NURSING EDUCATION PROGRAM.....	3
Program Structure	3
Program Details	4
Clinical Hours.....	5
Admissions.....	7
Background of Admitted Students	8
Capacity	9
Enrollment.....	10
Attrition	11
Graduates	12
Background of Graduates.....	13
Long-Term Trends	14
Faculty Information	15
Employment	15
Faculty Demographics	16
Faculty Educational Background	17
Faculty Appointments and Resignations	18
Future Faculty Requirements	19
REGISTERED NURSING EDUCATION PROGRAMS.....	20
Program Structure	20
Program Details	21
Clinical Hours.....	22
Admissions.....	24
Background of Admitted Students	25
Capacity	26
Enrollment.....	27
Attrition	28
Graduates	29
Background of Graduates.....	30
Long-Term Trends	31
Faculty Information	32
Employment	32
Faculty Demographics	33
Faculty Educational Background	34
Faculty Appointments and Resignations	35
Future Faculty Requirements	36

Virginia's Nursing Education Programs		
	PN Programs	RN Programs
Mean Program Length	15 Months	24 Months
% with SACS Accreditation	48%	68%
% with ACEN Accreditation	11%	36%
% offering Evening Courses	16%	44%
% offering Weekend Courses	9%	25%
% offering Online Courses	21%	38%
Median Clinical Experience Hours	426-450	576-600
Median Direct Client Care Hours	400+	500+
Students		
Total Applicants	5,072	17,507
% Qualified Applicants	64%	57%
Total 1st Year Students Enrolled	2,238	5,992
Mean GPA of Admitted Students	2.9	3.3
Mean Age of Admitted Students	28	28
1st Year Student Capacity	2,699	6,445
% Unfilled Capacity	20%	12%
Total Enrollment	2,417	10,453
Attrition Rate	30%	22%
Total Graduates	1,215	4,062
% Male Graduates	6%	11%
Diversity Index*	63%	50%
Faculty		
Total Faculty	400	2,053
% Full-Time Employees	46%	46%
Mean Student-to-Faculty Ratio	7.9	5.9
% Female	93%	94%
Diversity Index	59%	46%
Most Common Degree	BSN	MSN
Full-Time Turnover Rate	27%	14%
Full-Time Newly Appointed Rate	22%	12%
% with Adequate Budget for Full-Time Hiring	94%	96%
% of Full-Time Vacancies in Active Recruitment	89%	77%
% Expecting More Future Employment Disruption	10%	7%

*Diversity Index: In a random encounter between two practitioners, the likelihood that they would be of different race or ethnicity (using the categories listed in the Demographics section of the report).

Source: VA. Healthcare Workforce Data Center

Summary of Trends

There are some changes over the years in the statistics relating to Nurse Education programs that are worth noting. The percent of Practical Nursing (PN) and Registered Nursing (RN) programs offering weekend and evening courses have declined. In 2015-16 academic year, 16% and 44% of PN and RN programs offered evening classes compared to 39% and 52% in 2012-13 and 31% and 59% in 2014-15, respectively. Similarly, 9% of PN and 25% of RN programs offered weekend courses in 2015-16, compared to 17% and 34%, respectively, in 2014-15. By contrast, the percent offering online PN courses increased from 12% to 21%. There was no significant change in RN online program offering. A higher percentage of PN programs also reported accreditation by the Southern Association of Colleges and Schools (SACS); 48% were SACS accredited in the current report compared to 41% in 2012-13.

Some changes were also recorded with regards to students and applicants. The number of total PN program applicants has been erratic over the years. It was 5,072 in this current report compared to 5,667, 4,391, and 5,013 in 2014-15, 2013-14, and 2012-13, respectively. Similarly, the number of total first year PN students enrolled hit a 4-year low in the current report at 2,238. By contrast, the number of first year RN students enrolled hit a 4-year high at 5,992. Similar patterns were obtained for the total enrollment figures for both types of program. Whereas the total enrollment declined for PN programs in the current report, it increased for RN programs.

Some significant changes were also noted in faculty statistics. The total number of faculty reported in PN programs reached a 4-year low in the current report. PN programs had a total of 400 faculty in 2015-16 compared to 411, 447, and 439 in 2014-15, 2013-14, and 2012-13, respectively. Although RN programs had 2,053 faculty members in 2015-16 compared to 2,115 in 2014-15, the current number of faculty members was higher than in 2012-13 and 2013-14 academic years. The percent of faculty that were full time also declined for both types of program although decline was insignificant for RN programs. PN programs reported 46% faculty members were full time in this current report compared to 50% in 2014-15 and 54% in 2012-13. RN programs reported 46% of faculty members were full time compared to 47% in 2014-15. Full time faculty turnover rates also increased and were at a 4-year high for both types of programs. PN programs had a 27% full time faculty turnover rate whereas RN program had a 14% full time faculty turnover rate. To make matters worse for RN programs, full time faculty newly appointed rate declined and were at a 4-year low. However, the rate increased slightly from 20% in 2014-15 to 22% in the current report for RN programs.

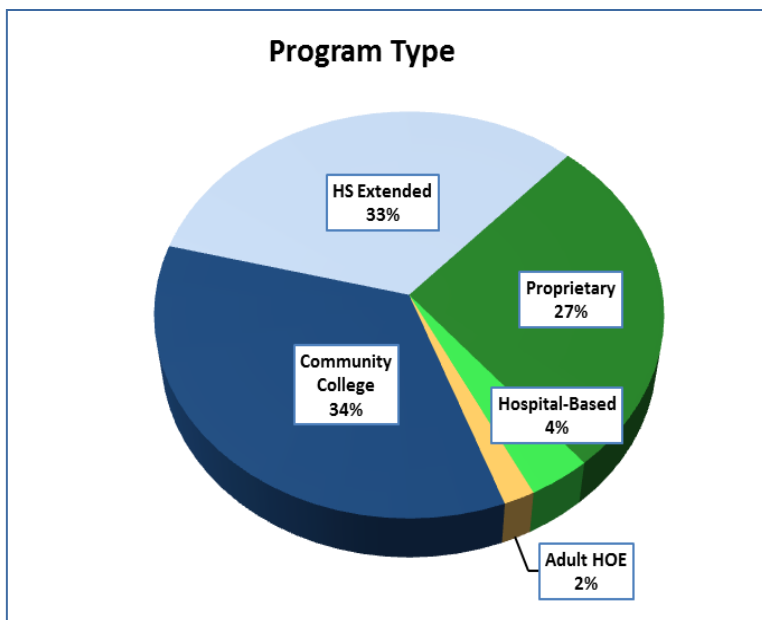
Practical Nursing Education Program

Program Structure

A Closer Look:

Program Type		
Type	#	%
High School Extended	18	33%
Post-Secondary Adult HOE	1	2%
Community College	19	35%
Hospital-Based	2	4%
Proprietary	15	27%
Total	55	100%

Source: VA. Healthcare Workforce Data Center



Source: VA. Healthcare Workforce Data Center

At a Glance:

Program Type

Community College:	35%
HS Extended:	33%
Proprietary:	27%

Delivery Method

Semester:	86%
Trimester:	9%
Quarter:	5%

Mean Program Length

HS Extended:	18 Mos.
Adult HOE:	18 Mos.
Proprietary:	14 Mos.
Community College:	14 Mos.

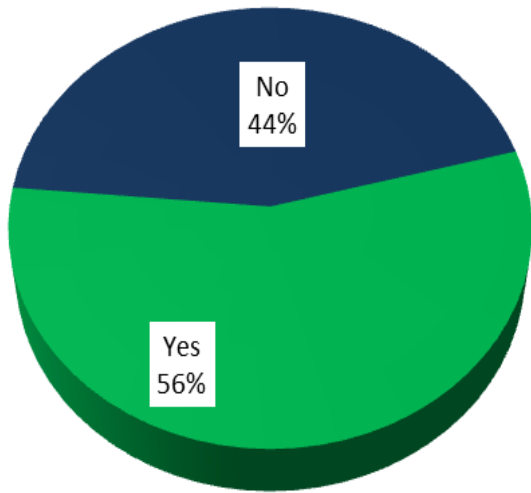
There were 59 Practical Nursing (PN) Education Programs approved in Virginia during the 2015-2016 academic year. 55 of these programs responded to this year's survey.

Program Type	Program Length (Months)				
	Mean	Min	25 th %	75 th %	Max
HS Extended	18	18	18	18	21
Adult HOE	18	18	18	18	18
Community College	14	12	12	16	21
Hospital-Based	12	12	12	12	12
Proprietary	14	12	13	15	16
All Programs	15	12	12	18	21

Source: VA. Healthcare Workforce Data Center

Program Details

Program Changes in Past Year



Source: VA. Healthcare Workforce Data Center

At a Glance:

Schedule Options

Daytime Courses:	96%
Online Courses:	21%
Evening Courses:	16%
Weekend Courses:	9%

Admissions Frequency (Annual)

One:	67%
Two:	7%
Three:	7%
Four or More:	19%

Source: VA. Healthcare Workforce Data Center

Over half of Virginia’s PN programs initiated a change to their program within the past year. Twenty-four programs had faculty changes, nine reported curriculum changes, two reported schedule changes and another two reported changes in course content.

Scheduling Option	#	%
Daytime Courses	54	96%
Evening AND Weekend Courses	4	7%
Evening Courses	5	9%
Online Courses	12	21%
Accelerated Courses	0	0%
Weekend Courses	1	2%

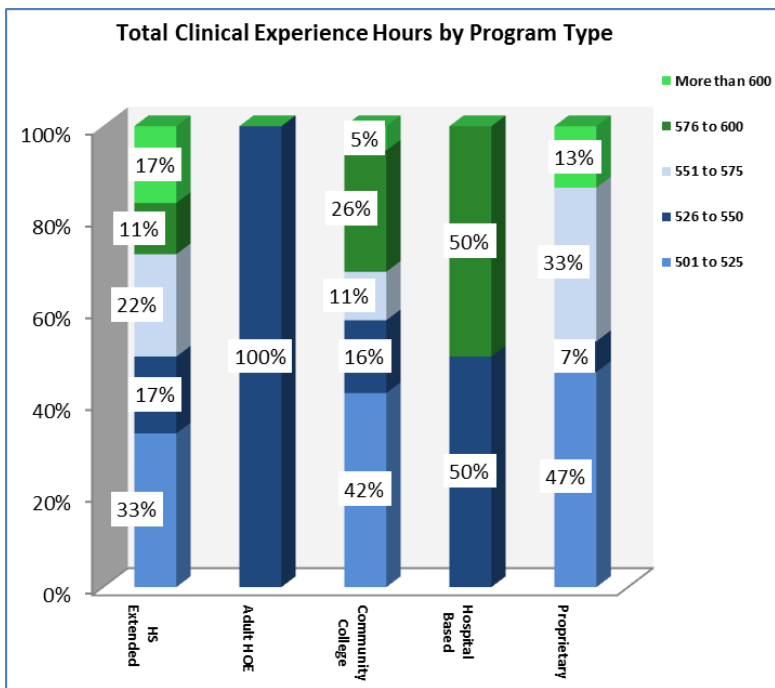
Source: VA. Healthcare Workforce Data Center

Accreditation

Accrediting Agency	Abbv.	#	%
Southern Association of Colleges and Schools	SACS	27	48%
Accreditation Commission for Education in Nursing	ACEN	6	11%
Accrediting Council for Independent Colleges and Schools	ACICS	0	0%
Accrediting Commission of Career Schools and Colleges	ACCSC	3	5%
Accrediting Bureau of Health Education Schools	ABHES	3	5%
Council on Occupational Education	COE	2	4%
Accrediting Commission of Career Schools and Colleges	ACCSC	2	4%

Source: VA. Healthcare Workforce Data Center

Clinical Hours



Source: VA. Healthcare Workforce Data Center

At a Glance:

Median Clinical Hours

Clinical Experience: 426-450
 Direct Client Care: 400+
 Direct Client Care in Va.: 441
 Clinical Simulation: 1-25
 Clinical Observation: 1-25

Source: VA. Healthcare Workforce Data Center

Approximately three-quarters of all PN programs in Virginia required between 400 and 475 hours of clinical experience from their students; the rest required more than 476 hours. Pursuant to 18VAC 90-20-120.E, Virginia’s PN programs are required to provide 400 hours of direct client care, of which 20% may be simulated.

Clinical Experiences Outside Virginia		
State	# of Programs	% of Programs
Washington, D.C.	3	5%
North Carolina	0	%
Maryland	1	2%
West Virginia	0	%
Tennessee	1	2%
At least One	5	9%

Source: VA. Healthcare Workforce Data Center

Only 5 programs offered clinical experience hours outside of Virginia. Washington, D.C. was the only places where clinical experience was offered by more than one program.

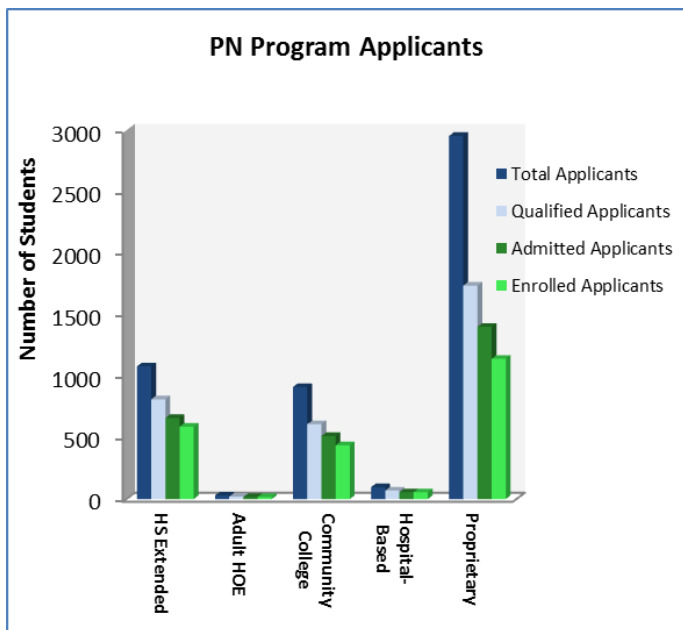
Breakdown of Clinical Hours by Program Type

Clinical Hours		Program Type						
Type	Amount	HS Extended	Adult HOE	Community College	Hospital Based	Proprietary	All Programs	% of Total
Clinical Experience Hours	400 or less	0	0	0	0	0	0	0%
	401 to 425	6	0	8	0	7	21	38%
	426 to 450	3	1	3	1	1	9	16%
	451 to 475	4	0	2	0	5	11	20%
	476 to 500	2	0	5	1	0	8	15%
	More than 500	3	0	1	0	2	6	11%
	Total	18	1	19	2	15	55	100%
Direct Client Care Hours	300 or less	0	0	0	0	1	1	2%
	301 to 325	1	0	0	0	0	1	2%
	326 to 350	0	0	1	0	0	1	2%
	351 to 375	1	0	0	0	0	1	2%
	376 to 400	4	0	2	2	6	14	25%
	More than 400	12	1	16	0	8	37	67%
	Total	18	1	19	2	15	55	100%
Clinical Simulation Hours	None	6	1	6	0	1	14	25%
	1-25	6	0	9	1	7	23	42%
	26 to 50	5	0	1	0	4	10	18%
	51 to 75	0	0	3	0	0	3	5%
	76 to 100	1	0	0	1	1	3	5%
	More than 100	0	0	0	0	2	2	4%
	Total	18	1	19	2	15	55	100%
Clinical Observation Hours	None	3	0	10	1	11	25	45%
	1-25	11	1	9	1	4	26	47%
	26 to 50	3	0	0	0	0	3	5%
	51 to 75	0	0	0	0	0	0	0%
	76 to 100	1	0	0	0	0	1	2%
	Total	18	1	19	2	15	55	100%

Source: VA. Healthcare Workforce Data Center

Student Information

Admissions



Source: VA. Healthcare Workforce Data Center

At a Glance:

Program Applicants

Total:	5,072
Qualified:	3,245
Admitted:	2,645
Enrolled:	2,238
Waitlisted:	59

Source: VA. Healthcare Workforce Data Center

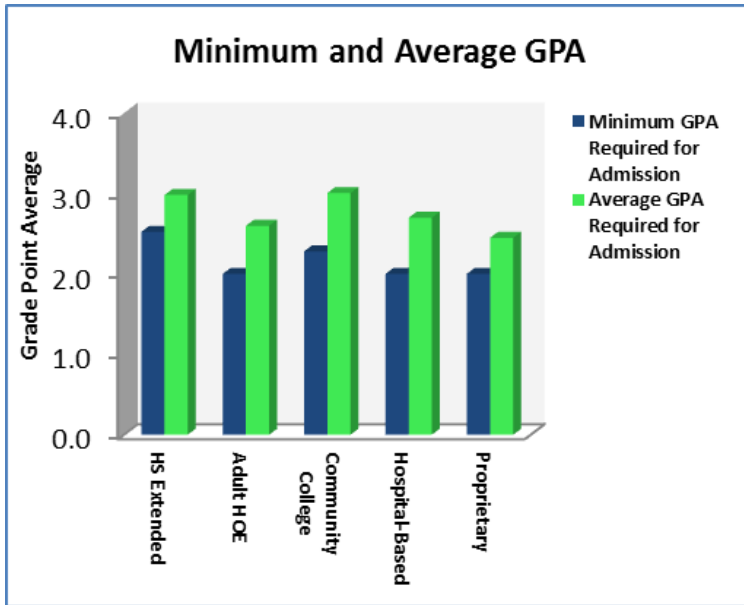
Virginia's PN programs received a total of 5,072 student applications during the 2015-2016 academic year. Less than half of these applications ultimately resulted in an enrolled student.

Program Type	Applications Received	Applicants Qualified	% Qualified	Applicants Admitted	% of Qualified Admitted	Applicants Enrolled	% of Admitted Enrolled	% of Applicants Enrolled
HS Extended	1,080	811	75%	660	81%	589	89%	55%
Adult HOE	29	20	69%	16	80%	16	100%	55%
Community College	912	609	67%	513	84%	437	85%	48%
Hospital	97	69	71%	55	80%	55	100%	57%
Proprietary	2,954	1,736	59%	1,401	81%	1,141	81%	39%
All Programs	5,072	3,245	64%	2,645	82%	2,238	85%	44%

Source: VA. Healthcare Workforce Data Center

Out of 3,245 qualified applications, 600 did not result in an offer of admission. Eight programs mentioned inability to expand the effective program capacity as the reason for not admitting all qualified students; seven mentioned the family and personal circumstances of the students. Four programs cited lack of clinical space and another four mentioned lack of classroom space. Three programs mentioned lack of faculty and five mentioned other reasons.

Background of Admitted Students



Source: VA. Healthcare Workforce Data Center

At a Glance:

GPA (mean)
 Minimum Requirement: 2.3
 Student Average: 2.9

Age (mean)
 Overall: 28
 HS Extended: 25
 Hospital-Based: 30

Source: VA. Healthcare Workforce Data Center

Program Type	Mean
High School Extended	25
Post-Secondary Adult HOE	25
Community College	29
Hospital-Based	30
Proprietary	30
All Programs	28

Source: VA. Healthcare Workforce Data Center

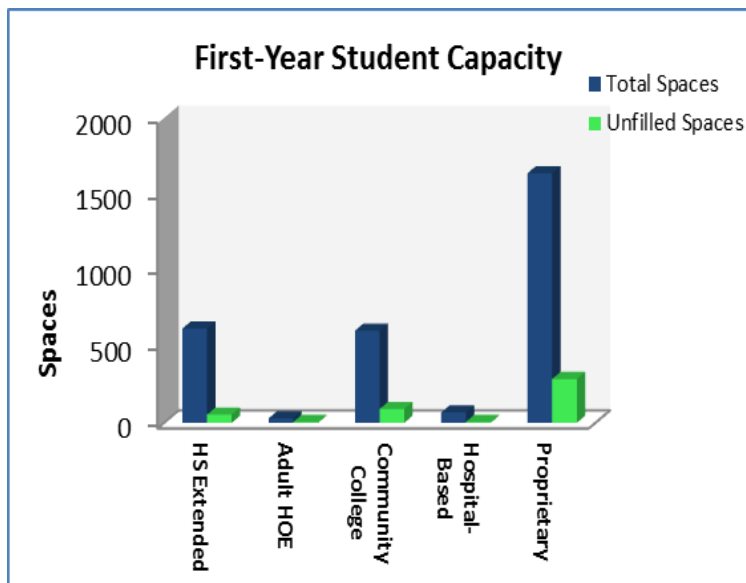
The average age of students who were admitted into Virginia’s PN programs was 28. High School Extended and Adult HOE programs had the lowest average age of admitted students at 25, while Hospital-Based and Proprietary programs had the highest average age of admitted students at 30.

Program Type	Min	Avg.
High School Extended	2.5	3.0
Post-Secondary Adult HOE	2.0	2.6
Community College	2.3	3.0
Hospital-Based	2.0	2.7
Proprietary	2.0	2.5
All Programs	2.3	2.9

Source: VA. Healthcare Workforce Data Center

A typical PN program required that prospective students have a minimum GPA of 2.3, while the average GPA among admitted students was 2.9. On average, High School Extended programs had the highest minimum requirements for admission. Along with community colleges, they also had the highest GPA among admitted students.

Capacity



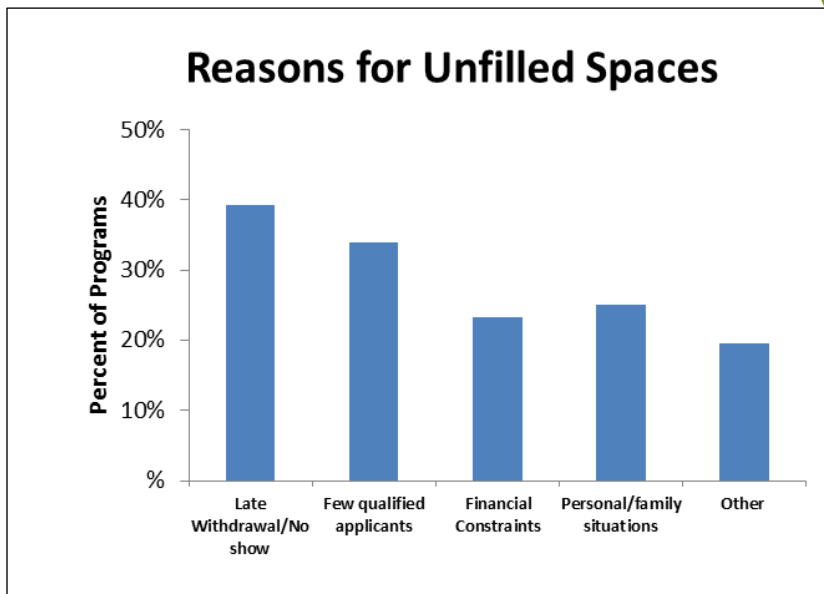
Source: VA. Healthcare Workforce Data Center

At a Glance:

1st-Year Student Capacity
 Spaces Available: 2,699
 Spaces Unfilled: 529

Unfilled Capacity
 % of Programs: 75%
 % of Total Capacity: 20%

Source: VA. Healthcare Workforce Data Center



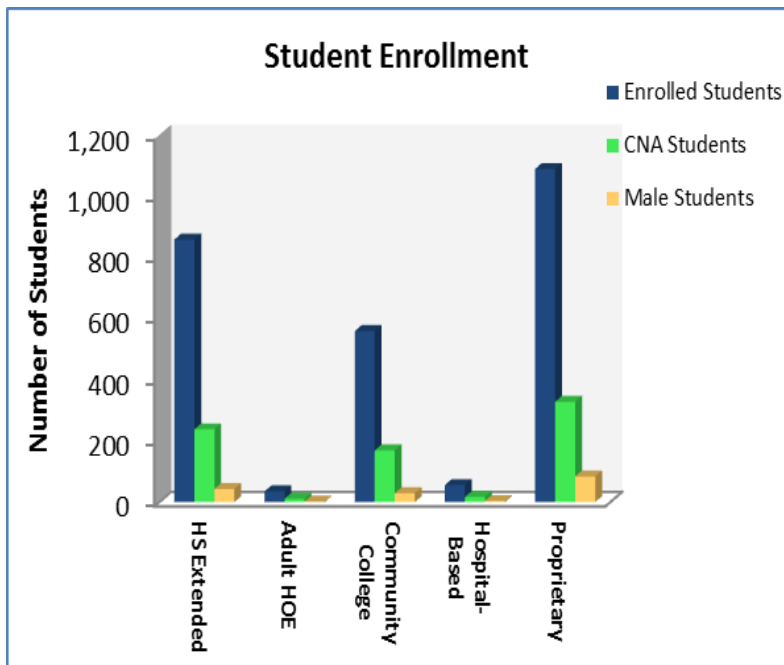
Source: VA. Healthcare Workforce Data Center

Virginia's PN programs were able to utilize 80% of their available first-year student capacity.

Program Type	# of Programs with Unfilled Spaces		# of Unfilled Spaces		Total Spaces	% of Total Capacity
	No	Yes	Unfilled Spaces	%		
HS Extended	5	13	70	13%	667	10%
Adult HOE	0	1	4	1%	20	20%
Community College	3	16	102	19%	592	17%
Hospital-Based	2	0	0	0%	50	0%
Proprietary	4	11	353	67%	1,370	26%
All Programs	14	41	529	100%	2,699	20%

Source: VA. Healthcare Workforce Data Center

Enrollment



Source: VA. Healthcare Workforce Data Center

At a Glance:

Enrollment

Total:	2,417
CNA:	802
Male:	158

Enrollment by Program Type

Proprietary:	40%
HS Extended:	34%
Community College:	23%

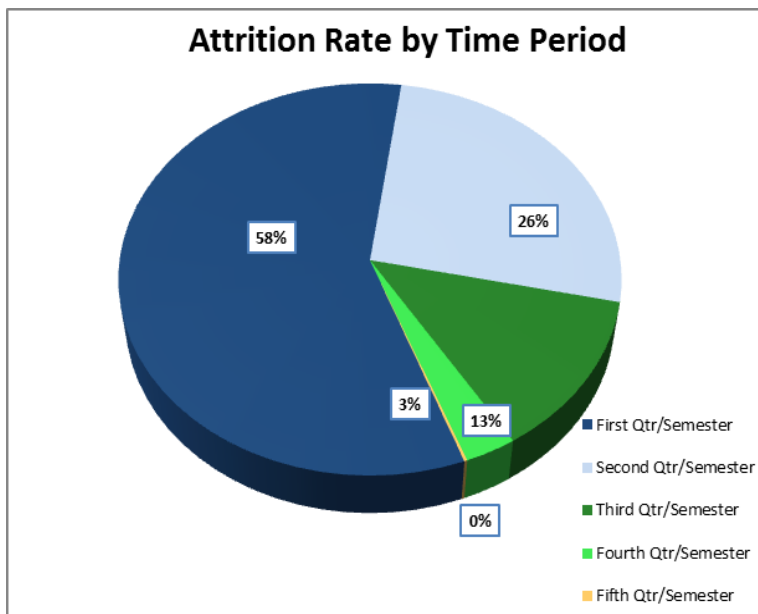
Source: VA. Healthcare Workforce Data Center

A total of 2,417 students were enrolled in Virginia’s PN programs during the current academic year. 33% of these students were CNAs, while 7% of enrolled students were male.

Program Type	Total Enrollment		CNA Enrollment		Male Enrollment	
	Count	%	Count	%	Count	%
HS Extended	816	34%	214	27%	38	24%
Adult HOE	29	1%	15	2%	2	1%
Community College	546	23%	191	24%	31	20%
Hospital-Based	68	3%	13	2%	3	2%
Proprietary	958	40%	369	46%	84	53%
All Programs	2,417	100%	802	100%	158	100%

Source: VA. Healthcare Workforce Data Center

Attrition



Source: VA. Healthcare Workforce Data Center

Quarter/ Semester/ Trimester	Number of Students	
	Count	%
First	324	58%
Second	147	26%
Third	72	13%
Fourth	17	3%
Fifth	1	0%
Total	561	100%

Source: VA. Healthcare Workforce Data Center

At a Glance:

Graduation Rate

Adult HOE: 59%
 HS Extended: 55%
 Community College: 52%

Attrition Rate

All Programs: 30%
 Adult HOE: 36%
 Community College: 33%

Source: VA. Healthcare Workforce Data Center

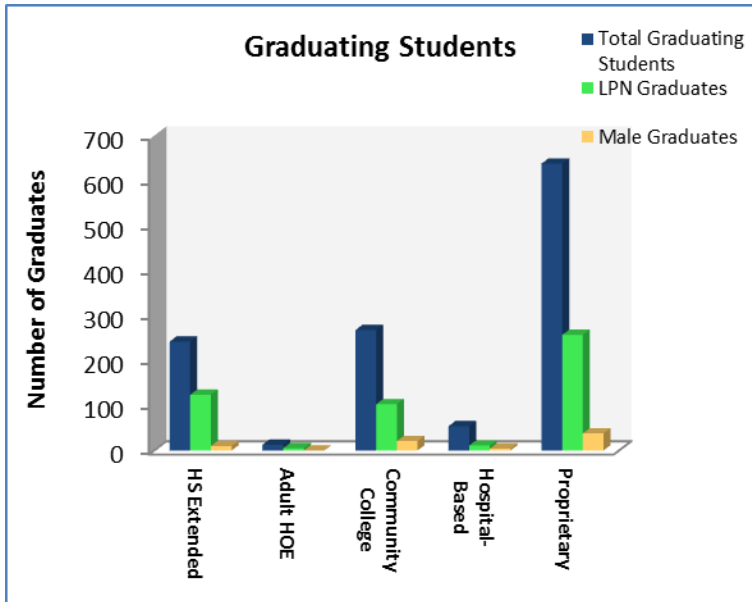
More than half of all students who left a PN program without graduating did so during the first quarter or semester of the program.

Attrition Statistics	Program Type					
	HS Extended	Adult HOE	Community College	Hospital Based	Proprietary	All Programs
Scheduled to Graduate	420	22	455	63	1,136	2,096
Graduated on Time	231	13	235	32	434	945
On-Time Graduation Rate	55%	59%	52%	51%	38%	45%
Permanently Left Program	105	8	151	8	358	630
Attrition Rate	25%	36%	33%	13%	32%	30%

Source: VA. Healthcare Workforce Data Center

Among all students who were expected to graduate during this academic year, over half ultimately did graduate. Meanwhile, nearly one-third of students expected to graduate this year permanently left their respective program instead.

Graduates



Source: VA. Healthcare Workforce Data Center

At a Glance:

Graduates

Total: 1,215
 % CNA: 41%
 % Male: 6%

Grad. by Program Type

Proprietary: 53%
 Community College: 22%
 HS Extended: 20%

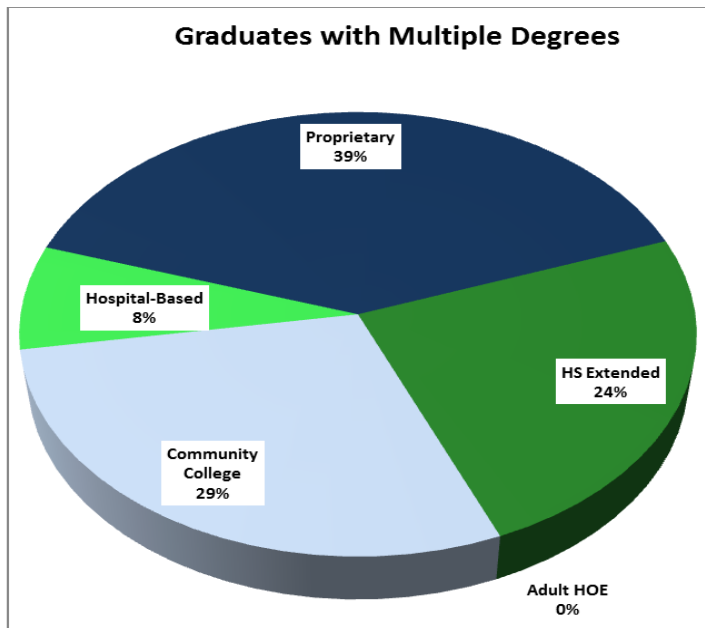
Source: VA. Healthcare Workforce Data Center

A total of 1,215 students graduated from Virginia's PN programs during the current academic year. 41% of these graduates were CNA students, while 6% were male. Half graduated from Proprietary PN programs.

Program Type	Total Graduates		CNA Graduates		Male Graduates	
	Count	%	Count	%	Count	%
HS Extended	242	20%	124	25%	10	14%
Adult HOE	13	1%	5	1%	0	0%
Community College	268	22%	103	21%	21	29%
Hospital-Based	54	4%	11	2%	4	5%
Proprietary	638	53%	257	51%	38	52%
All Programs	1,215	100%	500	100%	73	100%

Source: VA. Healthcare Workforce Data Center

Background of Graduates



Source: VA. Healthcare Workforce Data Center

At a Glance:

Race/Ethnicity
 White: 46%
 Black: 39%
 Hispanic: 5%

Multi-Degree Grads.
 Multi-Degree Graduates: 66
 % of Total Graduates: 5%

Source: VA. Healthcare Workforce Data Center

Five percent of all graduates from Virginia's PN programs held other non-nursing degrees.

Program Type	Multi-Degree Graduates	%	% of Total Graduates
HS Extended	16	24%	7%
Adult HOE	0	0%	0%
Comm. College	19	29%	7%
Hospital Based	5	8%	9%
Proprietary	26	39%	4%
All Programs	66	100%	5%

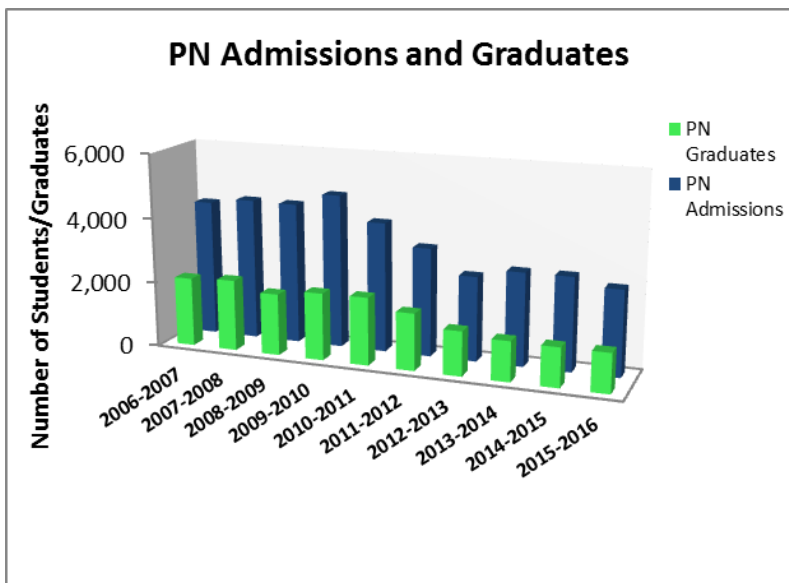
Source: VA. Healthcare Workforce Data Center

Nearly half of all graduates from Virginia's PN programs are non-Hispanic White, while more than one-third of all graduates are non-Hispanic Black.

Race/Ethnicity	HS Extended		Adult HOE		Comm. College		Hospital Based		Proprietary		All Programs	
	#	%	#	%	#	%	#	%	#	%	#	%
White	144	62%	13	100%	160	71%	34	63%	157	27%	508	46%
Black	46	20%	0	0%	37	17%	14	26%	332	57%	429	39%
Hispanic	23	10%	0	0%	6	3%	1	2%	29	5%	59	5%
Asian	6	3%	0	0%	5	2%	3	6%	24	4%	38	3%
American Indian	0	0%	0	0%	0	0%	1	2%	1	0%	2	0%
Pacific Islander	1	0%	0	0%	0	0%	0	0%	2	0%	3	0%
Two or More	10	4%	0	0%	0	0%	1	2%	7	1%	18	2%
Unknown	2	1%	0	0%	16	7%	0	0%	35	6%	53	5%
Total	232	100%	13	100%	224	100%	54	100%	587	100%	1,110	100%

Source: VA. Healthcare Workforce Data Center

Long-Term Trends



Source: VA. Healthcare Workforce Data Center

At a Glance:

Admissions
 Total: 2,645
 Year-over-Year Change: -8%

Graduates
 Total: 1,215
 Year-over-Year Change: 0%

Source: VA Healthcare Workforce Data Center

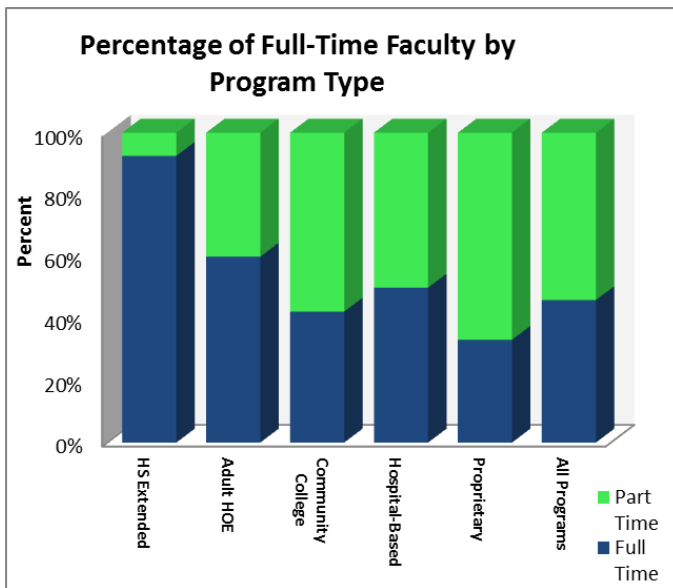
The number of new students who were admitted into Virginia’s PN programs declined by 8% during the 2015-2016 academic year whereas the number of enrolled students who graduated from these programs barely changed.

Academic Year	PN Admissions		PN Graduates	
	Count	Year-over-Year Change	Count	Year-over-Year Change
2004-2005	4,206	-	2,123	-
2005-2006	4,376	4%	2,191	3%
2006-2007	4,358	0%	1,900	-13%
2007-2008	4,742	9%	2,072	9%
2008-2009	4,003	-16%	2,086	1%
2009-2010	3,346	-16%	1,753	-16%
2010-2011	2,614	-22%	1,371	-22%
2011-2012	2,881	10%	1,235	-10%
2012-2013	2,887	0%	1,214	-2%
2013-2014	2,645	-8%	1,215	0%

Source: VA. Healthcare Workforce Data Center

Faculty Information

Employment



Source: VA. Healthcare Workforce Data Center

At a Glance:

% of Total Faculty

Proprietary:	56%
Community College:	24%
HS Extended:	17%

% Full-Time

HS Extended:	93%
Adult HOE:	60%
Hospital Based:	50%

Student-Faculty Ratio

Proprietary:	4.5
Hospital-Based:	6.1
Adult HOE:	5.8

Source: VA. Healthcare Workforce Data Center

Over half of all faculty work in proprietary programs, but only 33% of those workers have full-time jobs. Only High School Extended, Adult HOE, and Hospital-Based programs have at least half of their faculty members in full-time positions.

Program Type	Full Time		Part Time		Total			Student-to-Faculty Ratio		
	#	%	#	%	#	%	% FT	25 th %	Mean	75 th %
HS Extended	62	34%	5	2%	67	17%	93%	7.9	12.6	14.7
Adult HOE	3	2%	2	1%	5	1%	60%	5.8	5.8	5.8
Community College	41	22%	56	26%	97	24%	42%	3.9	6.3	8.1
Hospital Based	4	2%	4	2%	8	2%	50%	6.1	6.1	6.1
Proprietary	74	40%	149	69%	223	56%	33%	2.9	4.5	5.7
All Programs	184	100%	216	100%	400	100%	46%	4.0	7.9	12.2

Source: VA. Healthcare Workforce Data Center

On average, the typical PN program had a student-to-faculty ratio of 7.9. However, four of the five program types had student-to-faculty ratios that were below the overall average, which was skewed upward by the higher mean of HS Extended programs.

Faculty Demographics

Age	Full Time		Part Time		Total		
	#	%	#	%	#	%	% FT
Under 25	0	0%	0	0%	0	0%	0%
25 to 34	23	13%	30	14%	53	13%	43%
35 to 44	37	20%	58	27%	95	24%	39%
45 to 54	56	30%	52	24%	108	27%	52%
55 to 64	53	29%	33	15%	86	22%	62%
65 to 74	10	5%	18	8%	28	7%	36%
75 and Over	0	0%	1	0%	1	0%	0%
Unknown	5	3%	21	10%	26	7%	19%
Total	184	100%	213	100%	397	100%	46%

Source: VA. Healthcare Workforce Data Center

A typical faculty member would be a female between the ages of 45 and 54. Less than half of all faculty members held full-time positions.

At a Glance:

Gender
 % Female: 93%
 % Female w/ FT Job: 47%

Age
 % Under 35: 13%
 % Over 54: 29%

Diversity
 Diversity Index (Total): 59%
 Diversity Index (FT Jobs): 50%

Source: VA. Healthcare Workforce Data Center

Gender	Full Time		Part Time		Total		
	#	%	#	%	#	%	% FT
Male	11	6%	17	8%	28	7%	39%
Female	173	94%	196	92%	369	93%	47%
Total	184	100%	213	100%	397	100%	46%

Source: VA. Healthcare Workforce Data Center

In a chance encounter between two faculty members, there is a 59% chance that they would be of a different race/ethnicity (a measure known as the Diversity Index). For Virginia's population as a whole, the comparable number is 56%.

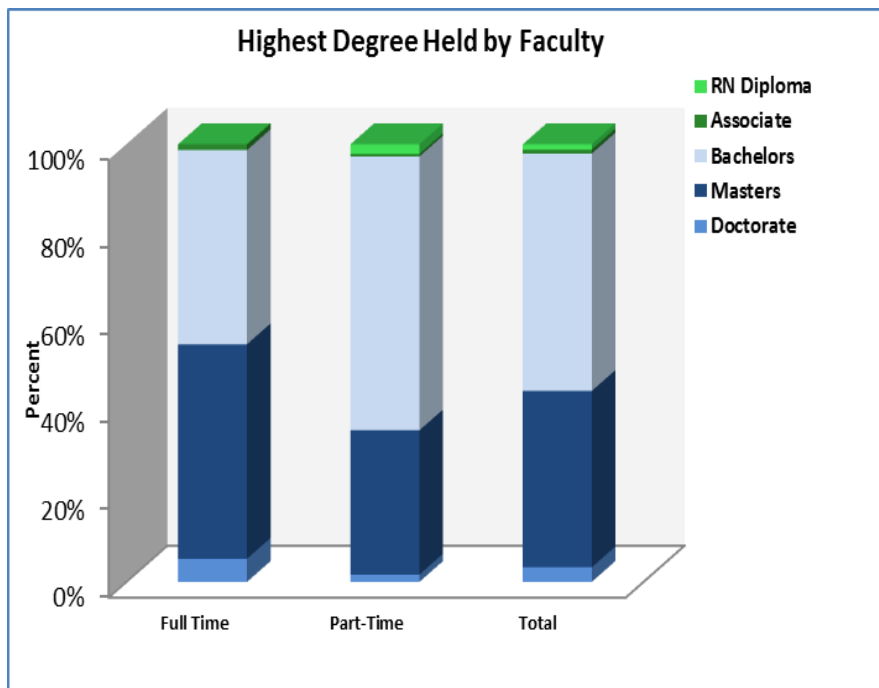
Race/ Ethnicity	Virginia*	Full Time		Part Time		Total		
	%	#	%	#	%	#	%	% FT
White	63%	123	67%	102	48%	225	57%	55%
Black	19%	43	23%	70	33%	113	29%	38%
Asian	6%	6	3%	8	4%	14	4%	43%
Other Race	0%	1	1%	0	0%	1	0%	0%
Two or more races	3%	1	1%	2	1%	3	1%	33%
Hispanic	9%	2	1%	0	0%	2	1%	100%
Unknown	0	8	4%	30	14%	38	10%	21%
Total	100%	184	100%	212	100%	396	100%	46%

** Population data in this chart is from the US Census, Annual Estimates of the Resident Population by Sex, Race, and Hispanic Origin for the United States, States, and Counties: July 1, 2015.

Source: VA. Healthcare Workforce Data Center

Faculty Educational Background

A Closer Look:



Source: VA. Healthcare Workforce Data Center

At a Glance:

Degree

BSN: 43%

Masters in Nursing: 37%

Non-Nursing Bachelors: 12%

Full-Time Employment

Masters in Nursing: 55%

Doctorate: 73%

Non-Nursing Masters: 58%

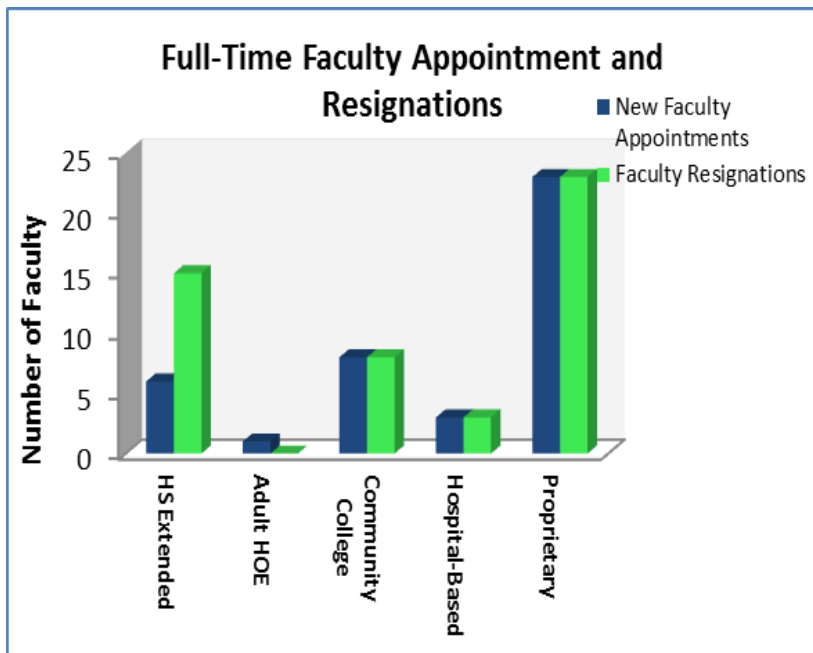
Source: VA. Healthcare Workforce Data Center

80% of all faculty members held either a BSN or a Masters in Nursing as their highest professional degree. Of this group, 47% were employed on a full-time basis.

Highest Degree	Full Time		Part Time		Total		
	#	%	#	%	#	%	% FT
RN Diploma	0	0%	4	2%	4	1%	0%
ASN	2	1%	1	1%	3	1%	67%
Non-Nursing Bachelors	11	7%	27	15%	38	12%	29%
BSN	56	37%	85	47%	141	43%	40%
Non-Nursing Masters	7	5%	5	3%	12	4%	58%
Masters in Nursing	67	44%	54	30%	121	37%	55%
Doctorate	8	5%	3	2%	11	3%	73%
Total	151	100%	179	100%	330	100%	46%

Source: VA. Healthcare Workforce Data Center

Faculty Appointments and Resignations



Source: VA, Healthcare Workforce Data Center

At a Glance:

Full-Time Faculty

Turnover Rate: 27%
 Newly Appointed Rate: 22%

Turnover Rate

Hospital-Based: 75%
 Proprietary: 31%
 HS Extended: 24%

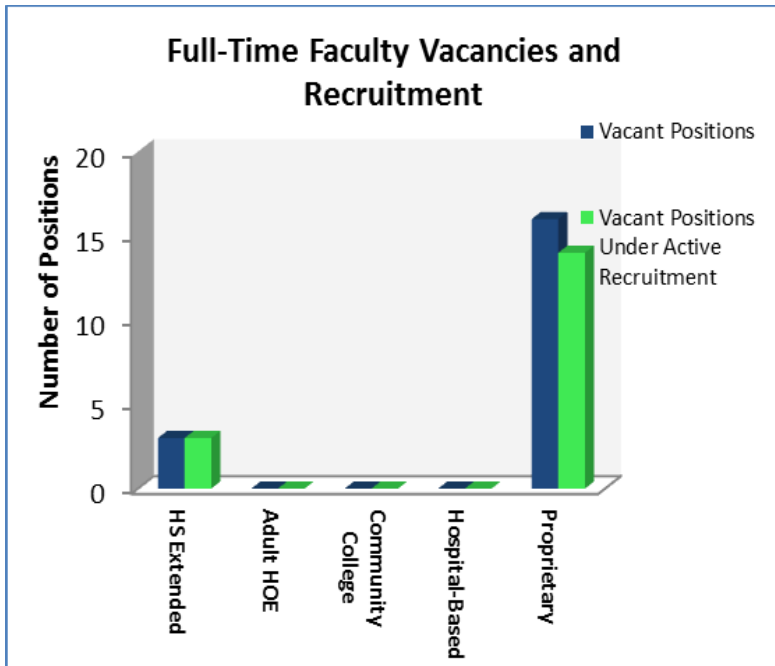
Source: VA, Healthcare Workforce Data Center

Among full-time faculty, Virginia's PN Programs experienced a 27% turnover rate and a newly appointed faculty rate of 22% over the past year.

Full-Time Faculty	Program Type					
	HS Extended	Adult HOE	Community College	Hospital Based	Proprietary	All Programs
Total	62	3	41	4	74	184
Newly Appointed	6	1	8	3	23	41
Resignations	15	0	8	3	23	49
Turnover Rate	24%	0%	20%	75%	31%	27%
Proportion Newly Appointed	10%	33%	20%	75%	31%	22%

Source: VA, Healthcare Workforce Data Center

Future Faculty Requirements



Source: VA. Healthcare Workforce Data Center

At a Glance:

Active Recruitment
 Full-Time Hiring: 89%
 Part-Time Hiring: 92%

Budget Adequacy
 Full-Time Hiring: 94%
 Part-Time Hiring: 96%

Expected Job Disruption
 Less: 54%
 Same: 36%
 More: 10%

Source: VA. Healthcare Workforce Data Center

A total of 17 full-time faculty positions and 11 part-time faculty positions are currently in active recruitment. Over 70% of these jobs are needed in Proprietary programs.

Adequate Faculty Budget?	Full Time		Part Time	
	#	%	#	%
Yes	48	94%	43	96%
No	3	6%	2	4%
Total	51	100%	45	100%

Source: VA. Healthcare Workforce Data Center

Program Type	Next Year's Expectation for Full-Time Faculty Disruption							
	Expect Less	%	Expect Same	%	Expect More	%	Total	%
HS Extended	9	60%	5	33%	1	7%	15	100%
Adult HOE	1	100%	1	100%	0	0%	1	200%
Community College	6	33%	8	44%	4	22%	18	100%
Hospital	1	100%	0	0%	0	0%	1	100%
Proprietary	10	71%	4	29%	0	0%	14	100%
All Programs	27	54%	18	36%	5	10%	50	100%

Source: VA. Healthcare Workforce Data Center

Only 10% of Virginia's PN programs expect more employment disruption among full-time faculty over the course of the next year. In addition, most programs currently have a budget of sufficient size to adequately meet their faculty needs.

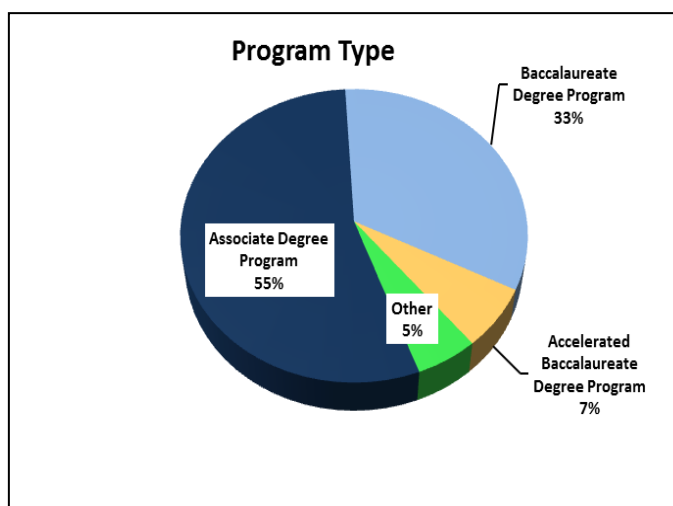
Registered Nursing Education Programs

Program Structure

A Closer Look:

Program Type		
Type	#	%
Associate	41	55%
Baccalaureate	25	33%
Accelerated Baccalaureate	5	7%
Associate Online	2	3%
Accelerated Masters	1	1%
Diploma	1	1%
Total	75	100%

Source: VA. Healthcare Workforce Data Center



Source: VA. Healthcare Workforce Data Center

At a Glance:

Program Type

Associate:	55%
Baccalaureate:	33%
Accelerated Baccalaureate:	7%

Delivery Method

Semester:	87%
Quarters:	8%

Mean Program Length

Associate:	22 Mos.
Baccalaureate:	29 Mos.
Diploma:	24 Mos.

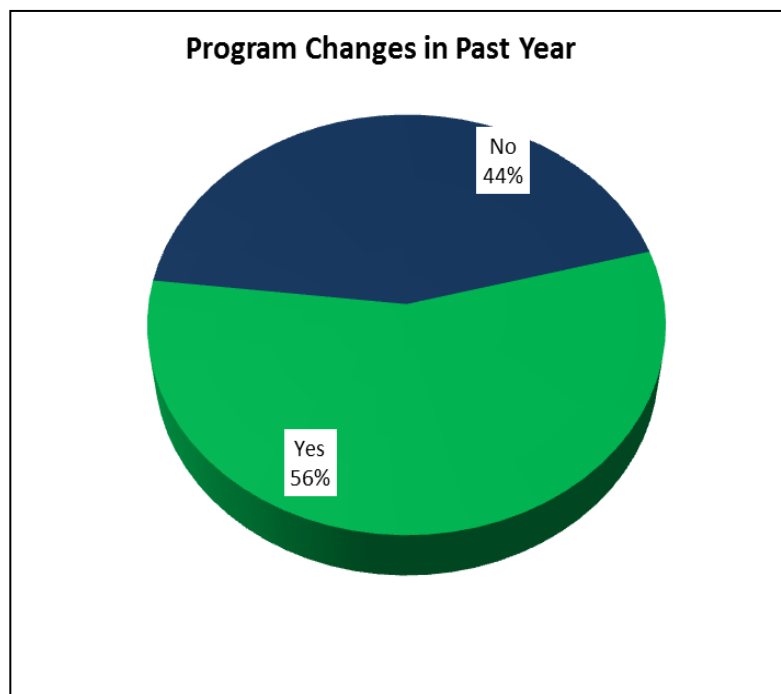
Source: VA. Healthcare Workforce Data Center

There were 81 Registered Nursing (RN) Education Programs approved in Virginia during the 2015-2016 academic year. 28 of these programs offer a RN-to-BSN option to their students in addition to their pre-licensure program.

Program Length, Months					
Program Type	Mean	Min	25 th %	75 th %	Max
Diploma	24	24	24	24	24
Associate	22	15	19	24	31
Associate Online	23	21	21	24	24
Baccalaureate	29	18	23	36	36
Accelerated Baccalaureate	17	15	15	19	20
Accelerated Masters	24	24	24	24	24
All Programs	24	15	20	28	36

Source: VA. Healthcare Workforce Data Center

Program Details



Source: VA. Healthcare Workforce Data Center

At a Glance:

Schedule Options

Daytime Courses:	92%
Evening Courses:	44%
Online Courses:	38%
Weekend Courses:	25%

Admissions Frequency (Annual)

One:	44%
Two:	31%
Three:	15%
Four or More:	11%

Source: VA. Healthcare Workforce Data Center

Over half of all RN programs implemented a change to their nursing program in the past year. Most changes relate to the curriculum, faculty, schedule, and course content.

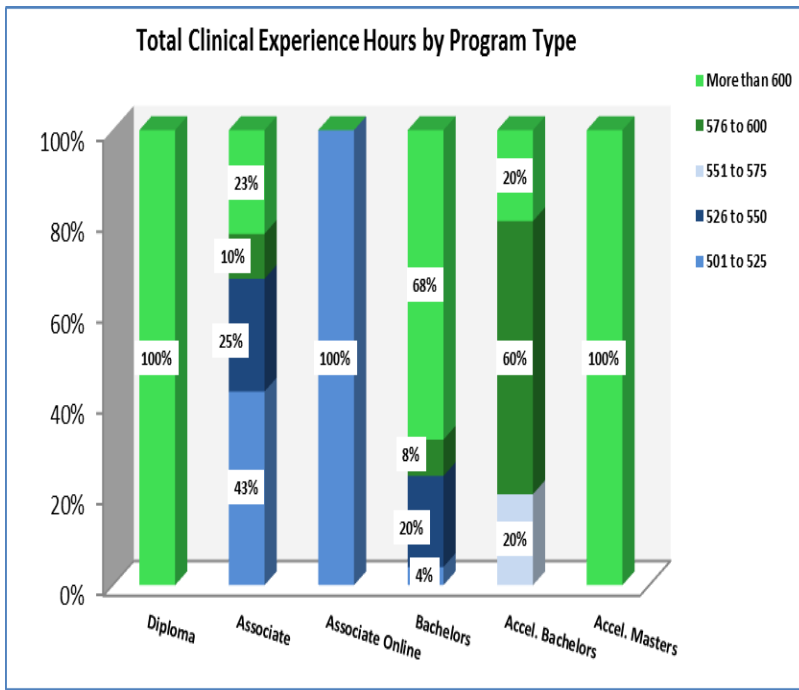
Scheduling Option	#	%
Daytime Courses	71	92%
Evening Courses	20	26%
Online Courses	29	38%
Evening & Weekend Courses	14	18%
Accelerated Courses	11	14%
Weekend Courses	5	7%

Source: VA. Healthcare Workforce Data Center

Accreditation			
Accrediting Agency	Abbv.	#	%
Southern Association of Colleges and Schools	SACS	52	68%
Commission on Collegiate Nursing Education	CCNE	31	41%
Accreditation Commission for Education in Nursing	ACEN	27	36%
Accrediting Council for Independent Colleges and Schools	ACICS	10	13%
Accrediting Bureau of Health Education Schools	ABHES	5	7%
Council on Occupational Education	COE	2	3%
The Higher Learning Commission	HLC	1	1%

Source: VA. Healthcare Workforce Data Center

Clinical Hours



Source: VA. Healthcare Workforce Data Center

At a Glance:

Median Clinical Hours

Clinical Experience: 576-600
 Direct Client Care: 500+
 Direct Client Care in Va.: 525
 Clinical Simulation: 26-50
 Clinical Observation: 1-25

Source: VA. Healthcare Workforce Data Center

More than half of all RN programs in Virginia required at least 576 total hours of clinical experience from their students. Pursuant to 18VAC 90-20-120.E, Virginia’s RN programs are required to provide 500 hours of direct client care, of which 20% may be simulated.

Clinical Experiences Outside Virginia		
State	# of Programs	% of Programs
Washington, D.C.	14	18%
Maryland	5	6%
West Virginia	3	4%
North Carolina	3	4%
Tennessee	2	3%
Delaware	1	1%
Other¹	4	5%
At least One	32	30%

Source: VA. Healthcare Workforce Data Center

32 programs offered clinical experience hours outside of Virginia. Washington, D.C. and Maryland were the two states in which clinical experience hours were most likely to be provided.

¹ Could be a combination of the states above.

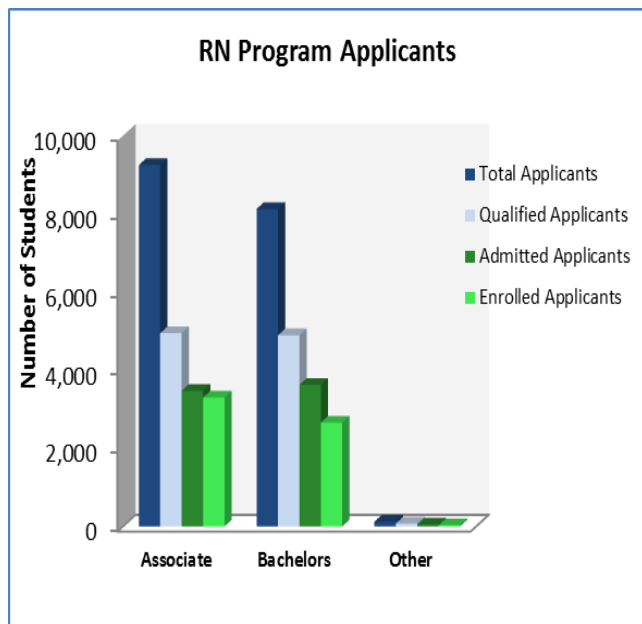
Breakdown of Clinical Hours by Program Type

Clinical Hours		Program Type						
Type	Amount	Diploma	Associate	Associate Online	Baccalaureate	Accel. Baccalaureate	Accel. Masters	All Programs
Clinical Experience Hours	500 or less	0	0	0	0	0	0	0
	501 to 525	0	17	1	1	0	0	19
	526 to 550	0	10	0	5	0	0	15
	551 to 575	0	0	0	0	1	0	1
	576 to 600	0	4	0	2	3	0	9
	More than 600	1	9	0	17	1	1	29
	Total	1	40	1	25	5	1	73
Direct Client Care Hours	400 or less	0	0	0	0	0	0	0
	401 to 425	0	1	0	1	0	0	2
	426 to 450	0	3	0	0	0	0	3
	451 to 475	0	3	0	0	0	0	3
	476 to 500	0	10	0	1	0	0	11
	More than 500	1	24	2	23	5	1	56
	Total	1	41	2	25	5	1	75
Clinical Simulation Hours	None	0	4	0	2	1	0	7
	1 to 25	1	9	1	4	2	1	18
	26 to 50	0	17	0	8	2	0	27
	51 to 75	0	7	0	6	0	0	13
	76 to 100	0	2	0	0	0	0	2
	More than 100	0	2	1	5	0	0	8
	Total	1	41	2	25	5	1	75
Clinical Observation Hours	None	0	25	1	4	2	1	33
	1 to 25	1	14	1	7	1	0	24
	26 to 50	0	2	0	4	1	0	7
	51 to 75	0	0	0	4	1	0	5
	76 to 100	0	0	0	2	0	0	2
	More than 100	0	0	0	4	0	0	4
	Total	1	41	2	25	5	1	75

Source: VA. Healthcare Workforce Data Center

Student Information

Admissions



Source: VA. Healthcare Workforce Data Center

At a Glance:**Program Applicants**

Total:	17,507
Qualified:	9,921
Admitted:	7,149
Enrolled:	5,992
Waitlisted:	496

Source: VA. Healthcare Workforce Data Center

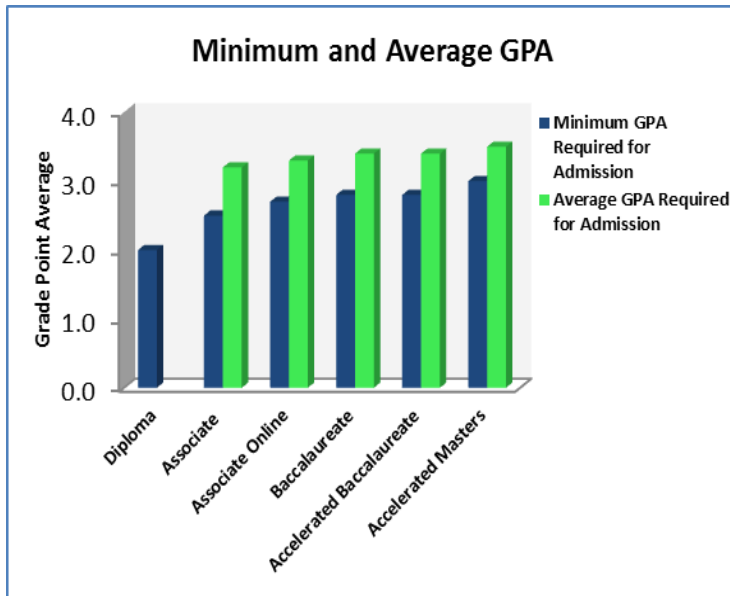
Virginia's RN programs received a total of 17,507 student applications during the 2015-2016 academic year. Approximately 34% of these applications ultimately resulted in an enrolled student.

Program Type	Applications Received	Applicants Qualified	% Qualified	Applicants Admitted	% of Qualified Admitted	Applicants Enrolled	% of Admitted Enrolled	% of Applicants Enrolled
Diploma	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Associate	7,844	4,577	58%	3,369	74%	3,204	95%	41%
Assoc. Online	1,411	372	26%	105	28%	97	92%	7%
Baccalaureate	6,773	4,115	61%	2,992	73%	2,234	75%	33%
Accel. Baccalaureate	1,356	781	58%	633	81%	424	67%	31%
Accel. Masters	123	76	62%	50	66%	33	66%	27%
All Programs	17,507	9,921	57%	7,149	72%	5,992	84%	34%

Source: VA. Healthcare Workforce Data Center

Out of 9,921 qualified applicants, 2,772 were not given an admission offer. 20 programs cited the lack of clinical space, while 16 programs cited the inability to expand effective program capacity as the main reason for failing to admit qualified applicants. The lack of qualified faculty and personal and family issues, including student finances, were also common reasons for failing to admit qualified applicants.

Background of Admitted Students



Source: VA. Healthcare Workforce Data Center

At a Glance:**GPA (mean)**

Minimum Requirement: 2.6

Student Average: 3.3

Age (mean)

Overall: 28

Associate: 30

Baccalaureate: 24

Diploma: 29

Source: VA. Healthcare Workforce Data Center

Average Age of Admitted Students

Program Type	Mean
Diploma	29
Associate	30
Associate Online	33
Baccalaureate	24
Accelerated Baccalaureate	28
Accelerated Masters	30
All Programs	28

Source: VA. Healthcare Workforce Data Center

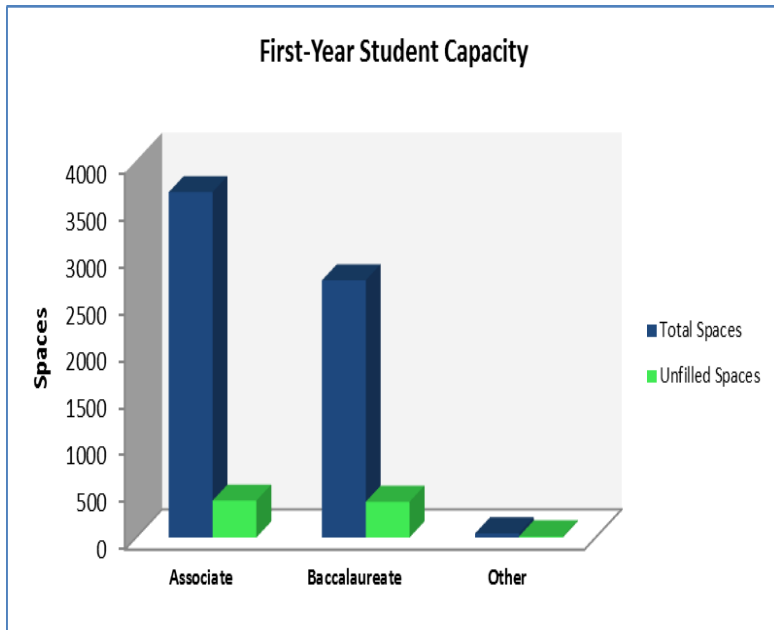
The average age of students who were admitted into Virginia's RN programs was 28. Baccalaureate programs had the lowest average age of admitted students at 24, while Associate Online programs had the highest average age of admitted students at 33.

GPA		
Program Type	Min	Avg.
Diploma	2.0	N/A
Associate	2.5	3.2
Associate Online	2.7	3.3
Baccalaureate	2.8	3.4
Accelerated Baccalaureate	2.8	3.4
Accelerated Masters	3.0	3.5
All Programs	2.6	3.3

Source: VA. Healthcare Workforce Data Center

A typical RN program required that prospective students have a minimum GPA of 2.6, while the average GPA among admitted students was 3.3. On average, Accelerated Masters programs had the highest minimum GPA requirements for admission and they also had the highest average GPA among admitted students.

Capacity



Source: VA. Healthcare Workforce Data Center

At a Glance:

1st-Year Student Capacity
 Spaces Available: 6,445
 Spaces Unfilled: 784

Unfilled Capacity
 % of Programs: 59%
 % of Total Capacity: 12%

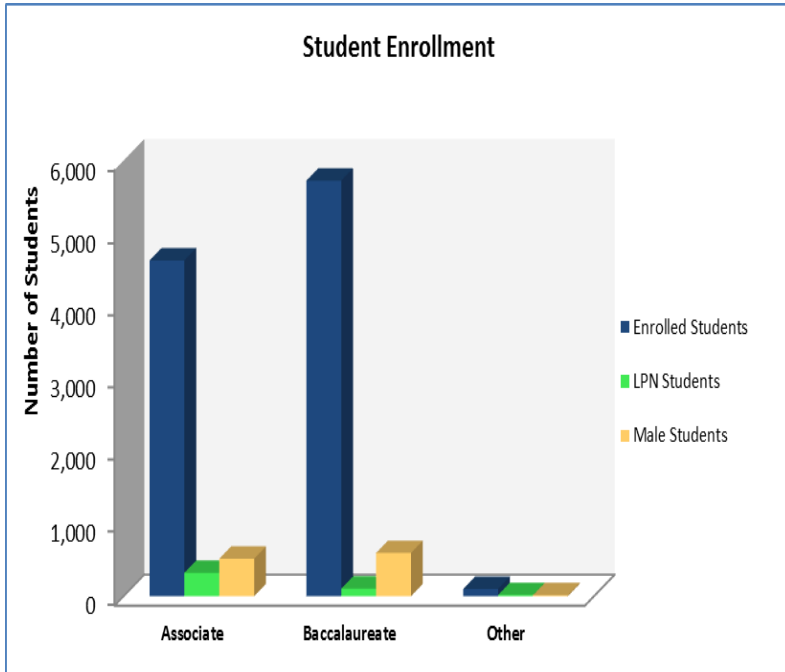
Source: VA. Healthcare Workforce Data Center

Virginia’s RN programs were able to utilize 88% of their available first-year student capacity. Programs provided a variety of reasons for explaining the cause of unfilled spaces. One of the most common explanations was late withdrawal or no shows. Another key reason was lack of qualified applicants. Many programs also cited financial situation of students and other personal and family situations that interfered with students’ enrollment. Some students could also not be admitted because they did not pass the entrance examination.

Program Type	# of Programs with Unfilled Spaces		Unfilled Spaces		Total Spaces	% of Total Capacity
	No	Yes	Number	%		
Diploma	1	0	0	0%	N/A	N/A
Associate	18	23	352	45%	3,531	10%
Associate Online	0	2	40	5%	137	29%
Baccalaureate	14	11	279	36%	2,310	12%
Accelerated Baccalaureate	1	4	101	13%	422	24%
Accelerated Masters	0	1	12	2%	45	27%
All Programs	31	44	784	100%	6,445	12%

Source: VA. Healthcare Workforce Data Center

Enrollment



Source: VA. Healthcare Workforce Data Center

At a Glance:

Enrollment

Total: 10,453
 LPN: 445
 Male: 1,127

Enrollment by Program Type

Baccalaureate: 47%
 Associate: 43%
 Accel. Baccalaureate: 8%

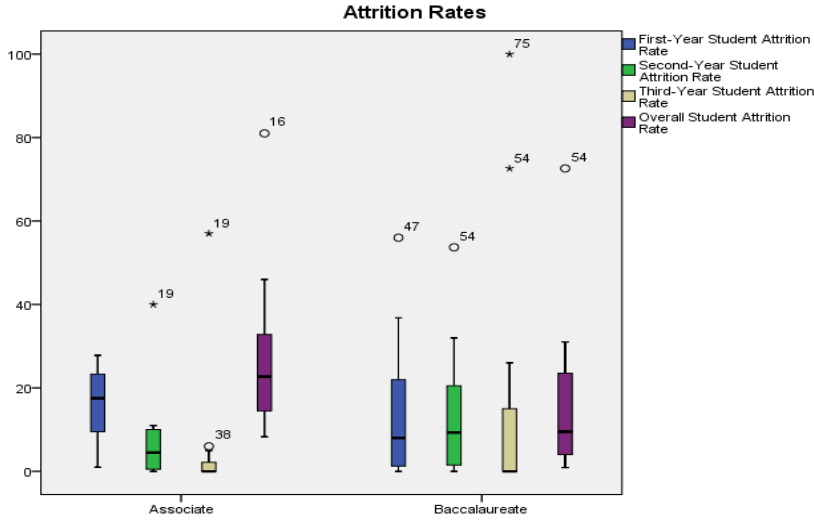
Source: VA. Healthcare Workforce Data Center

Over 10,000 students were enrolled in Virginia’s RN programs during the current academic year. 4% of these students are LPNs, while 11% of enrolled students are male.

Program Type	Total Enrollment		LPN Enrollment		Male Enrollment	
	Count	%	Count	%	Count	%
Diploma	30	0%	17	4%	4	0%
Associate	4,544	43%	324	73%	502	45%
Associate Online	83	1%	0	0%	15	1%
Baccalaureate	4,930	47%	101	23%	471	42%
Accelerated Baccalaureate	796	8%	3	1%	125	11%
Accelerated Masters	70	1%	0	0%	10	1%
All Programs	10,453	100%	445	100%	1,127	100%

Source: VA. Healthcare Workforce Data Center

Attrition



Source: VA. Healthcare Workforce Data Center

At a Glance:

Attrition Rate

1 st Year Avg.:	17%
2 nd Year Avg.:	12%
3 rd Year Avg.:	8%
Overall Avg.:	22%

Attrition by Program Type

Associate:	27%
Baccalaureate:	17%
Diploma:	15%

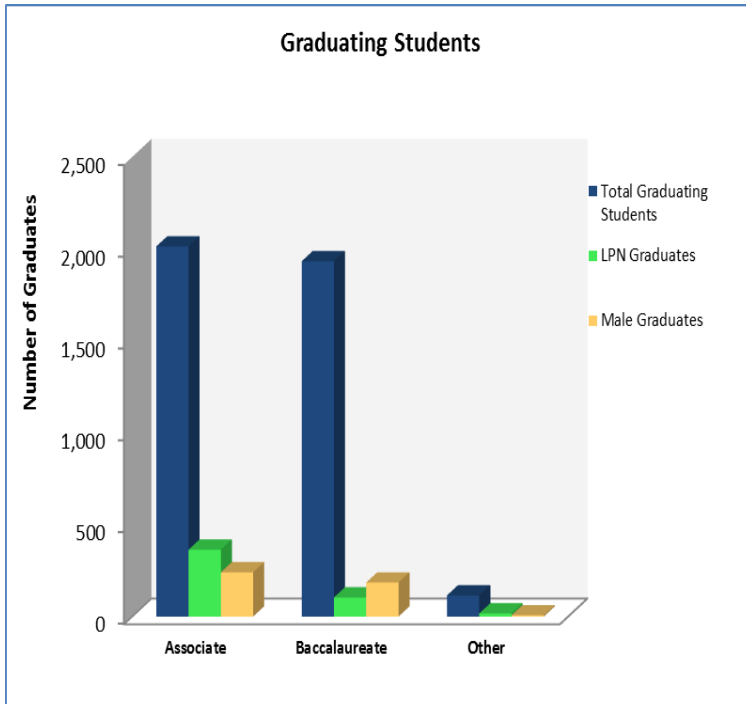
Source: VA. Healthcare Workforce Data Center

Type	Year	Avg	Min	Max	Missing
Diploma	1st Year Attrition	6%	6%	6%	0
	2nd Year Attrition	11%	11%	11%	0
	3rd Year Attrition	-	-	-	1
	Overall Attrition	15%	15%	15%	0
Associate	1st Year Attrition	22%	0%	76%	3
	2nd Year Attrition	13%	0%	97%	3
	3rd Year Attrition	4%	0%	57%	23
	Overall Attrition	27%	4%	81%	4
Online Associate	1st Year Attrition	7%	1%	13%	0
	2nd Year Attrition	0%	0%	0%	0
	3rd Year Attrition	0%	0%	0%	2
	Overall Attrition	11%	8%	13%	0
Baccalaureate	1st Year Attrition	13%	0%	56%	1
	2nd Year Attrition	11%	0%	54%	1
	3rd Year Attrition	9%	0%	73%	8
	Overall Attrition	17%	0%	79%	1
Accelerated Baccalaureate	1st Year Attrition	5%	2%	9%	0
	2nd Year Attrition	11%	0%	25%	1
	Third Year Attrition	33%	0%	100%	2
	Overall Attrition	10%	2%	22%	0
Accelerated Masters	1st Year Attrition	4%	4%	4%	0
	2nd Year Attrition	6%	6%	6%	0
	3rd Year Attrition	-	-	-	1
	Overall Attrition	5%	5%	5%	0
Total	1st Year Attrition	17%	0%	76%	3
	2nd Year Attrition	12%	0%	97%	4
	3rd Year Attrition	8%	0%	100%	37
	Overall Attrition	22%	0.00%	81%	2

Source: VA. Healthcare Workforce Data Center

The overall attrition rate across all program types was 22%. Associate programs had the highest overall average attrition rate, with over a quarter of all students leaving the program. Baccalaureate programs had an attrition rate of 17%, while Accelerated Masters programs had the lowest overall attrition rate at 5%.

Graduates



Source: VA. Healthcare Workforce Data Center

At a Glance:

Graduates

Total: 4,062
 % LPN: 12%
 % Male: 11%

Grad. by Program Type

Associate: 48%
 Baccalaureate: 39%
 Accel. Baccalaureate: 8%

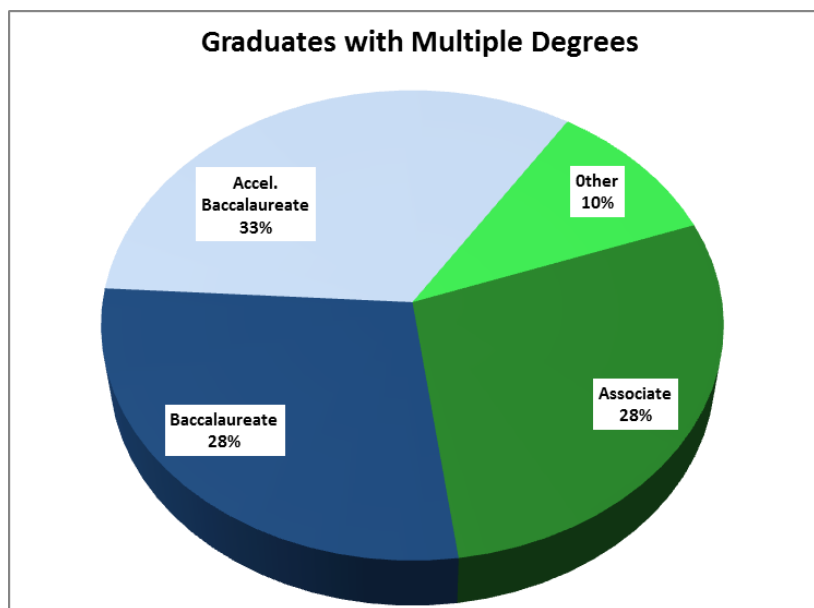
Source: VA. Healthcare Workforce Data Center

A total of 4,062 students graduated from Virginia's RN programs during the current academic year. 10% of these graduates were LPN students and another 10% were male. Close to half of all graduating students came from Associate programs.

Program Type	Total Graduates		LPN Graduates		Male Graduates	
	Count	%	Count	%	Count	%
Diploma	74	2%	17	4%	5	1%
Associate	1,968	48%	364	75%	231	53%
Associate Online	46	1%	0	0%	10	2%
Baccalaureate	1,601	39%	101	21%	147	34%
Accelerated Baccalaureate	332	8%	3	1%	38	9%
Accelerated Masters	41	1%	0	0%	2	0%
All Programs	4,062	100%	485	100%	433	100%

Source: VA. Healthcare Workforce Data Center

Background of Graduates



Source: VA. Healthcare Workforce Data Center

At a Glance:

Race/Ethnicity

White:	70%
Black:	16%
Asian:	6%
Hispanic:	6%

Multi-Degree Grads.

Multi-Degree Graduates:	968
% of Total Graduates:	24%

Source: VA. Healthcare Workforce Data Center

Close to a quarter of graduates from Virginia's RN programs held other non-nursing degrees.

Program Type	Multi-Degree Graduates	%	% of Total Graduates
Diploma	39	4%	53%
Associate	275	28%	14%
Associate Online	20	2%	43%
Baccalaureate	272	28%	17%
Accel. Baccalaureate	321	33%	97%
Accel. Masters	41	4%	100%
All Programs	968	100%	24%

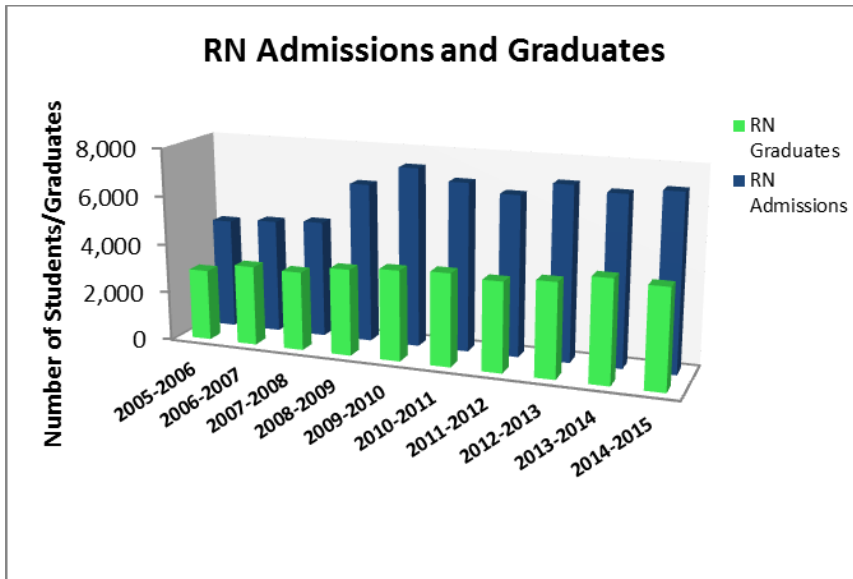
Source: VA. Healthcare Workforce Data Center

70% of all graduates from Virginia's RN programs are non-Hispanic White, while 16% of all graduates are non-Hispanic Black.

Race/Ethnicity	Diploma		Associate		Associate Online		BSN		Accel. BSN		Accel. Masters		All Programs	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White	53	72%	1,053	63%	20	43%	1008	66%	186	56%	34	83%	2,354	64%
Black	13	18%	269	16%	7	15%	215	14%	40	12%	1	2%	545	15%
Hispanic	1	1%	69	4%	5	11%	87	6%	29	9%	0	0%	191	5%
Asian	3	4%	47	3%	5	11%	105	7%	41	12%	1	2%	202	5%
American Indian	1	1%	6	0%	0	0%	5	0%	2	1%	0	0%	14	0%
Pacific Islander	0	0%	13	1%	0	0%	8	1%	1	0%	0	0%	22	1%
Two or More	2	3%	26	2%	0	0%	36	2%	26	8%	2	5%	92	3%
Unknown	1	1%	185	11%	9	20%	55	4%	7	2%	3	7%	260	7%
Total	74	100%	1,668	100%	46	100%	1519	100%	332	100%	41	100%	3,680	100%

Source: VA. Healthcare Workforce Data Center

Long-Term Trends



Source: VA. Healthcare Workforce Data Center

At a Glance:

Admissions
 Total: 7,149
 Year-over-Year Change: 3%

Graduates
 Total: 4,062
 Year-over-Year Change: -3%

Source: VA. Healthcare Workforce Data Center

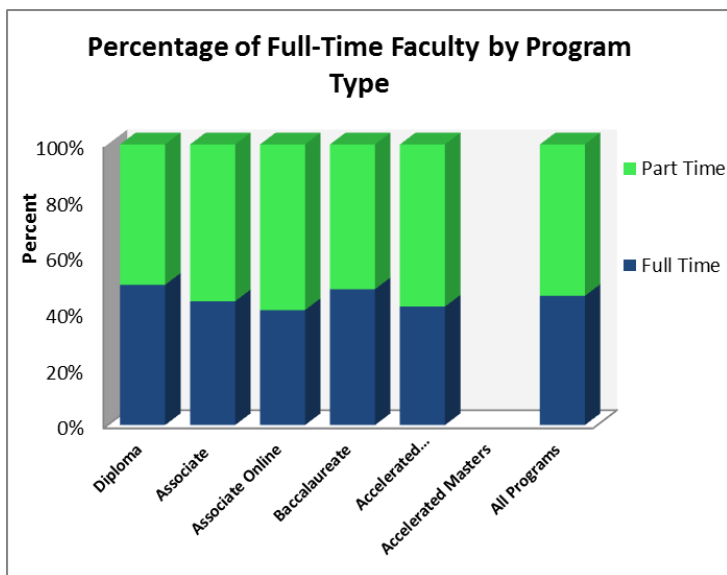
Admission to Virginia’s RN programs increased during the academic year, whereas the number of graduates decreased by 3%. However, the number of graduates is still the second highest in the past decade.

Academic Year	RN Admissions		RN Graduates	
	Count	Year-over-Year Change	Count	Year-over-Year Change
2006-2007	4,528	-	2,909	-
2007-2008	4,671	3%	3,265	12%
2008-2009	4,799	3%	3,228	-1%
2009-2010	6,526	36%	3,536	10%
2010-2011	7,338	12%	3,698	5%
2011-2012	6,898	-6%	3,788	2%
2012-2013	6,562	-5%	3,660	-3%
2013-2014	7,115	8%	3,845	5%
2014-2015	6,912	-3%	4,186	9%
2015-2016	7,149	3%	4,062	-3%

Source: VA. Healthcare Workforce Data Center

Faculty Information

Employment



Source: VA. Healthcare Workforce Data Center

At a Glance:

% of Total Faculty

Baccalaureate:	52%
Associate:	33%
Accel. Baccalaureate:	13%

% Full-Time

Overall:	46%
Diploma:	50%
Baccalaureate:	48%

Mean Student-Faculty Ratio

Overall:	5.9
Associate:	6.5
Baccalaureate:	4.6

Source: VA. Healthcare Workforce Data Center

Over half of all RN program faculty work at Baccalaureate programs, while about one-third work for Associate programs. In total, Virginia's RN programs employed 2,053 faculty members, 46% of whom are full-time workers.

Program Type	Full Time		Part Time		Total			Student-to-Faculty Ratio		
	#	%	#	%	#	%	% FT	25 th %	Mean	75 th %
Diploma	9	1%	9	1%	18	1%	50%	1.7	1.7	1.7
Associate	292	31%	370	34%	662	33%	44%	5.2	6.5	8.4
Associate Online	25	3%	36	3%	61	3%	41%	1.2	1.3	-
Baccalaureate	508	54%	541	49%	1049	52%	48%	3.3	4.6	7.1
Accelerated Baccalaureate	111	12%	152	14%	263	13%	42%	1.4	3.3	3.7
Accelerated Masters	-	-	-	-	-	-	-	-	-	-
All Programs	945	100%	1,108	100%	2,053	100%	46%	3.5	5.9	7.4

Source: VA. Healthcare Workforce Data Center

On average, the typical RN program had a student-to-faculty ratio of 5.9. Associate programs had an average student-to-faculty ratio of 6.5, while Baccalaureate programs had an average student-to-faculty ratio of 4.6.

Faculty Demographics

Age	Full Time		Part Time		Total		
	#	%	#	%	#	%	% FT
Under 25	0	0%	2	0%	2	0%	0%
25 to 34	48	6%	126	12%	174	9%	28%
35 to 44	126	15%	250	24%	376	20%	34%
45 to 54	238	29%	275	27%	513	28%	46%
55 to 64	251	31%	177	17%	428	23%	59%
65 to 74	73	9%	56	5%	129	7%	57%
75 and Over	4	0%	5	0%	9	0%	44%
Unknown	78	10%	137	13%	215	12%	36%
All Programs	818	100%	1,028	100%	1,846	100%	44%

Source: VA. Healthcare Workforce Data Center

94% of all faculty are female, and over half are between the ages of 45 and 64. In addition, 44% of all faculty currently hold full-time jobs.

Gender	Full Time		Part Time		Total		
	#	%	#	%	#	%	% FT
Male	33	4%	82	8%	115	6%	29%
Female	792	96%	950	92%	1,742	94%	45%
Total	825	100%	1,032	100%	1,857	100%	44%

Source: Va. Healthcare Workforce Data Center

At a Glance:

Gender

% Female: 94%
% Female w/ FT Job: 45%

Age

% Under 35: 9%
% Over 54: 30%

Diversity

Diversity Index (Total): 46%
Diversity Index (FT Jobs): 36%

Source: VA. Healthcare Workforce Data Center

In a chance encounter between two faculty members, there is a 46% chance that they would be of a different race/ethnicity (a measure known as the Diversity Index). For Virginia's population as a whole, the comparable number is 56%.

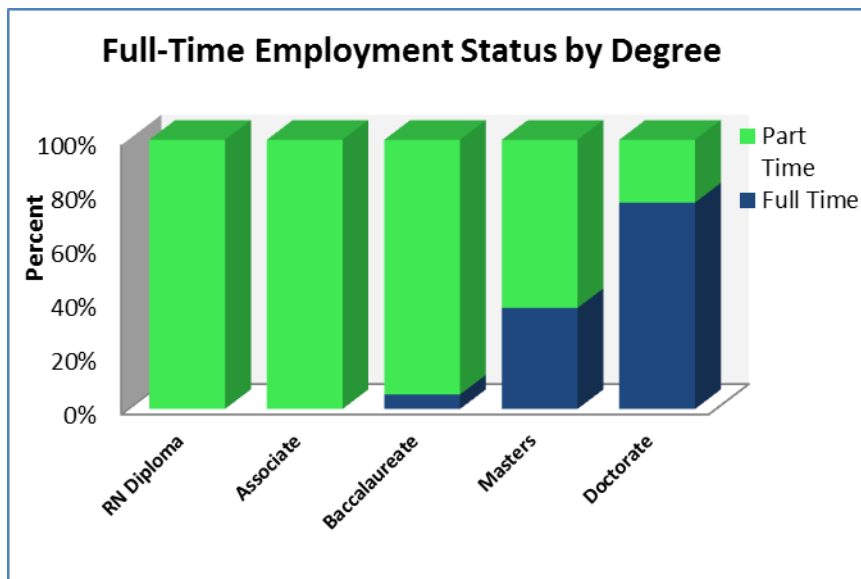
Race/ Ethnicity	Virginia*	Full Time		Part Time		Total		
	%	#	%	#	%	#	%	% FT
White	63%	650	78%	670	66%	1,320	71%	49%
Black	19%	130	16%	167	16%	297	16%	44%
Asian	6%	22	3%	43	4%	65	4%	34%
Other Race	0%	1	0%	0	0%	1	0%	100%
Two or more races	3%	2	0%	4	0%	6	0%	33%
Hispanic	9%	5	1%	18	2%	23	1%	22%
Unknown	0	22	3%	118	12%	140	8%	16%
Total	100%	832	100%	1,020	100%	1,852	100%	45%

* Population data in this chart is from the US Census, Annual Estimates of the Resident Population by Sex, Race, and Hispanic Origin for the United States, States, and Counties: July 1, 2015.

Source: VA. Healthcare Workforce Data Center

Faculty Educational Background

A Closer Look:



Source: VA. Healthcare Workforce Data Center

At a Glance:

Degree

MSN: 63%
 Doctorate: 19%
 BSN: 14%

Full-Time Employment

Overall: 42%
 Nursing Doctorate: 77%
 Non-Nursing Doctorate: 76%
 Masters in Nursing: 38%

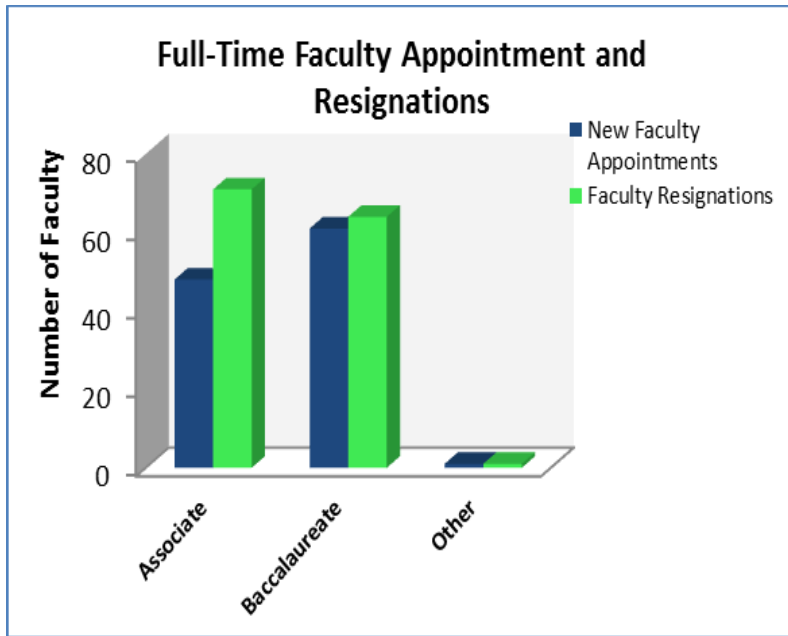
Source: VA. Healthcare Workforce Data Center

63% of all faculty members held a MSN as their highest professional degree, while nearly 19% held a doctorate. Among all faculty, 42% were employed on a full-time basis.

Highest Degree	Full Time		Part Time		Total		
	#	%	#	%	#	%	% FT
RN Diploma	0	0%	1	0%	1	0%	0%
ASN	0	0%	1	0%	1	0%	0%
Non-Nursing Bachelors	0	0%	0	0%	0	0%	0%
BSN	10	2%	175	22%	185	14%	5%
Non-Nursing Masters	5	1%	10	1%	15	1%	33%
Masters in Nursing	319	57%	529	67%	848	63%	38%
Non-Nursing Doctorate	28	5%	9	1%	37	3%	76%
Doctorate	199	35%	60	8%	259	19%	77%
Total	561	100%	785	100%	1,346	100%	42%

Source: VA. Healthcare Workforce Data Center

Faculty Appointments and Resignations



Source: VA. Healthcare Workforce Data Center

At a Glance:

Full-Time Faculty
 Turnover Rate: 14%
 Newly Appointed Rate: 12%

Turnover Rate
 Online Associate: 28%
 Associate: 22%
 Diploma: 11%
 Baccalaureate: 11%

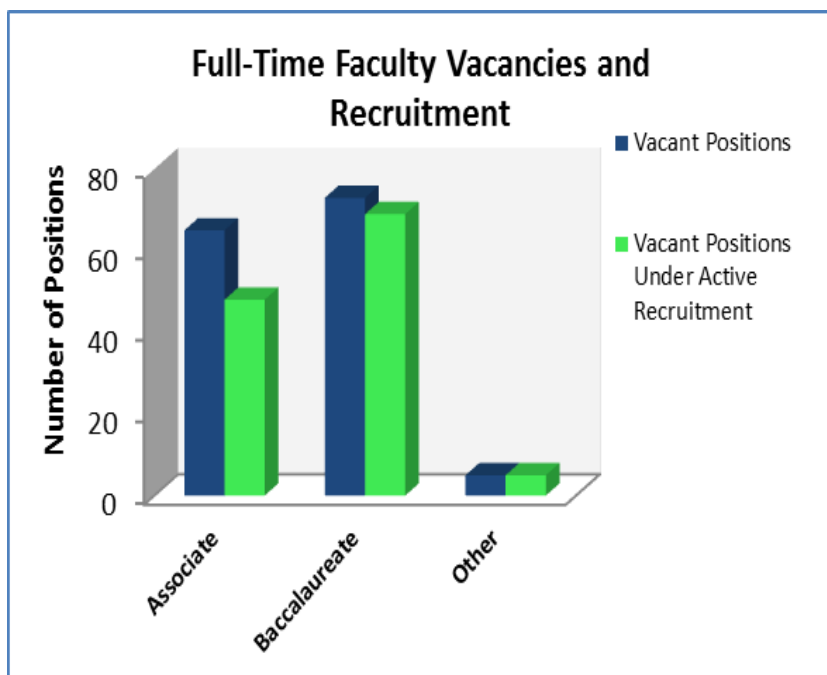
Source: VA. Healthcare Workforce Data Center

Among full-time faculty, Virginia's RN programs experienced a 14% turnover rate and a newly appointed faculty rate of 12% over the past year.

Full-Time Faculty	Program Type						
	Diploma	ASN	Online ASN	BSN	Accel. BSN	Accel. Masters	All Programs
Total	9	292	25	508	111	-	945
Newly Appointed	1	48	0	55	6	-	110
Resignations	1	64	7	57	7	-	136
Turnover Rate	11%	22%	28%	11%	6%	-	14%
Proportion Newly Appointed	11%	16%	0%	11%	5%	-	12%

Source: VA. Healthcare Workforce Data Center

Future Faculty Requirements



Source: VA. Healthcare Workforce Data Center

At a Glance:

Active Recruitment
 % of FT Vacancies: 77%
 % of PT Vacancies: 112%

Budget Adequacy
 Full-Time Hiring: 96%
 Part-Time Hiring: 96%

Expected Job Disruption
 Less: 48%
 Same: 45%
 More: 7%

Source: VA. Healthcare Workforce Data Center

A total of 85 full-time faculty positions and 37 part-time faculty positions are currently in active recruitment. Most of the full-time jobs are needed in Baccalaureate programs, whereas part-time job need is highest in Associate programs.

Adequate Faculty Budget?	Full Time		Part Time	
	#	%	#	%
Yes	68	96%	67	96%
No	3	4%	3	4%
Total	71	100%	70	100%

Source: VA. Healthcare Workforce Data Center

Program Type	Next Year's Expectation for Full-Time Faculty Disruption							
	Expect Less	%	Expect Same	%	Expect More	%	Total	%
RN Diploma	0	0%	0	0%	1	100%	1	100%
Associate	23	59%	14	36%	2	5%	39	100%
Associate Online	1	50%	1	50%	0	0%	2	100%
Baccalaureate	9	38%	13	54%	2	8%	24	100%
Accelerated Baccalaureate	1	20%	4	80%	0	0%	5	100%
Accelerated Masters	-	-	-	-	-	-	-	-
All Programs	34	48%	32	45%	5	7%	71	100%

Source: VA. Healthcare Workforce Data Center

Only 7% of Virginia's RN programs expect more employment disruption among full-time faculty over the course of the next year. In addition, most programs currently have a budget of sufficient size to adequately meet both their full-time and part-time faculty needs.

Nursing Education Survey

New Item Request

Secretary Hazel has asked that the Nursing Education Programs Survey include a new item that will to enable tracking of pre-graduation testing that may prohibit student completion of the program.

The following is suggested and submitted for your review and approval:

Do you require a comprehensive examination prior to graduation that will prohibit a student from graduating if they fail?

Yes, go to the next question

No, go to question ____

If yes, may a student re-attempt the examination?

__Yes

__No

How many times may a student re-take the examination? ____ (#)

How many students were not able to graduate last year because they did not pass the examination? ____ (#)